

**CITY OF COVE
REGULAR COUNCIL MEETING
March 3, 2026, at 7:00 p.m.
504 ALDER STREET
COVE, OR 97824**

- **Call to Order**
- **Pledge of Allegiance**
- **Council Roll Call**
- **Additions/Changes to the Agenda**
- **Public Comment for Items on the Agenda**- 3 minutes per person; Must Sign the Speakers Roster
 - Community members may address issues observed on the agenda and may ask council for additions for consideration to be added to the current agenda.
- **Consent Agenda**
 - February 3, 2026, Council Minutes
 - Approval of Bills to Be Paid
- **Correspondence**
- **Old Business**
 - Approve Sealed Bids for Surplus Vehicles
- **New Business**
 - T-Mobile Tower Conditional Use Request for Extension
 - Annual Statement of Economic Interest Filing
 - Customer Request for Forgiveness of Water Overage
- **City Council Working Committee Report**
 - TSP – Land Use Development Code
 - Cove Beautification Pilot Project
- **City Recorder Report**
- **Public Works Director Report**
- **Mayor's Report**
- **Student Councilor Report**
- **Good of the Order**
- **Public Comment for Items Not on the Agenda**– 3 minutes per person; Must Sign the Speakers Roster
 - This is the place allowed for the public to comment on anything they wish to have addressed by council or discuss their feelings towards any matter before the council, which is not already scheduled for discussion on the meeting agenda.
- **Suggestions for Future Workshops & Meeting Agendas**
- **Upcoming Meetings**
- **Adjournment**

To submit public comment in writing, or questions about accommodations for persons with disabilities please send an e-mail to cityadmin@cityofcove.org at least four (4) calendar days prior to the meeting. To join the meeting virtually from your computer, tablet, or smartphone see the link below:

<https://meet.goto.com/CityofCove>

You can also dial in using your phone:

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(312\) 757-3129](tel:+13127573129)

Access Code: 566-891-733

City of Cove
Regular Council Meeting
March 3, 2026
Additions to the Agenda

New Business

- Possible Purchase and Pricing of Road Sander or Second Snow Plow

**City Of Cove
Council Meeting Minutes
February 3, 2026**

Call to Order

Mayor, Sherry Haeger, called the regular session of the Cove Common Council to order at 7:00 p.m. located at City of Cove City Hall, 504 Alder St., Cove, Oregon, 97824. Remote access to the meeting was active.

Council Members Present: Councilors, Shawn Parker, Boss Parker and Cheryl Hargrove.

Council Members Present Remotely: Councilor, Alexis Cannon.

City Staff Present: City Recorder, Lana Shira, Public Works Director, Dave Johnson.

City Staff Present Remotely: There were no city staff present remotely.

Council Members not Present: Council President, Matt McCowan, Councilor, Eric Stone and Student Councilor Emma Carson.

City Staff not Present: Billing Clerk, Kerri McCowan.

Public Present: Dennis Nostrant and Anderson Perry Representative, Brandon Mahon.

Public Present Remotely: There was public present remotely. See City of Cove Meeting Info printout.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Haeger.

Council Roll Call

Roll call was performed by Lana Shira, City Recorder. A quorum was determined to be present.

Additions/Changes to the Agenda

There were no additions or changes to the agenda.

Public Comment

No public comment was made at this time.

Consent Agenda

- January 6, 2026, Council Minutes
- Approval of Bills to Be Paid

Motion: Councilor Hargrove moved to approve the Consent Agenda as presented.
Councilor Cannon seconded. Motion carried.

- **Correspondence**

- Union County Resolution Opting Out of Eastern Oregon Solar Siting Rules
The Resolution was presented as information only. It was discussed that it is a notice of the Union County Property Value Appeals Board Notice of session on February 12, 2026.

