

CITY OF COVE
REGULAR COUNCIL MEETING
September 10, 2026, at 7:00 p.m.
504 ALDER STREET
COVE, OR 97824

- **Call to Order**
- **Pledge of Allegiance**
- **Council Roll Call**
- **Oath of Office**
- **Additions/Changes to the Agenda**
- **Public Comment for Items on the Agenda**- 3 minutes per person; Must Sign the Speakers Roster
 - Community members may address issues observed on the agenda and may ask council for additions for consideration to be added to the current agenda.
- **Consent Agenda**
 - August 4, 2026, Council Minutes
 - Approval of Bills to Be Paid
- **Correspondence**
- **Old Business**
 - CCA Request for Donation
 - Snowplow Purchase
- **New Business**
 - Liz and Jason Blake, 1008 Orchard St., Request Financial Assistance for Tree Removal
 - Main Street Waterline Upgrade
 - Upper Reservoir Cleaning
- **City Council Working Committee Report**
 - TSP – Land Use Development Code
 - Cove Beautification Pilot Project
- **City Recorder Report**
- **Public Works Director Report**
- **Mayor's Report**
- **Student Councilor Report**
- **Good of the Order**
- **Public Comment for Items Not on the Agenda**– 3 minutes per person; Must Sign the Speakers Roster
 - This is the place allowed for the public to comment on anything they wish to have addressed by council or discuss their feelings towards any matter before the council, which is not already scheduled for discussion on the meeting agenda.
- **Suggestions for Future Work Sessions & Meeting Agendas**
- **Upcoming Meetings**
- **Adjournment**

To submit public comment in writing, or questions about accommodations for persons with disabilities please send an e-mail to cityadmin@cityofcove.org at least four (4) calendar days prior to the meeting. To join the meeting virtually from your computer, tablet, or smartphone see the link below:

<https://meet.goto.com/CityofCove>

You can also dial in using your phone:

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(312\) 757-3129](tel:+13127573129)

Access Code: 566-891-733

**City Of Cove
Council Meeting Minutes
August 4, 2026**

Call to Order

Council President, Matt McCowan, called the regular session of the Cove Common Council to order at 7:00 p.m. located at City of Cove City Hall, 504 Alder St., Cove, Oregon, 97824. Remote access to the meeting was active.

Council Members Present: Council President, Matt McCowan, Councilors, Alexis Cannon, Cheryl Hargrove, Eric Stone and Shawn Parker.

Council Members Present Remotely: No council members were present remotely.

City Staff Present: City Recorder, Lana Shira, and Public Works Director, Dave Johnson.

City Staff Present Remotely: There were no city staff present remotely.

Council Members not Present: Mayor, Sherry Haeger, Councilor, Boss Parker.

City Staff Not Present: Billing Clerk, Kerri McCowan.

Public Present: CCA President, Heidi VanSchoonhoven, Executive Director, Ascension School, Amy Jayne, Dan and Cheryl Locken, Dennis Nostrant, Suzanne Anderson.

Public Present Remotely: There was public present remotely. See City of Cove Meeting Info printout.

Pledge of Allegiance

The Pledge of Allegiance was led by Council President, Matt McCowan.

Council Roll Call

Roll call was performed by Lana Shira, City Recorder. A quorum was determined to be present.

Additions/Changes to the Agenda

- Connected Professional Accountants, LLC, Contract for Oregon Minimum Standards for Agreed-Upon Procedures (See New Business)

Public Comment

There was no public comment made at this time.

Consent Agenda

- July 7, 2026, Council Minutes
- Approval of Bills to Be Paid
Lana reported just before this meeting she received a bill for \$17,298 from OTEC for the installation of the transformer and it needs to be added to the total bills to be paid.

Motion: Councilor Stone moved to approve the Consent Agenda with adjustments for the OTEC invoice. Councilor Hargrove seconded. Motion carried.

- **Correspondence**

- Email from CCA President, Heidi VanSchoonhoven regarding TRT funding and donation from the city.

Lana read the email she received from CCA President, Heidi VanSchoonhoven, outlining the amount of funding the city donated from TRT funds the city received from the county. In the email she stressed she appreciated the funding but noted in the past they have received \$1,200 directly from county TRT funds. She noted with only the \$750 TRT donation and no contribution from the city the CCA is left with a budget shortfall.

Heidi VanSchoonhoven addressed the council noting she spoke with both the Chamber of Commerce and the county and provided an explanation of what she learned in speaking with them about how the TRT funds were disbursed this year. She concluded by asking the city to donate \$1,500.

