

**CITY OF COVE**  
**REGULAR COUNCIL MEETING**  
**February 4, 2025, at 7:00 p.m.**  
**504 ALDER STREET**  
**COVE, OR 97824**

- **Call to Order**
- **Pledge of Allegiance**
- **Council Roll Call**
- **Additions/Changes to the Agenda**
- **Public Comment for Items on the Agenda**- 3 minutes per person; Must Sign the Speakers Roster
  - Community members may address issues observed on the agenda and may ask council for additions for consideration to be added to the current agenda.
- **Consent Agenda**
  - January 7, 2025, Council Minutes
  - Approval of Bills to Be Paid
- **Correspondence**
- **Old Business**
  - Municipal Court
  - Burn Ban Ordinance
  - Harney County GIS Agreement
  - Step Increase Policy
  - Community Beautification Program
  - Quilts for Sound Deadening City Hall
- **New Business**
  - Waste Pro Rate Increase Request
  - Updated Avista Security Deposit
  - Small City Allotment Grant Agreement
  - Letter of Support for South County Healthcare District's Dental Clinic
  - Water Loan and Sewer Loan Balances
- **City Council Working Committee Report**
  - TSP – Land Use
- **City Recorder Report**
- **Public Works Director Report**
- **Mayor's Report**
- **Youth Councilor Report**
- **Good of the Order**
- **Public Comment for Items Not on the Agenda**- 3 minutes per person; Must Sign the Speakers Roster
  - This is the place allowed for the public to comment on anything they wish to have addressed by council or discuss their feelings towards any matter before the council which is not already scheduled for discussion on the meeting agenda.
- **Suggestions for Future Workshops & Meeting Agendas**
- **Upcoming Meetings**
- **Adjournment**

To submit public comment in writing, please send an e-mail to [cityadmin@cityofcove.org](mailto:cityadmin@cityofcove.org) at least four (4) calendar days prior to the meeting. To join the meeting virtually from your computer, tablet, or smartphone see the link below:

<https://meet.goto.com/CityofCove>

You can also dial in using your phone:

United States (Toll Free): 1 877 309 2073

United States: +1 (312) 757-3129

Access Code: 566-891-733

City of Cove  
Regular Council Meeting  
February 4, 2025  
Additions to the Agenda

**New Business**

- Appointment of Budget Officer

**City Of Cove  
Council Meeting Minutes  
January 7, 2025**

**Call to Order**

Mayor Sherry Haeger called the regular session of the Cove Common Council to order at 7:00 p.m. located at City of Cove City Hall, 504 Alder St., Cove, Oregon, 97824. Remote access to the meeting was active.

Council Members Present: Council President Matt McCowan, Councilors Shawn Parker, Eric Stone, Boss Parker, Jason Hagey, Alexis Cannon, and Youth Councilor Emma Carson.

Council Members Present Remotely: No council members were present remotely.

City Staff Present: City Recorder Lana Shira, Public Works Director Dave Johnson and Billing Clerk Kerri McCowan.

City Staff Present Remotely: No city staff were present remotely.

Council Members not Present: All council members were present.

City Staff not Present: All City Staff were present.

Public Present: Mace Cadwell, Vickie Hagey, Jack Hagey, Maxine Parker and Amber Parker.

Public Present Remotely: Public members were present remotely. See Meeting Diagnostics print out.

**Pledge of Allegiance**

The Pledge of Allegiance was led by Mayor Haeger.

**Special Presentation**

Lana presented Jason Stone with a plaque of appreciation for his service on the Cove City Council. It was noted the same plaques will be given at a later date to Jordan Hackwith and Alan Cadinha since they were not present at this meeting.

**Oath of Office**

- Recorder Swears in Mayor  
City Recorder Lana Shira swore in Mayor Sherry Haeger.
  
- Mayor Haeger Swears in New Council Members  
Mayor Haeger swore in the new Council Members Boss Parker, Jason Hagey, and Alexis Cannon.

**Council Roll Call**

Roll call was performed by Lana Shira, City Recorder. A quorum was determined to be present.

