

**CITY OF COVE
REGULAR COUNCIL MEETING
May 6, 2025, at 7:00 p.m.
504 ALDER STREET
COVE, OR 97824**

- **Call to Order**
- **Pledge of Allegiance**
- **Council Roll Call**
- **Additions/Changes to the Agenda**
- **Public Comment for Items on the Agenda-** 3 minutes per person; Must Sign the Speakers Roster
 - Community members may address issues observed on the agenda and may ask council for additions for consideration to be added to the current agenda.
- **Consent Agenda**
 - April 1, 2025, Council Minutes
 - Approval of Bills to Be Paid
- **Correspondence**
 - Avista 2025 Annual Update
- **Old Business**
 - Confirmation of Budget Committee Meeting
 - Union County Commissioners Matching Funds for Clean Up Day
 - Step Increases for Current Employees
- **New Business**
 - Shut-Off Day Postponement Considerations
- **City Council Working Committee Report**
 - TSP – Land Use
- **City Recorder Report**
- **Public Works Director Report**
- **Mayor's Report**
- **Youth Councilor Report**
- **Good of the Order**
- **Public Comment for Items Not on the Agenda-** 3 minutes per person; Must Sign the Speakers Roster
 - This is the place allowed for the public to comment on anything they wish to have addressed by council or discuss their feelings towards any matter before the council which is not already scheduled for discussion on the meeting agenda.
- **Suggestions for Future Workshops & Meeting Agendas**
- **Upcoming Meetings**
- **Adjournment**

To submit public comment in writing, or questions about accommodations for persons with disabilities please send an e-mail to cityadmin@cityofcove.org at least four (4) calendar days prior to the meeting. To join the meeting virtually from your computer, tablet, or smartphone see the link below:
<https://meet.goto.com/CityofCove>

You can also dial in using your phone:
United States (Toll Free): 1 877 309 2073
United States: +1 (312) 757-3129
Access Code: 566-891-733

City of Cove
Regular Council Meeting
May 6, 2025
Additions to the Agenda

Correspondence

- Union County Evacuation Maps

New Business

- Request for Donation to Thunder at the Peak
- Request for Letter of Support from Windwave for Oregon BEAD Program
- Anderson Perry Agreement for High Valley Road Utilities Evaluation

**City Of Cove
Council Meeting Minutes
April 1, 2025**

Call to Order

Mayor Sherry Haeger called the regular session of the Cove Common Council to order at 7:00 p.m. located at City of Cove City Hall, 504 Alder St., Cove, Oregon, 97824. Remote access to the meeting was active.

Council Members Present: Council President Matt McCowan, Councilors Shawn Parker, Alexis Cannon, Jason Hagey, and Youth Councilor Emma Carson.

Council Members Present Remotely: There were no councilors present remotely.

City Staff Present: City Recorder Lana Shira, Public Works Director Dave Johnson, and Billing Clerk Kerri McCowan.

City Staff Present Remotely: There were no city staff present remotely.

Council Members not Present: Councilors Eric Stone and Boss Parker.

City Staff not Present: All city staff were present.

Public Present: Maxine Parker and Dave Coleman.

Public Present Remotely: There was public present remotely. See City of Cove Meeting Info printout.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Haeger.

Council Roll Call

Roll call was performed by Lana Shira, City Recorder. A quorum was determined to be present.

Additions/Changes to the Agenda

- Appointment and Council Consent of Citizen Members of the 2025-26 Budget Committee (See New Business)

Public Comment

No public comment was made at this time.

Consent Agenda

- Council Minutes March 4, 2025
- Approval of Bills to Be Paid

Motion: Council President McCowan moved to approve the Consent Agenda as presented. Councilor Shawn Parker seconded. Motion carried.

Correspondence

Lana reported she received a nuisance ordinance complaint about chickens running at large and disturbing the decorative bark and plants at a neighbor's house. She sent a letter to the owners of the chickens indicating a complaint had been made, stated the ordinance and asked that the nuisance be remedied as soon as possible. Councilor Hagey noted he received a complaint from the chicken owners about the letter they received.

Old Business

- Community Beautification Program

Lana noted there is nothing to report at this time. She thought it might be a good idea to consider using the proceeds from clean-up day as the reward for the beautification program.

Public Hearing

Open Hearing

Mayor Haeger opened the hearing at 7:30 pm.