Council President McCowan noted that this request was not on the agenda and the agenda is quite full for this meeting. He requested that she present her request in an email to Lana to be added to next month's regular council agenda.

- **Old Business**

- **Ascension School Parking Variance**
Executive Director, Ascension School, Amy Jayne, recapped the Ascension School Parking Variance and what was requested of them from the city regarding additional parking spaces. She revisited the revised plan the Ascension School submitted requesting a site plan for a total of 36 parking spaces instead of 51. Discussion ensued and it was determined to make an amendment to the original requirement of 51 parking spaces to 36 spaces.

Motion: Councilor Cannon moved to accept the variance for the Ascension School Swimming Pool to 36 parking spaces. Councilor Stone seconded. Motion carried.

- **Public Hearing 7:30 p.m. Conditional Use: T-Mobile Antenna Change Out**
- **Open Hearing**
The Council President opened the hearing at 7:30 pm. He requested conflict of interest, ex parte, etc. to be declared. Council President McCowan, Councilors, Shawn Parker, Cheryl Hargrove, Alexis Cannon and Eric Stone, turned in a signed declaration form. There were no conflicts declared. The disclosure statement was made available to the public.
- **Staff Report**
Lana provided a verbal review of the Staff Report for the Conditional Use Application: T-Mobile Antenna Change Out.
- **Applicant's Testimony**
There was no applicant's testimony.

Lana reported she did not receive any proponent's or opponent's testimony, neither verbal nor written.

- **Proponent's Testimony**
There was no proponent's testimony.
- **Opponent's Testimony**
There was no opponent's testimony.

- Applicant's Rebuttal
There was no applicant's rebuttal.
- Close Hearing
The Council President closed the hearing at 7:39 pm.
- Council Deliberation & Final Decision
Discussion ensued regarding the radio frequency report that was provided, noting the city can require a report from T-Mobile. Councilor Stone provided input on the report, and it was concluded that T-Mobile would be asked to provide a report on an annual basis.

Motion: Councilor Stone moved to approve the Conditional Use Permit for T-Mobile for work at the cell tower and requesting the radio frequency report. Councilor Shawn Parker seconded. Motion carried.

The Conditional Use: T-Mobile Antenna Change Out was unanimously approved.

Public Hearing 8:00 p.m. Minor Partition and Variance: Dan and Cheryl Locken

- Open Hearing
The Council President opened the hearing at 8:00 pm. He requested conflict of interest, exparte, etc. to be declared. Council President McCown, Councilors, Shawn Parker, Cheryl Hargrove, Alexis Cannon and Eric Stone turned in a signed declaration form. There were no conflicts declared. The disclosure statement was made available to the public.
- Staff Report
Lana provided a verbal review of the Staff Report for the Minor Partition and Variance: Dan and Cheryl Locken.
- Applicant's Testimony
Dan Locken provided testimony regarding their reason for the requests and plans for the property. He addressed flood concerns and outlined the history of flooding in that area and his plans for addressing any potential issues.
- Proponent's Testimony
There was no proponent's testimony.
- Opponent's Testimony
Lana reported she received two letters and read each letter. The first letter she read was from Suzanne Anderson, 1502 Orchard Street, Cove, OR. The letter detailed concerns for flooding after the recent demolition of a ditch that provided drainage for spring runoff, as well as the lack of culverts next to the proposed properties that would address flooding concerns, referring to City Ordinance 11990.

The second letter Lana read was from James Holland, 1407 Orchard Street, Cove, OR. His letter also detailed concerns about flooding and access to the three parcels.

- Applicant's Rebuttal

Mr. Locken noted that access to the parcels will be determined by whomever buys each lot, and Dave noted culverts will need to be placed when the property is sold and access placement is determined, which will also need to be permitted by the city. Further discussion was held regarding runoff and flooding and Dave noted there is good grade on the west side of Bryan Street and routed to the south into an existing ditch.

Discussion returned to access and water/sewer hookups, and it was reported that the lots that abut city right of way meet the minimum requirement of 20 feet of street frontage for a buildable lot. Dave also noted he has had conversations with the Lockens about extending the sewer line off Orchard in terms of the cost estimates and labor involved. He stressed it will not be an issue. There has also been discussion between Dave and the Lockens regarding timelines and what is needed for access and water and sewer lines to all the proposed lots.

- Close Hearing

The hearing was closed at 8:30 pm to move on to the first reading of Ordinance 1-2026. Council deliberation and a final decision will be made after the reading of the ordinance.

- Council Deliberation & Final Decision (Deliberation and Final Decision resumed at 8:45 pm)

Clarity was sought on concerns over flooding, and Dave noted there are culverts and ditches in place that will make rerouting the water relatively easy.