- **Old Business**

- Water System Master Plan – Anderson Perry
Brandon Mahon from Anderson Perry was present to explain the need to update the Water System Master Plan noting it needs to be updated every 20 years, and ours is currently outdated. He also stressed that an updated plan is needed from a regulatory standpoint. He shared some information on a \$50,000 TA (Technical Assistance) grant that is available through the Water/Wastewater Financing Program. He proposed that Anderson Perry help with the funding application and submit it to the Oregon Health Authority Drinking Water Services, which will cost \$4,000. He noted that cost may be included in the grant, but he is waiting for clarification of that from Business Oregon. Discussion ensued regarding the details of the application process and expenses that will need to be allowed in the budget. It was determined we need to move forward with the application process.

Motion: Councilor Shawn Parker moved to proceed with the application process for the grant. Councilor Boss Parker seconded. Motion carried.

- Verizon Radio Frequency Report
The Radio Frequency Report from Verizon was reviewed and briefly discussed with no further action taken.

- **New Business**

- Sealed Bid Documents for Surplus Vehicles
Dave provided the sealed bid documents and information on the surplus vehicles the city will be making available for bids. The vehicles for sale and the invitation to bid must be noticed and information made available at City Hall and the Cove Post Office. Any sealed bids received will be opened on March 3, 2026, and approved at the March 3, 2026, council meeting. Jason Jayne will be available if bidders want to inspect and/or test drive any of the vehicles.

- Hydro Production Report
The annual hydro production report was reviewed noting there was low production last year.

- Becky Droke \$200 Donation Request for City Garden
Becky Droke's request for a \$200 donation for the City Garden was discussed. Lana reported there is \$400 left in the Special Request Budget.

Motion: Councilor Shawn Parker moved to approve Becky Droke's request for a \$200 donation. Councilor Hargrove seconded. Motion carried.

- Scheduling Cove Clean Up Day
Cove Clean Up Day was scheduled for May 16, 2026.

City Council Working Committee Report

- TSP – Land Use Development Code Follow-Up
Lana is adding the changes LOC recommended as well as using the latest updates from the City of La Grande due to state laws. She will present a summary of the changes in the overall document at the March meeting and have the information on the DLCD review process.

- Cove Beautification Pilot Project

The yard signs that Lana ordered for the Cove Beautification Pilot Project were presented for council to see. The winners of the award were notified and congratulated by phone and received a \$50 credit on their January water bill. They chose to receive a \$50 gift certificate to Mill Creek Nursery which Lana will purchase when they open this spring. At that time Lana will invite the winners to a council meeting to be awarded the gift certificate and present them with the yard sign.

Councilor Cannon suggested and agreed to compose a thank you letter to the CCA volunteers for their participation in the project.

City Recorder Report

Lana provided a verbal report:

- She received a complaint about chickens running at large.

Public Works Director Report

Dave provided a verbal report:

- They continue with storm water work.
- Some mailboxes have been moved for the upcoming street paving.
- They relocated the Second and Water Street hydrant.
- The transformer for the Hydro Plant has been given to OTEC to install.
- The jetter repair is being performed by Travis Brown at Oregon Trail.

Mayor's Report

Mayor Haeger did not provide a report.

Student Councilor Report

Emma was not present to provide a report.

Good of the Order

Avista representatives met with Lana and Dave earlier today. They provided copies of the 2026 Annual Update.

Public Comment

There was no public comment made at this time.

Suggestions for Future Workshops & Meeting Agendas

February 11, 2026, Mandatory Public Meetings Law Training.

Upcoming Meetings

Regular council meeting scheduled for March 3, 2026.

Adjournment

Mayor Haeger adjourned the meeting at 7:57 p.m.

Sherry Haeger, Mayor

Kerri McCowan, Billing Clerk

Lana Shira, City Recorder

City Recorder

From: Dave Johnson
Sent: Friday, February 06, 2026 6:43 AM
To: City Recorder
Subject: FW: City of Cove - Planning / Building requirements

Dave Johnson, PE | City of Cove

Office: 541-568-4566 | Mobile: 541-786-0377

Messages to and from this e-mail address may be available to the public under Oregon Public Records Law.