Max Kvern and Miranda Glenn were present online as representatives from T-Mobile. The mayor noted all the council members present have declared their actual potential conflict of interest, and she made the hearing disclosure statement and staff report available for review.

Staff Report

Lana provided a verbal overview of the staff report. The site plan was made available for review.

Applicant's Testimony

T-Mobile's representative's response to the additional findings is outlined below:

- They noted generator noise will only be during an emergency outage and during testing of the equipment.
- No gas lines are proposed.
- Service lights will not be on at all times.
- The maintenance window will be during normal business daylight hours. The city can set a specified time window if preferred.
- The diesel will be for the generator that has a fuel tank within. It was questioned how often the generator will need to be refilled. They noted they will reach out to the construction manager to find out, but it shouldn't be more than every few months.
- Installation should take a month, during normal business hours. They will notify the city when they know when and who will be doing the installation.

Proponent's Testimony

There was no proponent's testimony, or neutral testimony.

Opponent's Testimony

Lana reported she has not received written testimony in favor or opposition.

Applicant's Rebuttal

There was no applicant's rebuttal.

Close Hearing

Mayor Haeger closed the hearing at 7:45 pm.

Council Deliberation & Final Decision

Motion: Council President McCowan moved to approve the conditional use permit for the T-Mobile/US Cellular tower. Councilor Cannon seconded. Councilor Shawn Parker abstained. Motion carried.

New Business

- Appointment and Council Consent of Citizen Members of the 2025-26 Budget Committee

Mayor Haeger reported the Budget Officer has had the following community members volunteer to be on the Budget Committee: Amy Jayne, Sandy Stephenson, Reme' Allen, Drex Shira, Dave Coleman, Brenda Overton and Mykiah Lay.

She asked if any council member wanted any of the names removed from consideration. There were no objections by the councilors.

The mayor appointed the aforementioned community members of the 2025 budget committee, and noted the appointments require the consent of the council.

The appointments stand unopposed. All councilors present were in favor of the appointments.

City Council Working Committee Report

- TSP – Land Use Chapters 6 and 7
Dave has agreed to make a final version of the TSP - Land Use Portion. The council will have two months to review it. If there are any questions please send them to Lana, Dave or the Mayor before the meeting. The final version will be sent out at the next council meeting in May, so in July the decision will be made to approve or not approve.

City Recorder Report

Lana provided a verbal report:

- Cove clean-up day is scheduled for the 17th of May. On April 16th she will attend the Union County Commissioner's meeting and ask for matching funds.
- She signed up for Mandatory Public Law on-line training on April 9th. Councilors will need to attend Mandatory Public Law training as well.
- For budget prep she has transferred all the amounts to the new budget document. We need to set the date for the Budget meeting.
- SEI- Council President McCowan, Mayor Haeger, Councilors Boss Parker, Eric Stone and Alexis Cannon have submitted their SEI's.
- The Annual Cove Spring Run Off for the Cove Education Foundation is set for April 16th. She provided a letter of support and received the certificate of insurance.
- Employee evaluations have been done except for Jason Jayne.
- LOC has an online training on government contracts. The cost is \$79, and she would like to attend. The council agreed she should attend the training.
- The Budget Committee meeting will be scheduled for May 22nd at 7:00 pm. Dinner will be served at 6:30. An alternate date will be May 20th.
- Income reports were provided and verbally reviewed.

Public Works Director Report

Dave provided a verbal report:

- He has been busy this month with the Geni/Susie overlay preparation.
- He is attending a Wastewater Operator Conference in Pendleton this week.
- Anderson Perry is finalizing the bid package for the lower reservoir coating project. He hopes to start the bidding in the next couple of weeks.
- He is waiting on the Forest Service to see if the draft plans check their boxes to repair the road to the hydro plant.
- Hydro is starting to pick up on production. There have been some issues with receiving data which might affect billing. There was an outage and issues with reclosure. He had a late night with OTEC trying to get it fixed.

Mayor's Report

Mayor Haeger provided a verbal report:

- She received a call from Nella Mae who informed her she has received a grant for \$7k. Conditions of the grant require her to interview people about the food supply and sources in Cove. There will be a community meal this Saturday where Nella Mae will share her findings. She asked if the mayor would come and listen to the report.