Motion: Councilor Stone moved to approve the partition of tax lot 2601 and approve the variance for parcel 1. Councilor Cannon seconded. Motion carried.

The Minor Partition and Variance: Dan and Cheryl Locken were unanimously approved.

- **8:30 p.m. First Reading of Ordinance 1-2026, An Ordinance Granting OTEC the Right to Distribute Electrical Energy to the City of Cove**

The first reading of Ordinance 1-2026 was held at 8:30 pm.

First reading of Ordinance 1-2026: Councilor Stone read Ordinance 1-2026 in its entirety.

Council President McCowan noted from the City Charter, chapter VII, Section 30, paragraph 2, "An ordinance may be enacted at a single meeting of the Council by unanimous vote of all Council members present, upon being read in full and then by title."

Second reading of Ordinance 1-2026: Councilor Stone read Ordinance 1-2026 by title only.

Motion: Councilor Cannon moved to accept Ordinance 1-2026. Councilor Hargrove seconded. Motion carried.

Ordinance 1-2026, An Ordinance Granting OTEC the Right to Distribute Electrical Energy to the City of Cove was unanimously approved.

The Reading of Ordinance 1-2026, An Ordinance Granting OTEC the Right to Distribute Electrical Energy to the City of Cove was closed at 8:45 pm.

Motion: At 8:45 pm, Councilor Shawn Parker moved to extend the meeting by 15 minutes. Councilor Stone seconded. Motion carried.

- **New Business**

- Connected Professional Accountants, LLC, Contract for Oregon Minimum Standards for Agreed-Upon Procedures

Lana reported that the Connected Professional Accountants, LLC, Contract for Oregon Minimum Standards for Agreed-Upon Procedures is the same contract we have signed in previous years. She outlined the fees they are charging this year, noting they are close to what they charged last year.

Motion: Councilor Stone moved to approve the contract from Connected Professional Accountants, LLC, for Oregon Minimum Standards for Agreed-Upon Procedures. Councilor Shawn Parker seconded. Motion carried.

City Council Working Committee Report

- TSP – Land Use Development Code

There was no TSP – Land Use Development Code report provided. We are waiting for the updates to the model which should be available in September or October.

- Cove Beautification Pilot Project

Councilor Cannon reviewed the advertisement presented in the packet for the Cove Winter City Beautification project and discussion ensued regarding nominations and who would vote as well as the award. It was determined that the award will be a \$100 discount on the winner's water bill. Lana and Councilor Cannon will discuss the nominating and voting process at a later date.

Motion: Councilor Shawn Parker moved to approve awarding \$100 off the Cove Winter City Beautification winner's water bill. Councilor Stone seconded. Motion carried.

City Recorder Report

Lana provided a verbal report:

- She reported that she had an excellent time on her Alaskan Cruise and she has been very busy since she's been back.

Public Works Director Report

Dave provided a verbal report:

- We awarded the bid to Hampton for the paving project. They are planning to pave possibly next week, if not the following.
- They've been busy installing the sewer main on Second Street.
- They've been working on the lagoon. It was intentionally dried so they could drive the backhoe in and fix a structure that needed repairs.
- He contacted ODOT and they will be striping Haefer, French, Hill and Second.
- He's still working on costs for a snowplow.
- He and Jason Jayne went to a water valve training that will end up saving the city money in the long run.

Mayor's Report

Mayor Haeger was not present to provide a report. Council President McCowan provided an update on his health status noting his treatment has been effective thus far and he feels great.

Student Councilor Report – None Until September 1, 2026, Council Meeting

Good of the Order

There was no Good of the Order presented at this meeting.

Public Comment

Suzanne Anderson questioned what next steps were for the variance and minor partition and it was clarified that both were approved at this meeting. The council will make a final decision once the final plot is presented to them.

Suggestions for Future Work Sessions & Meeting Agendas

There were no suggestions for future work sessions or meeting agenda items.

Upcoming Meetings

Regular council meeting scheduled for September 8, 2026.

Adjournment

Council President McCowan adjourned the meeting at 8:56 p.m.

