

CITY OF COVE
Budget Committee Meeting
Tuesday, May 19, 2026
7:00 pm at 504 Alder Street

Call to Order

Council President McCowan called the City of Cove Budget Committee Meeting to order at 7:00 pm.

Council Members Present: Council President Matt McCowan, Councilors Eric Stone, Cheryl Hargrove and Alexis Cannon.

Budget Committee Members Present: Amy Jayne, Sandy Stephenson, Dennis Nostrant, Becky Turner, Emma Carson, and Alan Cadinha.

City Staff Present: City Recorder and Budget Officer, Lana Shira, Public Works Director, Dave Johnson, and Billing Clerk, Kerri McCowan.

Council Members Not Present: Mayor Sherry Haeger, Councilors Boss Parker and Shawn Parker.

Budget Committee Members Not Present: Brad Stephenson

Public Present: Drex Shira, Candy Nostrant.

Pledge of Allegiance

Council President McCowan led the Pledge of Allegiance.

Committee Roll Call

Roll call was performed by City Recorder Lana Shira. A quorum was determined to be present.

Appoint Budget Committee Chairperson

Alan Cadinha was appointed the Budget Committee Chairperson.

Motion: Council President McCowan moved to elect Alan Cadinha as Budget Committee Chairperson. Councilor Stone seconded. Motion carried.

Budget Message

Budget Committee Chairperson Cadinha turned the meeting over to Lana Shira, Budget Officer, and she provided an explanation of the Budget Process and a verbal review of the Budget Officer's Financial Report and the Budget Message. She also explained how the Profit and Loss Budget vs. Actual is used in conjunction with the budget in the City's day-to-day operations and an explanation of the State Shared Revenue Report.

Budget Inspection and Deliberation

Lana provided a verbal review of the Budget Document and then each fund was discussed line by line.

General Fund:

A verbal review of the General Fund was provided.

After the fund was discussed line by line it was determined further investigation of wage calculations is needed. Increase in fuel in the Public Works Unit to total of \$6,500, up from \$5,800. Further discussion ensued and it was recommended to increase the amount for fuel across all funds.

State Revenue Sharing Fund:

A verbal review of the State Revenue Sharing Fund was discussed.

After the fund was discussed line by line it was determined no changes were needed.

Street Fund:

A verbal review of the Street Fund was provided.

After the wages in the Public Works Unit Fund were discussed line by line, it was recommended to revisit the wages across all funds as they are not calculated correctly and will need to be recalculated. It was further determined to increase the fund in 6180 to \$225,00 and decrease the Operating Contingency. It was also suggested to increase Spraying from \$600 to \$1,000. Fuel and wage changes as noted in General Fund discussions.

Water Fund:

A verbal review of the Water Fund was provided.

The Water Fund was discussed, line by line. No changes were recommended other than fuel and wage changes as noted in General Fund discussions.

Sewer Fund:

The Sewer Fund was reviewed verbally.

After the fund was discussed line by line changes were made. Sewer Turn-on Fees should be increased to \$2,400 and Hook-up Costs should be increased. The Dues and Fees fund also needs to be increased because the Public Works Director has training he will need to attend. Fund 6155 needs increased to \$8,000 - \$4,000 to Water and \$4,000 to Sewer. Fund 6210 should be labeled Hook-up Costs. Fuel and wage changes as noted in General Fund discussions.

Stormwater:

The Stormwater Fund was reviewed verbally.

After the fund was discussed line by line no changes were made other than fuel and wage changes as noted in General Fund discussions.

ARPA:

The ARPA Fund was discussed. Lana noted it is all zeros because all the money has been spent. However, it must stay in our budget for three years. There were no questions.

Hydro:

The Hydro Fund was verbally reviewed.

After the fund was discussed line by line there were changes made which included moving the money in Capital Outlay to fund 6425, Major Repair and Maintenance, and zeroing out the Contingency Fund. Fuel and wage changes as noted in General Fund discussions.

Cove Clean-Up Day:

The Cove Clean-Up Day was verbally reviewed.

The fund was discussed line by line with no changes made.

Fund-by-Fund Public Comment

There was no fund-by-fund public comment.

Motion to Approve the 2026-27 Budget and Property Tax Rate

Due to the discrepancies in wage calculations throughout all funds, the 2026-27 Budget and Property Tax Rate could not be approved. Another Budget Committee meeting will be scheduled for May 26, 2026, to review and approve the 2026-27 Budget and Property Tax Rate.

Motion to Receive State Revenue Sharing

Budget Committee Chairperson Cadinha stated in order for the City of Cove to receive a portion of State Shared Revenue this Committee must approve to accept the funds and declare how it will be spent and asked for a motion.

Motion: Council President McCowan moved that the 2026-27 State Shared Revenue Monies be received by the City of Cove and allocated to the General Fund for Property and Liability Insurance. Budget Committee Member Sandy Stephenson seconded. Motion carried.

Because Budget Committee member Brad Stephenson was not present at this Budget Committee meeting Drex Shira was appointed to the Budget Committee.

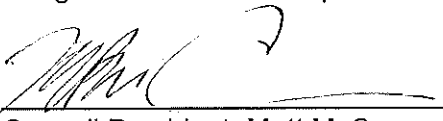
Motion: Council President McCowan moved to appoint Drex Shira to the Budget Committee. Councilor Stone seconded. Motion carried.

Set Budget Hearing – June

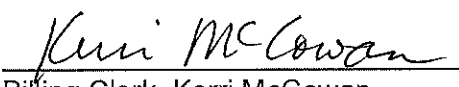
The Budget Hearing was scheduled for June 2, 2026.

Adjournment

Budget Committee Chairperson Cadinha adjourned the meeting at 9:25 pm.


Council President, Matt McCowan


City Recorder, Lana Shira


Billing Clerk, Kerri McCowan