Youth Councilor Report

Emma provided a verbal report:

- The Easter Egg hunt has been advertised.
- She spoke to Brett Dunten who oversees the reader board at the school, and he is more than willing to advertise what the city needs.

Good of the Order

No good of the order was presented at this meeting.

Public Comment

No public comment was made at this time.

Suggestions for Future Workshops & Meeting Agendas

No suggestions for future workshops or meeting agendas.

Upcoming Meetings

- Regular Council meeting scheduled for May 6, 2025.
- Budget Meeting scheduled for May 22, 2025, at 7:00 pm with an alternate date of May 20, 2025.

Adjournment

Mayor Haeger adjourned the meeting at 8:08 p.m.

Sherry Haeger, Mayor

Kerri McCowan, Billing Clerk

Lana Shira, City Recorder

City Recorder

From: Nick Vora <nvora@union-county.org>
Sent: Wednesday, April 30, 2025 5:43 PM
To: Nick Vora
Subject: Union County Evacuation Maps

Importance: High

BCC to administrative and operational staff of local partner agencies

Greetings everyone,

Thanks to the feedback that was provided to my initial requests for review and comment, we've made substantial changes to Union County's evacuation zones, and have also added a few new people I previously missed to this distribution list. The plan is for zones to go live for operational use on June 1st.

While we've made a few adjustments to zone boundaries in and near populated areas, most changes have been to zones on USFS. The zones on USFS have been changed to align with USFS POD (potential operational delineation) boundaries, which have already had a tremendous amount of thought put into them and allows for consistency in communication between agencies. You'll see that some of the larger PODs have been subdivided as evacuation zones to allow for more localized evacuations and/or orderly progressions of evacuation levels.

Here is a map of the current version: <https://unioncounty-or.maps.arcgis.com/apps/mapviewer/index.html?webmap=70fe9ca9318d4b33ba29e68c366095a8>

If you have any comments or notice errors, please let me know as soon as possible. The labeling scheme is still a work in progress as I clean it up, and I'll update the zones and labels as I continue to get things finalized.

Below is an explanation on the back story of this effort.

Thanks,

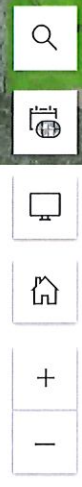
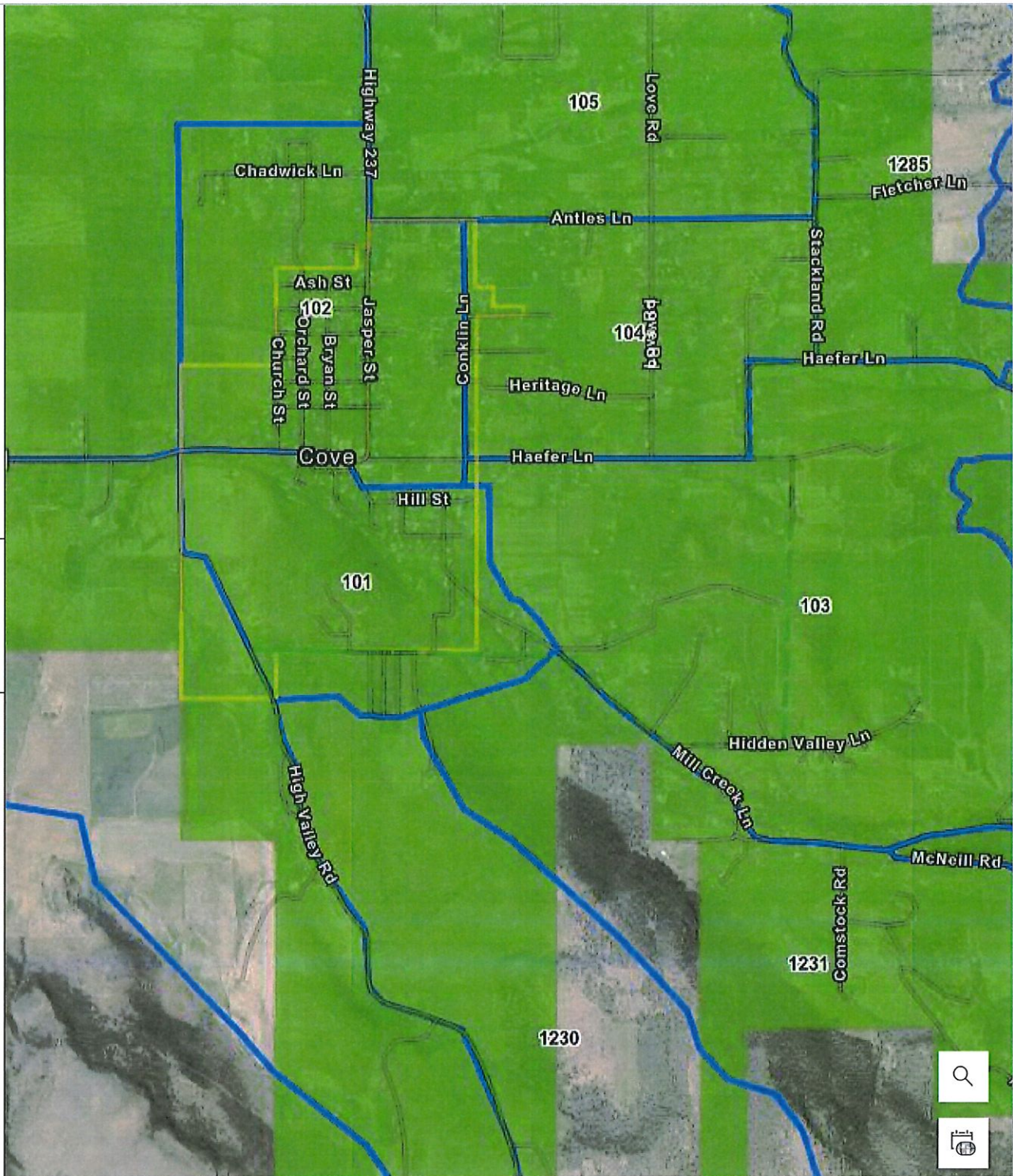
Nick Vora
Emergency Manager
Union County
1106 K Ave.
La Grande, OR 97850
541-963-1009
unioncountyor.gov

