

**City Of Cove
Council Meeting Minutes
June 2, 2026**

Call to Order

Mayor, Sherry Haeger, called the regular session of the Cove Common Council to order at 7:00 p.m. located at City of Cove City Hall, 504 Alder St., Cove, Oregon, 97824. Remote access to the meeting was active.

Council Members Present: Councilors, Alexis Cannon, Eric Stone, Shawn Parker, Cheryl Hargrove, and Boss Parker.

Council Members Present Remotely: No council members were present remotely.

City Staff Present: City Recorder, Lana Shira, Public Works Director, Dave Johnson, Billing Clerk, Kerri McCowan.

City Staff Present Remotely: There were no city staff present remotely.

Council Members not Present: Council President, Matt McCowan,

City Staff not Present: All city staff were present.

Public Present: Paul Stevens, Union County Commissioner, Jake Seavert, Jenny Beverage.

Public Present Remotely: There was public present remotely. See City of Cove Meeting Info printout.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Haeger.

Council Roll Call

Roll call was performed by Lana Shira, City Recorder. A quorum was determined to be present.

Additions/Changes to the Agenda

Correspondence - OHA - Emergency Preparedness for Community Leaders

Public Comment

There was no public comment made at this time.

Consent Agenda

- May 5, 2026, Council Minutes
- May 19 & 26, 2026, Budget Committee Minutes
- Approval of Bills to Be Paid

Lana noted there is one more bill to be added. She received a bill from Philip O'Reilly, who is the city's computer tech, for \$630. \$410 was for the router at the hydro plant and \$220 was for labor. Since it just arrived today, she asked for approval for payment.

Motion: Councilor Cannon moved to approve the Consent Agenda as revised. Councilor Stone seconded. Motion carried.

- **Correspondence**

OHA - Emergency Preparedness for Community Leaders – Informational Only.

- **Old Business**

- **Ascension School Parking Variance**

An architect from Glancy Rockwell & Associates joined the meeting online for any questions regarding the Ascension School Parking Variance. Concerns were voiced that the 31 proposed spaces will still not be enough. The architect explained that they feel the parking spaces should be enough based on square footage, and they can also designate parking spaces that would include the Community Center. Discussion ensued regarding parking based on the square footage of buildings versus what the city ordinance requirements are, and it was felt 31 spaces would still not be enough. If they can add an additional 20 spaces based on the Community Center square footage to bring the total parking spaces to 51 that should suffice. Approval will be contingent upon presentation of a map that shows where all 51 spaces will be. This will allow the Ascension School to pursue the permitting process without delay.

Motion: Councilor Shawn Parker moved to approve the Ascension School Parking Variance based on 51 parking spaces. Councilor Stone seconded. Motion carried.

- **Adding Water /Sewer Lines Off of Jasper St. (Paul Stevens & Dan Landa)**

Paul Stevens, 1903 Jasper Street, presented the proposal he and Dan Landa prepared for the sewer and water extension from Jasper Street. Discussion ensued. They are only asking for material, they will be responsible for the labor with oversight from the city. There will also need to be a utility easement which Dave and Lana will pursue. It was also noted there may need to be an increase in the water and sewer budget if the city elects to participate in the project. It was clarified that the initial estimate for materials was \$22,898 for water and sewer was \$15,524. The city's share of that estimate if we chose to cover 25% would be \$5,724 and \$3,881 for a total of \$9,605. The labor costs would be covered by Dan Landa and Paul Stevens. It was also noted the easement would likely need to be a 20-foot easement. Dave stressed that we have other easements across property in Cove and that it is a common practice.

*Discussion stopped at 7:30 pm for the Public Hearing, Minor Partition.

*Discussion resumed at 7:41 pm.

Dave noted there will be a cost benefit to the city as well as a benefit from the utility easement. Oversight of the project and testing would be done by the city. Councilor Shawn Parker noted he would rather approve a hard number on costs rather than a percentage. Protection of the city's investment if the landowners defaulted was also discussed.

Motion: Councilor Stone moved to approve the Jasper Street sewer/water extension proposal with a cap of \$11,500 from the city. Councilor Cannon seconded. Motion failed.

Motion: Councilor Stone moved to approve the Jasper Street sewer/water extension proposal with a cap of funds from the city at \$10,500. Councilor Cannon seconded. Motion carried.

- **Cove Clean-Up Day Review**

Lana reported she has not received the bill from WastePro or a number for the sale of metal from Cove Clean-Up Day.

- **Public Hearing 7:30 p.m. Minor Partition: Brett and Jenny Beverage, 701 2nd Street**
- **Open Hearing**
The mayor opened the hearing at 7:30 pm. She requested conflict of interest, exparte, etc. to be declared. Councilors Shawn Parker, Boss Parker, Alexis Connon, Eric Stone, and Cheryl Hargrove turned in a signed declaration form. There were no conflicts declared. The disclosure statement was read by the mayor and made available to the public.
- **Staff Report**
Lana provided a verbal review of the Staff Report for the Minor Partition.
- **Applicant's Testimony**
Jenny Beverage provided a verbal review of their reasoning for splitting the lot.
- **Proponent's Testimony**
There was no proponent's testimony.
- **Opponent's Testimony**
There was no opponent's testimony.
- **Applicant's Rebuttal**
There was no applicant's rebuttal.
- **Close Hearing**
The mayor closed the hearing at 7:39 pm.
- **Council Deliberation & Final Decision**
It was discussed that the request meets all the requirements.