Matt McCowan, Council President

Kerri McCowan, Billing Clerk

Lana Shira, City Recorder

2026-2027

September Bills Paid by ACH

Approved September 1, 2026

Arrives

Name	Description	Amount	Budget	Via	Paid Date
Bonneville Power Administration	ELM Services - Transmission Final Bill	\$ 2,750.00	09-6430	e-mail	9/15/2026 est
Bonneville Power Administration	Transmission Bill - Final (Rerun Audit)		09-6430	e-mail	
Bonneville Power Administration	Misc. Income CREDIT (\$)		09-4200	e-mail	
CIS - - Pd on 10th	Life & Disability -	\$ 139.84	01-6125	On-line	9/8/2026
Payroll - Net Pay	Employees	\$ 16,000.00	multi	e-mail	8/31/2026 est
Federal Tax -	Federal Tax, SS, Medicare	\$ 4,300.00	multi	e-mail	9/13/2026 est
State Tax -	State Tax, Translt, State WC	\$ 1,500.00	multi	e-mail	9/13/2026 est
OTEC - 3414-007 split bill	Mill Crk Lane - Hydro - Wheeling	\$ 1,621.32	09-6430		
OTEC - 3414-007 split bill	Mill Crk Lane - Hydro - Electri	\$ 47.00	09-6100		
TOTAL on next bank Statement	8/6/2026 Total \$1668.320			Mail	8/26/2026
SAIF - A100068137 - General WC	9/25/2026	\$ 427.18	01-6125	Online	9/25/2026
Verizon	Dave & Jason cell phones	\$ 91.16	01-6145	Online	9/10/2026
		\$ 26,876.50			

July 14 - Aug 15, 2026

Bills Paid by City Credit Card

Approved September 1, 2026

Paid Check:

Charges	Description	Amount Paid	Budget #
Google	Workspace - Thru 7/2026	\$ 33.60	01-6121 Q
Go To Meeting	On-line meeting host- thru 8/28/26	\$ 19.00	01-6121 Q
MicroSoft	On-line service - thru 7/1- 7/30/2026	\$ 42.00	01-6121
MicroSoft	On-line service - thru 7/1-7/30/2026	\$ 37.50	01-6121 Q
Ubiquiti	July -Aug line at Well	\$ 19.98	09-6100 Q
Ubiquiti	June - Aug lines at City Hall	\$ 49.95	01/04-6100 Q
Starlink	Hydro Plant communitation 8/6-9/6	\$ 35.00	09-6121 Q
Best Western	Lodging - water training	\$ 140.74	
Total		\$ 377.77	

2026-2027

September Bills Paid by Check

Approved September 1, 2026

Name	Description	Amount	Budget	Via	PD	Check #	
Box R	Water Tests Inv.No. X067319	\$ 103.00	04-6215	email	9/2	11850	Q
CCA	Cherry/Fair -	\$ -	01-6996	7/8 mins			
Cove Drive In	Band - Cherry Fair	\$ -					
Card Services*	*see bills to pay by credit card	\$ -	multi	Mail			
D & B Supply - Customer ID C21300	grease	\$ 13.47	01-6155	receipts	9/2	11849	Q
Dollars Corner - Charges	fuel	\$ -	multi-6200	P/U			
Eagle Office Concepts	copier maintenance contract	\$ 101.59	01-6160	e-mail	9/2	11851	Q
Ed Staubs			04-6100	Mail			
Eastern OR Rental		\$ -	03-6180	rcpt			
Elkhorn Media Group	Ad on-line/radio	\$ -	01-6110	email			
Hancock Timberland XI - Manulife	Easement lease - July	\$ 344.15	09-6129	e-mail	9/2	344.15	Q
Hancock Timberland X - Manulife	Easement lease - July	\$ 249.22	09-6129	e-mail	9/2	11554	Q
HID Fowler				mail			
Hometown Hardware		\$ -		mail			
KIE Supply -			05-6210	rcpt			
Leaf	Copy Machine Monthly Lease	\$ 39.50	01-6170	on line			
Millers-				email			
OATI - Smart Tag Service	Monthly service -	\$ 980.61	09-6120	email			
OTEC - 3414-001	Cove Street Lights	\$ 575.00	01-6150	Mail			
OTEC - 3414-002	Church St Co - City Hall	\$ 85.00	01-6100	Mail			
OTEC - 3414-004	Conley Road - Lagoon	\$ 55.00	05-6100	Mail			
OTEC - 3414-005	Haefer Lane - Well #2	\$ 975.00	04-6100	Mail			
OTEC- 3414-006	Cemetery Well	\$ 47.00	04-6100	Mail			
	Total	\$ 1,737.00					est
OTEC	Hydro Transformer Install Assistance	\$ 17,298.59	09-6425	email	9/2	11852	Q
OXARC	Hypochlorite Solution	\$ -	04-6240	Mail			
Waste Pro - two months \$29.40/mo	Sept & October + fuel surcharge	\$ 59.25	01-6100	email	9/2		est
Grand Total		\$ 20,926.38					