**Council President Vote**

Council President Matt McCowan was nominated by Councilor Eric Stone and Councilor Jason Hagey was nominated by Councilor Shawn Parker to be the next Council President. Councilor Hagey declined the nomination. Council President McCowan accepted the nomination. Council President Matt McCowan's nomination was approved by unanimous vote.

## **Additions/Changes to the Agenda**

Changes to the agenda included moving the Special Presentation and Oath of Office after the Pledge of Allegiance.

Mayor Haeger explained to the new council members what the mayors role is on the council and how she likes to run the council meetings.

## **Public Comment**

No public comment was made at this time.

## **Consent Agenda**

- Council Minutes December 3, 2024
- Approval of Bills to Be Paid

Lana reviewed with the new council members how and when they will typically receive the meeting packet and bills to be paid.

Motion: Council President McCowan moved to approve the Consent Agenda as presented. Councilor Shawn Parker seconded. Motion carried.

## **Correspondence**

There was no correspondence presented at this meeting.

## **Old Business**

- Cove Kids Safe Path to Schools Project  
The printed email from Jim Bars was read by the mayor, which indicated he is stepping away from the Cove Kids Safe Path to Schools project. After discussion it was indicated the city will not be moving forward with this project.
- Signature Requirement vs. Fee for Council/Mayoral Candidates  
Lana revisited what the city charter documents about how to run an election. She also noted she spoke with Lisa Feik, County Recorder, who informed her Cove is the only city in Union County that requires the collection of 20 signatures. Discussion ensued and it was the consensus of the council that the signature requirement will remain in place.
- Municipal Court Follow-up  
Lana noted in August the City of Union agreed to allow Cove to piggyback onto their municipal court agreement that they have with Baum Smith, and for us to utilize their ordinance officer. Discussion ensued and it was determined to move forward by having Lana contact Baum Smith and gather more information on costs and logistics.
- Burn Ban Ordinance Follow-up  
Lana provided a review of a proposed city burn ban ordinance. She noted she hopes to have a draft of the ordinance available to review at the February meeting. Discussion ensued regarding enforcement, and it was noted it should be enforced by the fire department. It was ultimately determined we would draft our ordinance to indicate we follow Union County's ordinance.
- New GIS Agreement  
Dave reported he is still working with Harney County to draft a GIS agreement.

- **Revisit Sound Absorbing Boards to Reduce Echo in City Hall**  
The mayor reported that Kathie and Dan Brinton are still interested in providing quilts for sound absorption. She agreed to follow up with them to see when they might be able to provide the quilts.
- **Community Beautification Recognition Program**  
Lana again proposed tailoring a program around providing Cove citizens who keep their landscape fresh and green during the summer a discount on their water bill. The mayor appointed Councilor Cannon to chair the committee for a proposed community beautification recognition program and asked that she work with Lana to research the logistics of such a program.
- **Schedule TSP Work Session**  
It was determined the TSP Work Session will be scheduled for January 30<sup>th</sup> at 6:30 pm

### **New Business**

- **Q&A Opportunity for New Council Members with Current Council Members**  
Lana noted she provided the new council members with a copy of the Charter and Rules of Council and urged them to read the documents and become familiar with the contents. Councilor Shawn Parker urged them to have Dave give a tour of the hydro plant and lagoons. Dave indicated his willingness to schedule tours with each of them.

Lana explained what is and isn't public record and why they should use their city email as opposed to texting on their personal cell phones. The new councilors were also informed the city has laptops available for them and Dave reported there are free Elected Essentials trainings available in person and online.

Lana provided a verbal review and explanation of the financial reports that are presented at council meetings. She indicated the beginning balance in December was \$810,947.73. The ending balance was \$753,904. Income was \$51,497. Expenses were \$108,547.

- **Proposed Policy for Step Increases and Employee Evaluations**  
Lana reported step increases and how often to give them is not currently documented in a policy. It was discussed Employee Evaluations are outlined in the Employee Handbook, but we need a policy for step increases and what the percent will be. The federal scale could be used, but Lana will also call other small municipalities in Oregon to see what model they use.

### **City Council Working Committee Report**

There was no TSP Committee report because the work session has not yet happened.