From: Don Forsberg <don.forsberg@smartlinkgroup.com>
Sent: Thursday, February 5, 2026 11:25 AM
To: Dave Johnson <dave.johnson@cityofcove.org>
Subject: City of Cove - Planning / Building requirements

Hi Dave,
Not sure who to contact regarding this but I'm trying to find out if the City of Cove requires and land-use or building permit applications to upgrade equipment on an existing cell tower. The tower is located at 809 Rose Ridge Road.
Thanks for any help with trying to get this question answered.



Don Forsberg

Real Estate Specialist

- 📞 503-267-1947
- ✉ don.forsberg@smartlinkgroup.com
- 📍 10 Church Circle, Annapolis, MD 21401
- 🌐 www.smartlinkgroup.com

*T-Mobile Tower
Conditional Use
Request for Extension*

Annual Statement of Economic Interest Filing

Filing Period is March 15th – April 15th each year

City Officials will receive an email from the OGE (Oregon Government Ethics Commission) notifying them of the filing window and that they are required to file. City Officials may file on-line or
by calling the OGE at (530) 378-5105

Current - Past Due

Balance: \$338.45
 Past due: \$228.09
 Last billed: 2/19/2026 \$338.45
 Due date: 3/15/2026
 Last print: 2/2/2026 \$79.00

000000000588-2

708 Rose St
 Cove, OR 97824

Cycle: Cycle 1

Route: 1-Route 1

Class: Residential

Desc:

Parcel No.:

Owner: Maximo Parker

Notes History Usage Service Orders Arrangements Audit

Rate Code	Actual	Billed	Adjusted	Minimum	Total Charge
Water	66,662.00000	66,662.00000	0.00000	\$34.00	\$133.11
Water	54,156.00000	54,156.00000	0.00000	\$34.00	\$104.98
Water	37,897.00000	37,897.00000	0.00000	\$34.00	\$68.39
Water	16,965.00000	16,965.00000	0.00000	\$34.00	\$21.30
Water	2,551.00000	2,551.00000	0.00000	\$34.00	\$0.00
Water	2,576.00000	2,576.00000	0.00000	\$34.00	\$0.00
Water	2,877.00000	2,877.00000	0.00000	\$34.00	\$0.00

For Date	Current Date	Days	Prior Read	Current Read	Usage	UOM	Operation	Read Type	Chg Out

Gerald "Bud" Horrest is asking for forgiveness of \$163.88 which is 50% of the overages from Oct. '25 to Jan. '26.

Road Sander/ 2nd Snow Plow pricing

From Dave Johnson <dave.johnson@cityofcove.org>

Date Tue 2/24/2026 9:14 AM

All,

I quoted out pricing on a new road sander, that we have budgeted for.

- P150C 7' 1.5 cu yd Marauder Poly Chain Drive - \$7,103, includes delivery.

In talking with Shawn, we also discussed setting up the new truck with a plow mount and controls to use with the new plow, in cases where the other truck isn't working.

- \$2,330, includes delivery

Or a suggestion on getting a second plow that will interchange with either truck

- Complete Plow Package w/ mounts and controls, w/ Halogen Headlights, Steel, straight blade, 8' 6" - \$7,755, includes delivery

We budgeted \$10,000 for a sander and crack sealer. Looking at the roads we have already crack sealed, we could opt to purchase less crack filler to cover the expense of either an additional plow or sander.

I will not be at the next council meeting due to a planned vacation. The council can discuss the options and make a motion, if desired, to purchase. Let me know if you have any questions.

Thanks, Dave

Dave Johnson, PE | Public Works Director
City of Cove

P.O. Box 8 / 504 Alder Street | Cove, Oregon 97824
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