Cherry Fair

**City Of Cove
Council Meeting Minutes
July 7, 2026
Redacted August 11, 2026
By Kerri McCowan, Billing Clerk
Irrelevant Material Excluded**

Public Comment

Heidi VanSchoonhoven, CCA President, requested financial support from the city for the Cove Cherry Fair. She noted they were hoping for \$400 or \$500 but would always take more. She explained they need more donation dollars this year because they did not receive any TRP funding from the county. The amount of funds they will not be receiving from TRP this year is \$1,500. The money requested from the city would go to support advertising for the event and for supplies. It was discussed that the request would be added to New Business for discussion at this meeting. Lana indicated that the city has requested from the CCA a reconciliation of how donation funds are spent and asked if Heidi had anything like that with her. Heidi provided a copy of the CCA's budget. Lana further explained that the city has received funds from the county to support tourism activities, and that information is on the agenda to be discussed under New Business.

• New Business

- Allocation of Funds from Union County Transient Tax
Lana reported that the county has sent the city a check for \$2,571 which is the City of Cove's portion of the transient tax. She explained the funds are supposed to be used for tourism, economic development purposes, and programs that support tourist activities. Discussion ensued regarding where the money should be spent concluding the Cherry Fair would definitely be an event to allocate funds to. Other events such as the soap box derby and the Cove Run-off were also discussed as potential donation recipients. Discussion returned to the CCA and their donation request for the Cherry Fair.

Motion: Councilor Stone moved to give the Cove Community Association \$750 of the Union County Transient Tax that the City of Cove received. Councilor Cannon seconded. Motion carried.

2026 Adopted										2026 w/ OCF Grant										2026 Actuals										Notes/Questions									
REVENUE																																							
Rollover																																							
Previous year operating balance					\$	15,167.09					\$	15,167.09					\$	15,167.09					End of year balance should be reconciled or rolled over																
Cherry Fair																																							
Vendors					\$	1,500.00					\$	1,500.00					\$	1,250.00					Businesses and individuals																
City of Cove					\$	500.00					\$	500.00					\$	750 ⁰⁰					Support something specific? \$500 towards entertainment?																
Business/Individual Sponsors					\$	4,000.00					\$	4,000.00					\$	3,050.00					What is our goal?																
Raffles					\$	500.00					\$	500.00											Depends on what we raffle																
TRT Grant					\$	1,500.00					\$	1,500.00											This could vary, should we go lower on income?																
Ascension - In Kind Sponsor					\$	5,000.00					\$	5,000.00											See Line 53																
Sales					\$	1,800.00					\$	1,800.00											Could go higher?																
Cherry Fair Subtotal					\$	14,800.00					\$	14,800.00					\$	4,300.00					+ 750 ⁰⁰ City of Cove 85,2026																
Grants																																							
OCF Operations					\$	-					\$	8,000.00					\$	8,000.00																					
Bisbee (website)					\$	-					\$	-											These grants are income for 2025 and roll over to 2026																
OFB (website)					\$	-					\$	-																											
Donations																																							
Tree Lighting					\$	50.00					\$	50.00																											
Fun Run					\$	50.00					\$	50.00																											
General Donations					\$	50.00					\$	50.00					\$	100.00					Can we do a fundraising campaign? \$5 per month?																
Community Center																																							
Rentals					\$	-					\$	750.00																											
Ascension - Operations					\$	4,580.00																	2026 covers all expenses (except CC reserve, line C64)																

				2026 Adopted		2026 w/ OCF Grant		2026 Actuals	Notes/Questions
TOTAL REVENUE				\$	34,697.09	\$	38,867.09	\$	27,567.09
EXPENSES									
Administration									
Board Expenses		\$	100.00	\$	100.00		100.00		
Legal/Tax		\$	120.00	\$	120.00		120.00	\$	74.99
Insurance		\$	1,800.00	\$	1,800.00		1,800.00	\$	1,673.00
Postage/PO Box/Permit		\$	210.00	\$	210.00		210.00	\$	156.00
Website Hosting/Upkeep		\$	800.00	\$	800.00		800.00	\$	216.00
Website Development		\$	1,800.00	\$	1,800.00		1,800.00	\$	\$500 per year maintenance, \$300 hosting Assuming there is more to pay Will?
Misc.		\$	-	\$	-		-		
CCA Bulletins		\$	450.00	\$	450.00		450.00	\$	310.82
Printed Materials		\$	100.00	\$	100.00		100.00	\$	51.00
Banners		\$	500.00	\$	500.00		500.00		Need to purchase new banners in 2026 - How much?
Program/Project									
Program/New Project Reserve		\$	2,000.00	\$	2,000.00		2,000.00		This is saved for special projects or used!
Community Center HVAC				\$	1,250.00		1,250.00		
Scholarship				\$	500.00		500.00		
Annual Meeting		\$	100.00	\$	100.00		100.00	\$	75.00
Tree Lighting		\$	100.00	\$	100.00		100.00		Jeopardy - Amy needs to turn in receipts for Annual Meeting 2026
Easter Egg Hunt		\$	100.00	\$	100.00		100.00		
Earth Day		\$	50.00	\$	50.00		50.00		Ask Ethan about expenses

