

**City Of Cove
Council Meeting Minutes
June 3, 2025**

Call to Order

Mayor Sherry Haeger called the regular session of the Cove Common Council to order at 7:00 p.m. located at City of Cove City Hall, 504 Alder St., Cove, Oregon, 97824. Remote access to the meeting was active.

Council Members Present: Council President Matt McCowan, Councilors Jason Hagey, Alexis Cannon, Shawn Parker and Youth Councilor Emma Carson.

Council Members Present Remotely: There were no councilors present remotely.

City Staff Present: City Recorder Lana Shira, Public Works Director Dave Johnson, and Billing Clerk Kerri McCowan.

City Staff Present Remotely: There were no city staff present remotely.

Council Members not Present: Councilors Eric Stone and Boss Parker.

City Staff not Present: All city staff were present.

Public Present: Kelly Skovlin, Dennis Nostrant, Union County Commissioner Jake Seavert, Carrie Hargrove, and Cheryl Hargrove.

Public Present Remotely: There was public present remotely. See City of Cove Meeting Info printout.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Haeger.

Council Roll Call

Roll call was performed by Lana Shira, City Recorder. A quorum was determined to be present.

Additions/Changes to the Agenda

Animal Control Issues

Public Comment

Carrie Hargrove, 704 Foster Street, expressed that she and her sisters like to walk in the evenings, but within the last five years there has been a huge problem with dogs. Every week they have dogs charge them and they have had to use pepper spray. On Sunday they had three rottweilers charge them at home in their own driveway. She has contacted law enforcement, but she noted she is concerned for everyone in the community. She feels like the city needs to send out some kind of notification to dog owners within the city.

Consent Agenda

- May 6, 2025, Council Minutes
- May 22, 2025, Budget Committee Minutes
- Approval of Bills to Be Paid

A question was brought up about approval of the purchase of a trailer. Dave provided an explanation of the trailer purchase and the process he went through to find the trailer. He described the trailer as a flatbed, tandem axle to be used for transporting the jetter. It

was noted the purchase was approved in last year's budget. Lana explained why it needed to be in the current bills to be paid. Dave noted the bid came in less than he expected.

Motion: Council President McCowan moved to approve the purchase of the trailer that Dave found. Councilor Hagey seconded. Motion carried.

Motion: Council President McCowan moved to approve the Consent Agenda as presented. Councilor Cannon seconded. Motion carried.

Correspondence

No correspondence was presented at this meeting.

Old Business

- **Shut-Off Day Postponement Considerations**
Lana provided a verbal review of Section 7 of Ordinance 2-2017, An Ordinance Amending Billing and Payments of Water and Sewer Account, Section 11 of Ordinance No.1, Series 1981, and Eliminating Ordinance 1997-3. She noted that this gives the City Recorder discretion in cases of extreme hardship to retain or renew water service with an appropriate payment plan in place.
- **Property Tax Increase Associated with the Update of Union County Evacuation Maps**
Lana noted she emailed Nick Vora, Emergency Manager for Union County, regarding the question of whether property taxes were increased due to the update of the evacuation maps. She referred to his response and read it out loud noting the answer was no, it did not raise property taxes.
- **Clean Up Day Follow Up**
Lana reported there is no follow up because we have not gotten the bills and donations settled yet.

New Business

- **Award the Lower Reservoir Coating Project**
Dave reported bids were due last Thursday for the lower reservoir coating. He has received five bids. The low bid was around \$184,000. However, after Anderson Perry went through the bids they received some concerns from a paint coating supplier about the low bidder's experience. The next lowest bid was \$247,000. Because of the discrepancy in bid amounts they haven't recommended a bid yet, and they are going to ask the low bidder for clarification about their experience. Anderson Perry will provide their findings to Dave.
- **Purchase of a Trailer**
Purchase of a trailer was discussed during the Consent Agenda discussion.
- **Youth Councilor Clarifications**
Youth Councilor Carson recused herself from the discussion of the Youth Councilor clarifications and stepped outside City Hall at 7:45 pm. Lana explained in her research she found no procedure outlining how the applicants for the Youth Councilor were awarded. The only procedure documented was how the application is sent out. Discussion ensued regarding past procedures. It was determined that Youth Councilor Carson needs to be paid for the term she has served over the last year, and the scholarship opportunity will be open for applications for next school year.

Motion: Councilor Parker moved to approve Youth Councilor Emma Carson be awarded the \$2500 she deserves. Council President McCowan opposed. Motion carried.

Youth Councilor Carson returned to the meeting at 7:58 pm.