### **City Recorder Report**

Lana provided a verbal report:

- Her new computer has been installed. There were some issues initially, but it seems to be working well now.
- She provided a verbal review of the Profit and Loss vs. Actual.

### **Public Works Director Report**

Dave provided a verbal report:

- They are working on a storm drain project on Alder Street.
- The speed trailer is up and working.

- There are two vehicles in the shop getting worked on: the dump truck and the Public Works worker's truck.
- Will start fabrication for the new hydro inlet.
- Working on bids for updating the controls on the water/sewer system.
- Requesting quotes for a flatbed trailer that is in the budget.
- There has been flooding by the high school football field and they cleared some brush there. There have been other complaints about brush along ditch lines that need cleaned up.
- He questioned if the council wants to consider purchasing a snowplow for the backhoe or the city truck. Discussion ensued and it was determined it would be reasonable to have snow removal capabilities in certain circumstances, but it will need to be manageable for the staff we have. Purchasing a sander was also discussed. He and Lana both confirmed the funds are in the budget to purchase the equipment.

Motion: At 8:27 pm Council President McCowan moved to extend the meeting 30 minutes. Councilor Stone seconded. Motion carried.

It was agreed to move forward with purchasing the plow and draft an ordinance that outlines the circumstances that would warrant snow removal by the city.

### **Mayor's Report**

Mayor Haeger provided a verbal report:

- She read books to the kids at the Christmas Tree Lighting Ceremony.

### **Youth Councilor Report**

Youth Councilor Carson provided a verbal report:

- The ASB is working on scheduling a Donkey Basketball Tournament.
- The Humanities class is working on an environmental and psychology research project.

### **Good of the Order**

There was no good of the order presented at this time.

### **Public Comment**

Jack Hagey commented on snow plowing noting he has volunteered for several years. He discussed that his equipment is not big enough to plow a lot of the streets which bogs him down because he is trying to plow streets and keep driveways clean. He noted that if you're going to plow you have to juggle if you're going to plow the streets or keep driveways clear.

Mace Cadwell also commented indicating he could coordinate with Jack or Dave in heavy snow circumstances and operate his grader to keep driveways clear.

### **Suggestions for Future Workshops & Meeting Agendas**

TSP scheduled for January 30<sup>th</sup> at 6:30 pm.

### **Upcoming Meetings**

Regular Council meeting scheduled for February 4, 2025.

### **Adjournment**

Mayor Haeger adjourned the meeting at 8:38 p.m.

Sherry Haeger, City of Cove Mayor

Kerri McCowan, Billing Clerk

Lana Shira, City Recorder

DRAFT



## City Recorder

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**From:** Nick Vora <nvora@union-county.org>  
**Sent:** Wednesday, January 08, 2025 5:44 PM  
**To:** City Recorder  
**Cc:** Powers, Annette (apowers@union-county.org); Bowen, Cody (cbowen@union-county.org); Burgess, Shelley (sburgess@union-county.org)  
**Subject:** RE: Cove Rural Fire District  
**Attachments:** Cove 2022 Box Alarms.pdf

Lana,

Please see my responses to your questions below.

**Nick Vora**  
Emergency Manager  
Union County  
1106 K Ave.  
La Grande, OR 97850  
541-963-1009  
[union-county.org](http://union-county.org)

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**From:** City Recorder <cityadmin@cityofcove.org>  
**Sent:** Wednesday, January 8, 2025 3:35 PM  
**To:** nvora@union-county.org  
**Subject:** Cove Rural Fire District

Hello Nick,

I am the City Recorder for the City of Cove. The City Council here is concerned that there is not a Resolution or Ordinance dedicated to the seasonal Burn Ban or Burning in general. Several questions came up during the discussion that you will probably know the answer to.

One, should the council develop a Resolution that declares that the Union County Burn Ordinance, 2024-24 applies to all property within Cove City limits, or develop an Ordinance of their own?

Depending on a few things I'll mention, Cove can choose to adopt the county ordinance if possible, or substantially copy and paste our language into an ordinance of your own. The advantages of adopting the County ordinance by resolution would be consistency for rules between neighbors in and out of city limits, not having to hold special city council meetings to set burn bans, etc., use of an established and county-managed burn-line air quality management system, and not having to create your own ordinance from scratch. A lot of thought and feedback has gone into Union County's program over the years.