Expenses: continued

	2026 Adopted			2026 w/ OCF Grant		2026 Actuals	Notes/Questions
Trunk or Treat	\$	50.00	\$	50.00			Candy - Amy also needs to remember to turn in these receipts
Partnerships	\$	1,000.00	\$	1,000.00			For various project requests or sponsorships
Misc.	\$	250.00	\$	250.00			
Cherry Fair							
Paypal Fees	\$	100.00	\$	100.00	\$	65.83	
Elkhorn Media	\$	500.00	\$	500.00			TRT Grant Funds
EO Media Group	\$	350.00	\$	350.00			
Facebook Boosting	\$	75.00	\$	75.00			Should we also include a Later.com subscription?
Sponsorship Mailer	\$	100.00	\$	100.00	\$	156.00	Paper, stamps, printing
Facility Rental - Ascension In Kind	\$	5,000.00	\$	5,000.00			See Line 11
Supplies/Decorations	\$	1,700.00	\$	1,700.00	\$	149.99	Includes consumables, prizes, pies, games etc.
Entertainment	\$	1,500.00	\$	1,500.00			Music, facepainting, etc.
Banners	\$	500.00	\$	500.00			Needs to increase for new banners
Cherry Fair "Store"	\$	1,500.00	\$	1,500.00	\$	20.00	Tshirts, stickers, hats etc.
Postcards/Posters/Business Cards	\$	500.00	\$	500.00			Cindy
Postage	\$	210.00	\$	210.00			
Cherry Fair Subtotal	\$	12,035.00	\$	12,035.00	\$	391.82	
Community Center							
Operations	\$	1,000.00	\$	1,000.00			Contracts, guest services - to Ascension
CC Reserve	\$	100.00	\$	1,000.00			Savings for development of CC
Grant Remainder			\$	2,500.00			Need to determine how to spend additional grant funds
Cleaning	\$	300.00	\$	300.00			10 hours total to Ascension- can this be volunteer led?
Repair and Maintenance	\$	550.00	\$	550.00			Contractor repairs, painting possibly
Supplies	\$	250.00	\$	250.00			TP, cleaning supplies, paper towels, coffee, tea - buy new oven?

	2026 Adopted		2026 w/ OCF Grant		2026 Actuals		Notes/Questions
Insurance	\$	350.00	\$	350.00			Property/liability for year
Electric	\$	950.00	\$	950.00			OTEC
Heating	\$	150.00	\$	150.00			Ed Staub's/propane - this could change, raise electric bill
Garbage	\$	200.00	\$	200.00			1 dumpster per year
Water/Sewer	\$	830.00	\$	830.00			City of Cove
Community Center Subtotal	\$	4,680.00	\$	8,080.00	\$	-	Total needs to be \$8000
TOTAL EXPENSES	\$	26,245.00	\$	31,395.00	\$	3,805.06	
SURPLUS/DEFICIT	\$	8,452.09	\$	7,472.09	\$	23,762.03	
Cherry Fair Surplus/Deficit	\$	2,765.00	\$	2,765.00	\$	3,908.18	
Reserves & Rollover							
Program/Project Reserve	\$	2,000.00	\$	2,000.00			Are there other necessary reserves?
Community Center Reserve	\$	100.00	\$	1,000.00			
Rollover for Following Year	\$	8,452.09	\$	7,472.09			
End of Year Bank Balance	\$	10,552.09	\$	10,472.09	\$	-	This is what should be in the bank at end of year

WITH OCF - \$4580 to Ascension School for 2026 operations of community center

Agenda item:

Liz and Jason Blake 1008 Orchard St. 503-679-0019

A huge tree limb fell from a tree they say is in the City Right of Way and they want to ask the City for financial assistance to have it removed or for what they paid to have it removed.

Fwd: Tree Removal

From Dave Johnson <dave.johnson@cityofcove.org>

Date Tue 9/1/2026 9:29 AM

To City Clerk <city.clerk@cityofcove.org>

For tonight's meeting.