Lana noted we should make a formal procedure for awarding the Youth Councilor position. Mayor Haeger agreed to draft a formal procedure for review.

- **Cherry Fair Donation Request**
The Cherry Fair donation request was reviewed and discussed. It was reported last year they were given a total of \$1500. The year before that we gave them \$250 and the year before that was \$500. Further discussion ensued and it was determined this discussion will be tabled to see if someone from the CCA will come and request a donation.
- **Animal Control Issues**
It was discussed that it was thought the City of Cove's animal control is handled by Union County; however, there is some confusion now after investigating a chicken complaint that was received last month. The Mayor verbally reviewed the County ordinance and asked Commissioner Seavert to comment. He explained the sheriff's department is required by the state to provide animal control services. Further discussion ensued and he agreed to take our concerns back to Sheriff Bowen. It was also noted Sheriff Bowen is expected to attend the July city council meeting.

Carrie Hargrove's request to send a notice to Cove citizens about dogs at large was discussed. It was determined Lana will send a notice to citizens noting the city's stance and quoting the ordinance.

Budget Hearing 7:30 pm

- **Call to Order**
Mayor Haeger called the Budget Hearing to order at 7:30 pm.
- **Committee Roll Call**
Roll call was performed by Lana Shira, City Recorder. A quorum was determined to be present.
- **Budget Message**
The Budget Message was provided. Lana provided an overview of the changes and where the funds were moved to cover the changes.
- **Public Comment**
There was no public comment made at this hearing.

Motion: Councilor Cannon moved that the City of Cove adopt Resolution No. 2025-3 declaring the City's election to receive State Revenue. Councilor Shawn Parker seconded. Motion carried.

Motion: Councilor Hagey moved that the City of Cove adopt Resolution No. 2025-4, a resolution making all fund appropriations and imposing and categorizing the tax for the 2025-26 fiscal year. Council President McCowan seconded. Motion carried.

- **Adjournment**
Mayor Haeger adjourned the hearing at 7:46 pm.

City Council Working Committee Report

- TSP – Land Use
Dave noted the TSP – Land Use document is ready, he just needs to know how council wants it disseminated. Mayor Haeger requested an electronic copy, Councilor Cannon requested a paper copy, Councilor Shawn Parker requested paper, Councilor Hagey requested paper, and Council President McCowan requested paper. Dave agreed to reach out to Councilor Stone and Councilor Boss Parker to see how they want the document given to them.

City Recorder Report

Lana provided a verbal report:

- She has received several calls already about burning. She provided the document required and reviewed the procedure that must be followed to request a burn permit.

Public Works Director Report

Dave provided a verbal report:

- They have been busy working on Geni and Suzie. He will work on getting bids for paving and awarding that at the July meeting.
- They have been mowing. They are a little behind because of the Geni/Suzi project.
- A request has been received for annexation on a parcel on the north side of Campbell Drive and he is working through how to get sewer to it.
- He's looking into an easement for city sewer main on the corner of Hill and Second Street.
- They are raising the manhole on Jasper Street. ODOT has given their approval for that.

Mayor's Report

Mayor Haeger did not provide a report.

Youth Councilor Report

Emma provided a verbal report:

- ASB elections were held.
- Roof construction is being carried out on the school buildings.
- Graduation and the last day of school have been completed.

Good of the Order

No good of the order was presented at this meeting.

Public Comment

Kelly Skovlin had a comment about Cherry Fair. She noted Heidi VanSchoonhoven, President of the CCA, has been gone, and that's probably why she has not attended any meetings to request a donation.

Dennis Nostrant, 1202 Bryan Street, wanted to know how he can get a copy of the draft TSP – Land Use document. It was noted the document will be discussed in September and it will go to legal counsel and then there will be a public hearing before it is ready to be formalized and published.

Suggestions for Future Workshops & Meeting Agendas

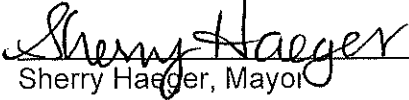
No suggestions for future workshops or meeting agendas were made at this meeting.

Upcoming Meetings

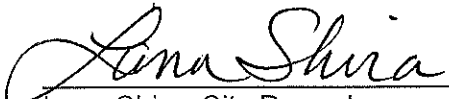
No upcoming meetings were discussed.

Adjournment

Mayor Haeger adjourned the meeting at 8:30 p.m.


Sherry Haeger, Mayor


Kerri McCowan, Billing Clerk


Lana Shira, City Recorder