The disadvantages might include that the Union County ordinance may be too liberal for the more confined spaces of a municipality. I think of this especially in regards to burn barrels being allowed where neighbors are close together. A significant amount of our burn complaints involve burn barrels and people burning prohibited items in them.

With all the above said, the Union County ordinance specifically says it applies to areas outside of city limits, in contrast to saying that it applies to unincorporated areas and cities that may adopt it. The question on the mechanics of adopting the ordinance when it has this language would probably need to be referred to your legal counsel and include a conversation with Sheriff Bowen and County Administrator Shelley Burgess if the desired end state is for both the sheriff's office and city staff to be able to enforce it. See my note below on enforcement.



Two, where are the boundaries lines of the Cove Rural Fire District. Can you provide a district map? Or tell me where I can locate one. (I reached out to the Assistant Fire Chief and was told to ask you for the current map.)

Attached is a recent (2022) map I have handy of Cove's district. There have been a few annexations of properties since this map was published, but it has not changed much in substance. Please note that the area with dots on the map is dual protection with ODF, and also subject to ODF regulations and enforcement. Regardless of city or county ordinances, ODF can issue citations for violations of their burning regulations in the areas they protect. Technically a fire district can issue citations per their district's (vs county) regulations, but none of our local fire departments in Union County are administratively set-up to do that right now.

Three, can the Union County Sheriffs' Department issue citations to Cove residents who violate the Ordinance? Or will the City Ordinance prevent them from citing within the City Limits? Right now, if there is an illegal burn within the Cove Fire District, Cove fire fighters and a Union County Sheriff is dispatched. Will that change if the City of Cove has an Ordinance?

Does the City of Cove need its own Burn Ordinance at all? Presently, the City of Cove does not have a municipal court or Ordinance Officer.

Sheriff's offices generally do not enforce municipal code/ordinances aside from unique instances where they are under contract with a municipality to do so. If Cove doesn't have the ability to enforce municipal ordinances, then creating/adopting a city ordinance with no one to enforce it may be a bit of a moot point and lead to complaints. On the flip side, it may motivate residents to have an enforcement position created. Working with Sheriff Bowen early in the discussion regarding adopting a county ordinance will be very important and may be an avenue to allow for enforcement of county regulations within city limits, similar to how some animal enforcement issues are handled.

The Cove RFD covers a large area outside of city limits, so in these areas as they are, the sheriff's office is the lead enforcement agency in regards to issuing a citation under the county burn ordinance. If the city has their own ordinance or if they are able to adopt the county ordinance, it should have no impact on how the county continues to enforce existing regulations outside of city limits.

I think having a burn ordinance is valuable because it gives a city (assuming there's an enforcement mechanism) the ability to have consequences for behavior that is not resolved with a neighbor-to-neighbor conversation. DEQ can enforce burning of prohibited items under state law, but that's a huge hammer intended for a more extreme situation, and a local ordinance provides a nice intermediate step to try to change the behavior of repeat offenders before they become that big of a problem. I think an ordinance may not do as much as we'd all like it to do in regards to preventing fires, as in my experience, people who use fire recklessly during high fire danger usually don't follow rules to start with.

If I can be of further assistance, please let me know.

I don't mean to take up a lot of our time; brief answers will be fine.