Thanks, Dave

Sent from my iPhone

Begin forwarded message:

From: liz.blake.11291982@gmail.com

Date: September 1, 2026 at 9:25:57 AM PDT

To: Dave Johnson <dave.johnson@cityofcove.org>

Cc: City Recorder <cityadmin@cityofcove.org>

Subject: Tree Removal

Hello Covites,

My name is Liz Blake and my family has lived at 1008 Orchard for over 13 years now.

We have a beautiful maple tree right next to the driveway/street. Unfortunately it has become a serious safety hazard due to its enormous size and rot.

In August a massive limb fell from this tree, blocking the street and almost taking down the new Ziply Fiber lines. Since then we have had 3 tree companies come look at the tree and give us advice and estimates on trimming/removal. The 3 companies are Miller's Tree Service, Parker's Tree Service, and A Cut Above. All said there is no safe way to trim or cut the tree back and all recommended removal.

The estimates ranged from \$4,400 to \$10,000. We have reached out to A Cut Above to remove the tree. This will be a multi day process starting on Sept 8.

Now, this tree sits on the street side of our property. I requested to see where the city line is, Dave Johnson came and marked the property line and the line goes through the tree.

We are seeking financial help to split the cost with the city to remove the tree.

As homeowners we are also trying to be most economical and community minded. I have reached out to Brett Dunten who runs the fire fighting program at Cove School to see if there is anything that would be of use training wise for his class of students. There will be A LOT of leftover wood that can be put to good use both for training this group of students and firewood for those in need in the community. By saving this wood it will be able to help young and old while saving about \$850 in removal cost. However, it will also take up our entire yard during this process.

I hope to make it to the meeting tonight to further discuss or answer any questions. Attached to this email will be the estimate from A Cut Above along with a picture of the property line that Dave marked and the limb down .

Thanks for your consideration in this matter,

Liz Blake

1008 Orchard St

Cove, Or 97824

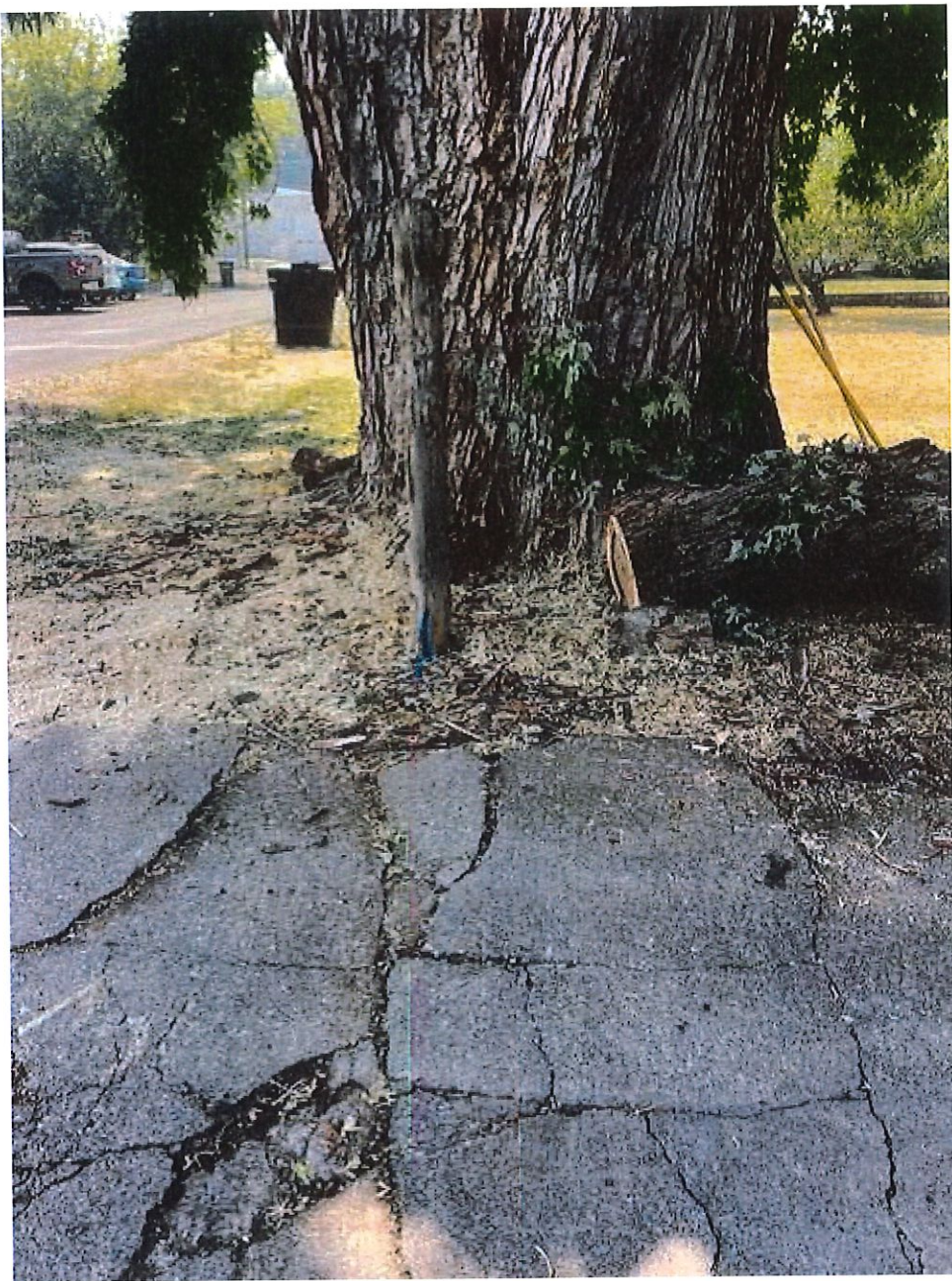
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Tree Service
541-519-3313
CCOR 11871