Motion: Councilor Stone moved that the council grant approval of the Tentative Plan submitted by Brett and Jenny Beverage for a Minor Partition of Tax Lot 3S40E22BB-2100 because it complies with the City of Cove Zoning Ordinance requirements for land use, lot size, street access, and accessibility to both city water and sewer systems. Councilor Boss Parker seconded. Motion carried.

Vote taken by roll call: Councilor Shawn Parker voted aye, Councilor Stone voted aye, Councilor Boss Parker voted aye, Councilor Cannon voted aye, and Councilor Hargrove voted aye.

The Minor Partition: Brett and Jenny Beverage, 701 2nd Street was unanimously approved.

Budget Hearing 8:00 p.m.

- **Call to Order**
- Mayor Haeger called the Budget Hearing to order at 8:00 pm.
- **Committee Roll Call**
Roll Call was completed at the beginning of the Regular Council Meeting.
- **Budget Message**
The Budget Message was verbally reviewed. Based on the approval of the Jasper Street water/sewer extension project, it was determined to amend the budget to increase the

water turn on fees by \$1,800, water hookup revenue by \$22,000 for a total of \$34,000. Also add an additional \$28,000 to hookup costs. Sewer turn on fees will be increased by \$1,200; Sewer revenue will be increased by \$14,500, and hookup costs will increase by \$19,000. Lana and Dave provided an explanation of the changes to and from each fund and the reason for the changes, based on the approval of the Jasper water/sewer extension.

- **Public Comment**
No public comment was made at this time.

Mayor Haeger read Resolution 2026-1, A Resolution Declaring the City's Election to Receive State Revenue.

Motion: Councilor Stone moved to adopt Resolution 2026-1 declaring the election to receive State Revenue. Councilor Shawn Parker seconded. Motion carried.

At 8:30 pm Councilor Shawn Parker moved to extend the meeting by 20 minutes. Councilor Cannon seconded. Motion carried.

The mayor read Resolution 2026-2, Adopting the Budget and Making Appropriations.

Motion: Councilor Boss Parker moved to adopt Resolution No. 2026-2 declaring the approval of the appropriations of funds for fiscal year 2026-27 and imposing and categorizing the property tax rate. Councilor Stone seconded. Motion carried.

- **Adjournment**
The Budget Hearing was adjourned at 8:37 pm.

- **New Business**

- **Present Student Councilor Emma Carson Scholarship Award**
Emma was not present to receive the scholarship award.

*Discussion stopped at 8:00 pm to hold the Budget Hearing.

- **Select 2026-27 Student Councilor**
*Discussion started at 8:38 pm.

The three applications for Student Councilor from Henry Wadner, Sammy Mallory, and Eliza Pettit, were reviewed, and discussion ensued. It was determined to hold a vote amongst councilors. Each councilor chose one applicant from the three applications received and presented their choice to Lana to tally. Lana tallied the votes, with the results showing Eliza Pettit received the most votes.

Motion: Councilor Hargrove moved to select Eliza Pettit as Student Councilor for 2026-27. Councilor Shawn Parker seconded. Motion carried.

- **Public Announcement regarding Tall Vegetation and Fire Concerns**
Lana reported that the Union County Fire Defense Board has requested to open regulated fire season early this year. Councilor Hargrove noted there are several residences in Cove that have tall vegetation. Lana responded that the city has, in the past, sent a mass mailer to the citizens of Cove outlining the dangers of tall vegetation during fire season and urging solutions for abatement. It was determined she should send the letter again this year.

City Council Working Committee Report

- TSP – Land Use Development Code
A work session is scheduled to review and discuss the TSP small cities model on June 23rd at 7pm. Councilor Cannon reported she will not be able to attend.
- Cove Beautification Pilot Project
Councilor Cannon expressed her wishes to continue with the Cove Beautification Pilot Project. After discussion it was felt judging should be kept in-house rather than asking the CCA for help. We will continue with another Cove Beautification Pilot Project and present the award this fall.

City Recorder Report

Lana provided a verbal report:

- The OTEC Franchise agreement expires July 31, 2026. She is working with them to have a draft agreement available for the July meeting.

Public Works Director Report

Dave provided a verbal report:

- They are making progress on the First and Water Streets project. Additional work is underway.
- The first bidder for the Ford Ranger did not follow through with payment, so he relisted it with a minimum bid of \$500 and received a bid for \$500. It is sold.
- There has been some settling on the Hydro slide repair which they will work on repairing.
- They've been working on sewer main line repairs.

At 8:50 pm Councilor Stone moved to extend the meeting by 10 minutes. Councilor Boss Parker seconded. Motion carried.

- He questioned if a Cost-of-Living increase was discussed. Lana noted it was budgeted for 5%. COLA will be put on July's agenda for discussion.

Mayor's Report

Mayor Haeger provided a verbal report.

- She stayed in touch with Emma about getting notifications out for the Student Councilor position.
- She questioned the process for advertising the open positions for Mayor and Councilors in the upcoming election. Lana agreed to review the procedures for elections and advertise as required.

Student Councilor Report

Emma was not present to provide a report.

Good of the Order

There was no Good of the Order presented at this meeting.

Public Comment

No public comment was made at this time.

Suggestions for Future Work Sessions & Meeting Agendas

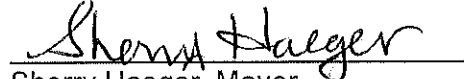
- TSP Work Session, June 23, 2026, 7:00 pm.

Upcoming Meetings

Regular council meeting scheduled for July 7, 2026.

Adjournment

Mayor Haeger adjourned the meeting at 8:55 p.m.


Sherry Haeger, Mayor


Kerri McCowan, Billing Clerk


Lana Shira, City Recorder