Thank you,

*Lana Shira*

City Recorder

PO Box 8

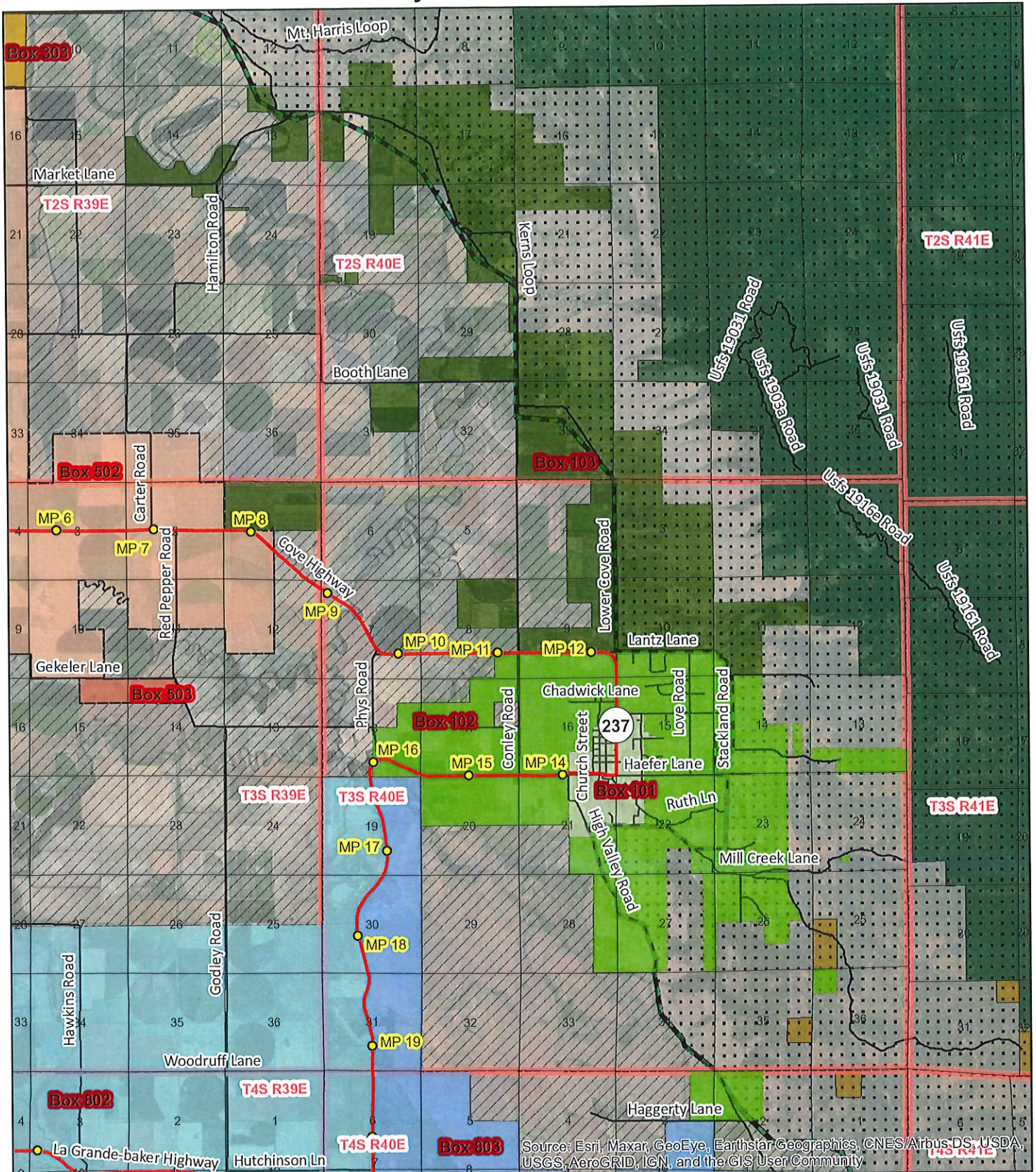
Cove, Oregon 97824

Phone: (541)568-4566

Hours: Monday through Thursday 8:30 am to 12:30 pm.



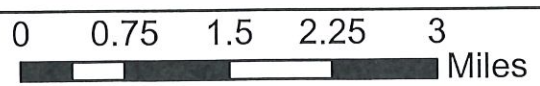
# Union County Box Alarms: Cove RFPD



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Map published 4/11/22 by Union County Emergency Services. Current with county 911 dispatch maps as of publishing. Maps for reference only, not intended for legal determinations of fire coverage. NAD83 UTM zone 11