41438 Old Hwy. 30
Baker City, OR 97814

To: Liz Blake

Job Address:

1008 Orchard St
Corv OR

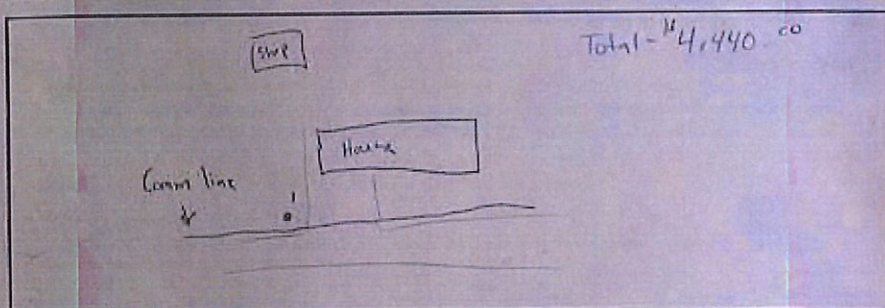
503-679-0019

We hereby submit specifications and estimates for the following

Date

8/10/20

1) Maple - Cut as low as possible - \$2,375.00
Chip & haul away limbs - \$275.00
Haul off logs - \$825.00
Grind stump - \$965.00



The client hereby certifies they have read and understand the disclaimers listed on the back of this form and certifies they have the legal right to authorize contracts for performance of work on the property listed. Payment for work completed is due upon completion, unless otherwise noted. Credit Cards are accepted and will incur a 3% processing fee.

Signature

Date

ACATS Representative

Date

[Signature]

8-11-20



Recorder's notes on Winter City Beautification

- A. The flyer should state that beautification award will focus on the homes with extraordinary holiday decorations. (see edited flyer)

Suggested plan:

1. The City accept nominations from Citizens until Dec. 26th. (via the drop box)
 2. A Committee then judge and vote on Dec 27th.
 3. Present the award to the winner at the January council meeting.
- B. At the **September** meeting: the Council appoints a three-member Committee made up of
one City Employees (Lana will volunteer this year)
one Councilor
and the Mayor
- C. The next day the Recorder will notify the winner and invite them to the January meeting.
- D. At the January meeting the winner will be presented with a certificate, a yard sign, and a voucher for \$100 credit to their water bill.

CITY OF COVE, OREGON

WINTER

City Beautification

A BEAUTIFUL CITY. A STRONG COMMUNITY.

Let's work together to keep Cove
beautiful this winter!

WELCOME TO
COVE
OREGON



BEAUTIFICATION DATES:
DECEMBER 1, 2026 -
DECEMBER 26, 2026

Extraordinary Holiday Light and Decorations



NOMINATIONS

The City of Cove
will take nominations in
writing via the
Drop Box outside
of City Hall until Dec 26th.



AWARD

Winner will receive
\$ 100 OFF WATER BILL
(one-time credit)



RULES TO PARTICIPATE

Participants must have
a Cove mailing address.



JUDGING DATE

Judging will take place on
DECEMBER 20, 2026.
₂₇



AWARD PRESENTATION

Award will be presented at the
JANUARY CITY COUNCIL MEETING.



Thank you for helping make Cove clean, safe, and beautiful!

Remove plural in "Awards" to read "Award".

** add
enlarge*