Union County, along with most other Oregon counties, has adopted evacuation zones and evacuation management software for all hazards evacuation management. Union County and all cities within it has been divided into about 550 polygons that can be used for rapidly communicating and activating all-hazards evacuation or shelter-in-place advisories using wireless emergency alerts and other technologies. These polygons are intended to be used for communicating with people during critical events when we do *not* have the luxury of time to pause and draw a unique evacuation boundary for a specific incident. To aid planning, all the zones have pre-existing written descriptions of boundaries, day and nighttime population data, and pre-identification of congregate living facilities, day cares, etc. When we have the luxury of time, it's always possible to make a custom zone for a specific incident and pull the same data.

As part of our program, there is also a public-facing app people can use to see where they are, as well as any address they search is, relative to an evacuation area. All changes we make in the system also automatically sync with live state maps, the public-facing county GIS map, and private apps like WatchDuty.

Here's some of the basic logic used when creating the zones:

- Zones are intended to be small enough to prevent unnecessary over-evacuations and not evacuate people who are far away from a threat, but large enough to be practical for use by responders in the field to plan and communicate areas during a highly chaotic and dynamic incident, and where possible, have at least two roads in and out.
- Zones are all-hazards in concept, with a focus on wildfire, transportation hazmat, and flooding. Threats such as violent offenders at large and gas leaks were also considered among others.
- Zones are narrower around the edge of some populated areas to allow for logical alerting progressions for wildfires approaching urban areas without evacuating significant "inner" urban populations.
- Zones are based first and foremost on operational considerations and practically implementing and communicating evacuations. Administrative boundaries such as city limits were substantially only used as a general reference and only followed where the administrative boundary matched with a logical zone break that can be easily communicated with the public.
- Across Union County all of the evacuation zones are labeled the same as USFS PODs where they overlap, and where they do not, are themed similar to address labels, increasing to the north and east.