<b>City of La Grande Cove RFPD</b>	<b>Imbler RFPD</b>	<b>Union RFPD</b>	<b>Medical Springs</b>
401	101	701	
<b>La Grande RFPD</b>	102	802	<b>Land Ownership</b>
501	103	803	BLM
502	<b>Elgin RFPD</b>	804	USFS
503	<b>North Powder RFPD</b>	805	ODF Protection
504	201		No Fire Coverage
	202		
	601		
	602		





## Waste Pro

3412 Hwy 30  
La Grande, OR 97850

Phone: 541-963-5459  
E-mail: [service@waste-pro.com](mailto:service@waste-pro.com)



## Council Members

## City of Cove

504 Alder St  
Cove, OR 97824

January 7<sup>th</sup>, 2025

To Whom It May Concern:

At the request of the commissioners, we conduct an annual review of our collection and disposal rates to request adjustments based on the previous year's expenses. This approach ensures rates remain relevant and minimizes significant increases.

This year we are requesting a rate increase of 2.7%, consistent with the 2024 Consumer Price Index (CPI). For a typical residential service in the county, this translates to an increase of \$0.48 per month or \$0.24 per collection.

### Key Cost Drivers

- **Labor:**

- We are facing significant labor challenges, including difficulty attracting and retaining qualified CDL drivers.
- We have started an in-house training program, but finding applicants who can pass drug screenings remains a hurdle.
- The Family and Medical Leave Act (FMLA) necessitates maintaining a larger labor pool, increasing costs.
- We anticipate a 5% labor cost increase for the coming year.

- **Equipment:**

- Replacing aging equipment is increasingly expensive due to new emissions regulations.
- Oregon's mandate for electric trucks presents significant challenges, as these vehicles are currently unavailable.

- **Landfill:**

- The 10-year contract with the Baker Sanitary Landfill includes a 5% increase.

- **Insurance:**

- Insurance costs continue to rise dramatically.
- Liability and property insurance premiums are projected to increase by 20% in 2025.
- The limited number of insurance providers in the market restricts our ability to negotiate more competitive rates.

**Waste Pro**

3412 Hwy 30

La Grande, OR 97850

Phone: 541-963-5459

E-mail: [service@waste-pro.com](mailto:service@waste-pro.com)



• **Recycling:**

- Recycling market prices are declining due to the slowing economy, reducing a crucial revenue source that helps offset operating costs.

• **Transfer Station:**

- Our transfer station's garbage compactor is nearing the end of its service life. Replacement is estimated to cost \$2.2 million.

These factors have a significant impact on our operating costs. The requested rate increase of 2.7% will help us to maintain the current quality and efficiency of our waste collection services as we absorb these inflationary costs.

Below you will find our prospective rates for every other week service compared to nearby equivalent services. Services with recycling include a value of approximately \$8.00 over locations where recycling is not provided.