2.5 % Cost Of Living Adjustment for 2025-2026 Budget

	Current Monthly Gross	With a 2.5 % COLA Increase	Monthly Increase	Current Annual Amount	Next Annual Amount	Annual Increase
Public Works Director	\$ 9,177.94	\$ 9,407.43	\$ 229.49	\$ 118,571.34	\$ 121,536.30	\$ 2,964.93
Part-Time PW Assistant	\$ 2,229.93	\$ 2,285.40	\$ 55.47	\$ 28,808.95	\$ 29,525.54	\$ 716.59
City Recorder	\$ 5,679.25	\$ 5,821.30	\$ 142.05	\$ 73,371.37	\$ 75,206.97	\$ 1,835.60
Billing Clerk	\$ 1,753.44	\$ 1,797.12	\$ 43.68	\$ 22,653.04	\$ 23,217.35	\$ 564.31
			\$ 470.69			\$ 6,081.43
				Total Annual Increase to Budget Including Employer Taxes		

4.5 % Historical Step Increase for 2025-2026 Budget

	Current Monthly Gross	With a 4.5 % Step Increase	Monthly Increase	Current Annual Amount	Next Annual Amount	Annual Increase
Public Works Director	\$ 9,177.94	\$ 9,590.94	\$ 413.00	\$ 118,571.34	\$ 123,936.58	\$ 5,365.21
Part-Time PW Assistant	\$ 2,229.93	\$ 2,330.27	\$ 100.34	\$ 28,808.95	\$ 32,249.77	\$ 3,440.82
City Recorder	\$ 5,679.25	\$ 5,934.81	\$ 255.56	\$ 73,371.37	\$ 76,640.30	\$ 3,268.93
Billing Clerk	\$ 1,753.44	\$ 1,834.43	\$ 80.99	\$ 22,653.04	\$ 23,674.18	\$ 1,021.14
			\$ 849.89			\$ 13,096.10
				Total Annual Increase to Budget Including Employer Taxes		

Fiscal Year	% COLA Awarded	Raise
2005-06	2.70%	
2006-07	4.10%	
2007-08	0	8%
2008-09	2.30%	
2009-10	3.80%	
2010-11	2%	
2011-12	1.01%	
2012-13	1.02%	
2013-14	1.02%	
2014-15	0	8%
2015-16	1.02%	
2016-17	1.01%	
2017-18	1.02%	
2018-19	1.02%	
2019-20	1.02%	
2020-21	2%	
2021-22	3%	
2022-23	5%	Step Increase
2023-24	0	
2024-25	5%	

be a sponsor for the 2025

THUNDER AT THE PEAK

CELEBRATE INDEPENDENCE DAY IN A BIG WAY BY SPONSORING THUNDER AT THE PEAK, UNION COUNTY'S BELOVED 4TH OF JULY FIREWORKS SHOW AT BUFFALO PEAK! THIS ANNUAL EVENT DRAWS FAMILIES AND VISITORS FROM ACROSS THE COUNTY FOR AN EVENING OF COMMUNITY SPIRIT, MUSIC, AND A DAZZLING FIREWORKS DISPLAY THAT LIGHTS UP THE NIGHT SKY. AS A SPONSOR, YOUR BUSINESS WILL BE RECOGNIZED FOR SHOWING YOUR SUPPORT FOR A CHERISHED LOCAL TRADITION. YOUR PARTNERSHIP HELPS KEEP THIS EVENT FREE AND FUN FOR ALL. LET'S MAKE THIS YEAR'S CELEBRATION ONE TO REMEMBER!

PACKAGES

Presenting Sponsor- \$2000.00 or more

- NAME OR LOGO ON ALL ADVERTISING AND LARGE BANNER AT THE CELEBRATION

Gold Sponsor- \$1000.00

- NAME OR LOGO IN EASTERN OREGONIAN, RADIO, SOCIAL MEDIA AND MEDIUM BANNER AT THE CELEBRATION

Silver Sponsor- \$500.00

- NAME OR LOGO ON RADIO, SOCIAL MEDIA AND MEDIUM BANNER AT THE CELEBRATION

Bronze Sponsor- \$250.00

- NAME OR LOGO ON SOCIAL MEDIA AND SMALL BANNER AT THE CELEBRATION

Please complete this form and return it, along with your check, to the City of Union Chamber of Commerce-either by mail or in person.

Sponsor Name and Phone Number:



UNIONCHAMBER@EONI.COM

PO BOX 76
UNION, OR 97883

541-786-1492



AGREEMENT BETWEEN OWNER AND ENGINEER FOR
PROFESSIONAL SERVICES

Job No. 753-60

PROJECT: City of Cove, Oregon - High Valley Road Utilities Evaluation

PART I. PARTIES AND DESCRIPTION OF WORK

THIS AGREEMENT is made on the 6th day of May 2025 between the City of Cove, Oregon (the Owner) and Anderson Perry & Associates, Inc. (the Engineer). Now, therefore, the Owner and Engineer agree as follows:

PART II. ENGINEERING SERVICES

- A. The Owner hereby authorizes the Engineer, acting as an independent consultant, to perform the following services as outlined in the attached Exhibit A, Scope of Work, dated May 6, 2025.
- B. The Owner will provide the following to the Engineer: As outlined in the attached Exhibit A, Scope of Work, dated May 6, 2025.
- C. Additional Provisions: None.

PART III. BASIS OF FEE AND BILLING SCHEDULE

In consideration for performing said services, the Owner agrees to compensate the Engineer as described in Exhibit A, Scope of Work, dated May 6, 2025.

Billings will be submitted monthly based upon actual services performed. Accounts are due 30 days from the date of billing. A service charge of 12 percent interest per annum will be charged on all past due accounts. Interest to start 30 days from the date the billing is received. The Engineer may suspend work under this Agreement until the account is paid in full.

If collection is made by suit or otherwise, the Owner agrees to pay interest until the account is paid, plus pay all collection costs, including a reasonable attorney's fee.

THE TERMS AND CONDITIONS ON THE REVERSE SIDE ARE PART OF THIS AGREEMENT.

This Agreement executed on the day and year first above written.

Engineer
Anderson Perry & Associates, Inc.

Owner
City of Cove, Oregon

Chas Hutchins, P.E.

Name



Signature

President

Title

Name

Signature

Title

ANDERSON PERRY & ASSOCIATES, INC.

PART IV. TERMS AND CONDITIONS

GENERAL

Should litigation or arbitration occur between the two parties relating to the provisions of this Agreement, all litigation or arbitration expenses, collection expense, witness fees, court costs, and attorneys' fees incurred by the prevailing party shall be paid by the non-prevailing party to the prevailing party.

Neither party shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, or other events beyond the control of the other or the other's employees and agents.

In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provisions, term, condition, or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.

The Engineer intends to render his services under this Agreement in accordance with generally accepted professional practices for the intended use of the project and makes no warranty either expressed or implied.

The Owner guarantees full and free access for the Engineer to enter upon all properties required for the performance of the Engineer's services under this Agreement.

The Engineer shall not be responsible for acts of omissions of any party or parties involved in the services covered by this Agreement other than their own or for the failure of any contractor or subcontractor to construct any item in accordance with recommendations issued by the Engineer.

Any opinion of the estimated construction cost prepared by the Engineer represents their judgment as a design professional and is supplied for the general guidance of the Owner. Since the Engineer has no control over the cost of labor and material, or over competitive bidding or market conditions, the Engineer does not guarantee the accuracy of such opinions as compared to Contractor bids or actual cost to the Owner.

EXTENT OF AGREEMENT

This Agreement represents the entire and integrated agreement between the Owner and the Engineer and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and the Engineer.

AUTHORIZATION TO PROCEED

Approval of this Agreement by the Owner and the Engineer will serve as written authorization for the Engineer to proceed with the services called for in this Agreement.

OWNERSHIP OF DOCUMENTS

All Bidding and Contract Documents and other work products of the Engineer are property of the Engineer whether the project is completed or not. Reuse of any of the instruments of service of the Engineer by the Owner on extensions of this project or on any other project without the written permission of the Engineer shall be at the Owner's risk, and the Owner agrees to defend, indemnify, and hold harmless the Engineer from all claims, damages, and expenses including attorneys' fees arising out of such unauthorized reuse of the Engineer's instruments of service by the Owner OR BY OTHERS ACTING THROUGH THE Owner.

TERMINATION

This Agreement may be terminated by either party by seven days' written notice in the event of substantial failure to perform in accordance with the terms of this Agreement by the other party through no fault of the terminating party or by mutual consent. If this Agreement is terminated, the Engineer shall be paid for services performed to the termination notice date, including reimbursable expenses due.

GOVERNING LAW

Unless otherwise specified within this Agreement, this Agreement shall be governed by the law of the principal place of business of the Engineer.

INSURANCE

The Engineer shall acquire and maintain statutory workmen's compensation insurance coverage, employer's liability, and comprehensive general liability insurance coverage. The Owner shall acquire and maintain appropriate property, comprehensive general liability, and other appropriate insurance that will protect the Owner's interest on the project.

INDEMNITY

The Owner will require any contractor or subcontractor performing work in connection with Contract Documents produced under this Agreement to hold harmless, indemnify, and defend the Owner and the Engineer, their consultants, and each of their officers, agents, and employees from any and all liability claims, losses, or damage arising out of or alleged to arise from the contractor's (or subcontractor's) negligence in the performance of the work described in the Contract Documents, but not including liability that may be due to the sole negligence of the Owner, the Engineer, their consultants, or their officers, agents, and employees.

LIMITATION OF LIABILITY

The Owner agrees to limit the Engineer's liability to the Owner and to all construction contractors and their subcontractors on the project, if any, due to the Engineer's professional negligent acts, errors, or omissions, such that the total aggregate liability of the Engineer to those named shall not exceed Twenty Thousand (\$20,000.00) Dollars or the Engineer's total fee for services rendered on this project, whichever is greater.

EEO PROVISIONS

The Engineer shall comply with all applicable provisions of the Regulations of the U.S. Department of Commerce (Part 8 of Subtitle 15 of the Code of Federal Regulations) issued pursuant to the Civil Rights Act of 1964, in regard to non-discrimination in employment because of race, religion, color, sex, or national origin. The Engineer shall comply with Executive Order 11246 (41 CFR 60-1.4), Section 503 of the Rehabilitation Act of 1973 (41 CFR 60-741.5(a)), Section 402 of the Vietnam Era Veterans Readjustment Act of 1974 (41 CFR 60-250.5(a)), the Jobs for Veterans Act of 2003 (41 CFR 60-300.5(a)), and, the organizing and collective bargaining clauses of Executive Order 13496 (29 CFR 471). The Engineer shall comply with applicable federal, state, and local laws, rules, and regulations concerning Equal Employment Opportunity.

EXHIBIT A
SCOPE OF WORK
CITY OF COVE, OREGON - HIGH VALLEY ROAD UTILITIES EVALUATION
May 6, 2025

PROJECT UNDERSTANDING

This Scope of Work (SOW) outlines the project understanding and the tasks that will be performed by Anderson Perry & Associates, Inc. (Engineer) for the High Valley Road Utilities Evaluation project for the City of Cove, Oregon (Owner). The Owner wishes to develop an analysis and implementation plan for installing an 8-inch water main line to increase the water distribution system capacity and provide a sewer collection system on High Valley Road.

ASSUMPTIONS

The following assumptions were made during the development of this SOW:

- Complete surveying and mapping will not be included in this SOW. A limited number of road centerline elevations may be surveyed as needed for existing road slope analysis.
- This SOW does not include any environmental assessments, biological assessments, cultural resource evaluations, wetland delineations, mitigation plans, or other related environmental documents; permitting; application(s) for construction funding; property boundary land surveying; or land acquisition and easement work.

TASK 1 - WATER AND SEWER EVALUATION

Upon approval by the Owner for the Engineer to proceed, the Engineer will provide the following services.

- The Engineer will evaluate the Owner's existing water and sewer systems and determine potential improvements needed to provide increased water distribution system capacity and a sewer collection system along High Valley Road. Two alternatives will be prepared for the water system improvement; one will include a new 8-inch main line from the existing high-level reservoir west to High Valley Road, and the second will include replacement of the existing 2.5-inch water line from the intersection of Main and Church Streets, west to High Valley Road and south to the city limits. The sewer collection system evaluation will include one alternative consisting of both gravity and pressure sewer improvements.
- The Engineer will prepare estimated project costs for the improvements indicated above.
- The Engineer will outline a preferred alternative with implementation steps for pursuing the improvements.
- The Engineer will prepare a Technical Memorandum that describes and summarizes the results of the evaluation.

Deliverables

- Technical Memorandum with figures

FEE ESTIMATE

The estimated fee for "Water and Sewer Evaluation" outlined herein is \$12,000 on a time and materials basis, plus direct reimbursable expenses (see the attached Hourly Fee Schedule, dated January 1, 2025). This amount will not be exceeded without notification to and approval of the Owner.

ScpolWrk_Cove_HghVllyRdUtltysEval_753-60-000.docx