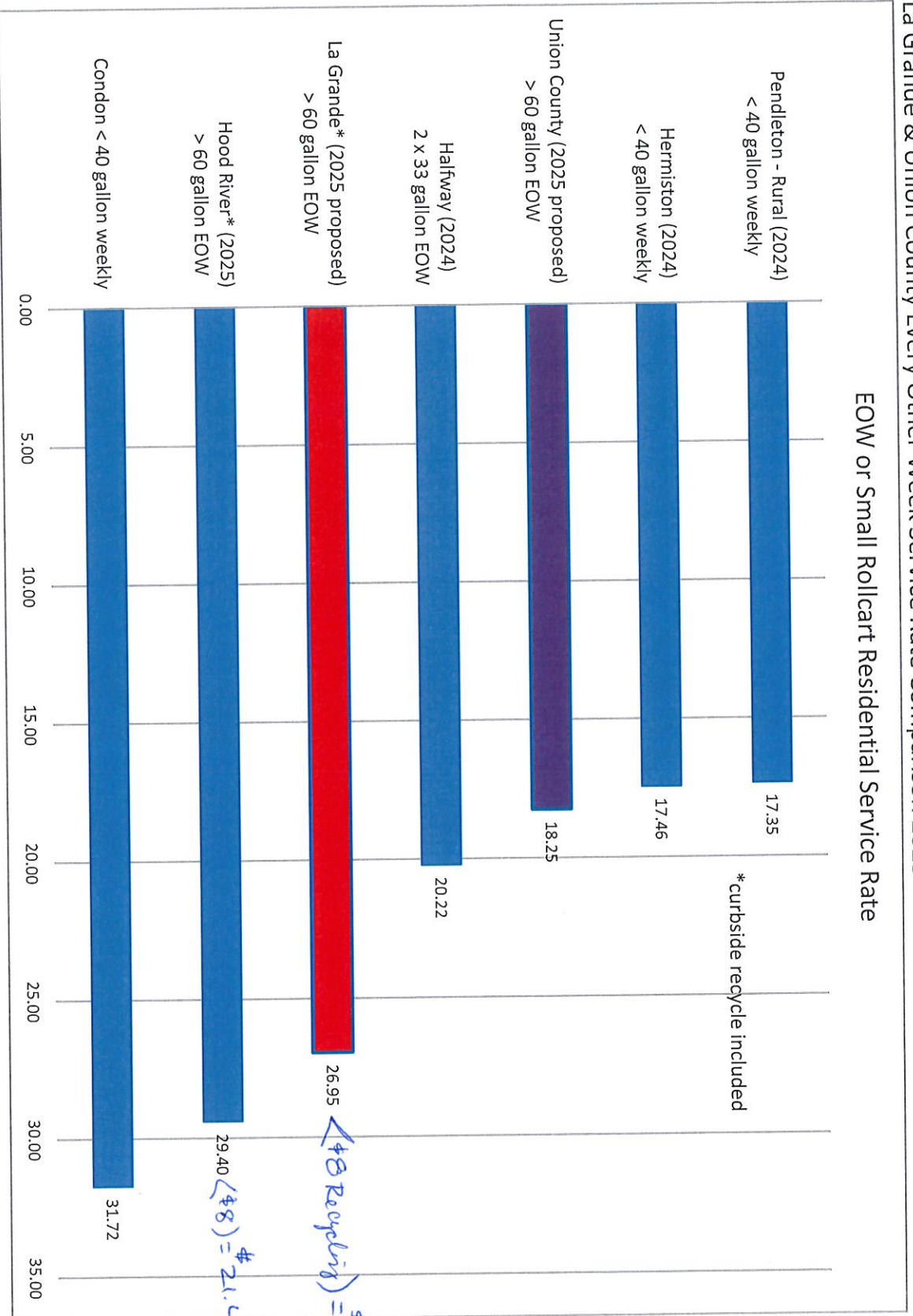
Pendleton Rural (2024)	Hermiston (2024)	Union County (2025 proposed)	Halfway (2024)	With Recycle La Grande (2025 proposed)	With Recycle Hood River (2025)	Condon (2025)
\$17.35	\$17.46	\$18.25	\$20.22	\$26.95	\$29.40	\$31.72

Thank you,

**Darin Larvik**

**Galactic Viceroy for Synergistic Excellence**

La Grande & Union County Every Other Week Service Rate Comparison 2025



Larvik Disposal, dba Waste Pro

Rate Increase History by approved resolutions

<u>1 Cart</u>	Monthly	\$ Increase	%Increase	Annual \$
2002	\$ 8.50			\$102
2006	\$12.50	\$ 4.00	47%	\$150
2008	\$12.50	\$ 0	0%	\$0
2016	\$14.10	\$ 1.60	12.8%	\$169
2018	\$14.30	\$ .20	1.42%	\$172
2022	\$16.00	\$1.70	11.9%	\$192
2023	\$17.15	\$1.15	7.19%	\$206
2024	\$17.75	\$ .60	3.5%	\$213
2025	\$18.25	\$ .50	2.82%	\$219

<u>2 Cart</u>	Monthly	\$ Increase	%Increase	Annual \$
2002	\$12.20			\$147
2006	\$17.50	\$ 5.30	43.5%	\$210
2008	\$17.50	\$ 0	0%	\$0
2016	\$22.00	\$ 4.50	25.75%	\$264
2018	\$22.30	\$ .30	1.4%	\$268
2022	\$25.00	\$ 2.70	12.5%	\$300
2023	\$26.80	\$ 1.80	7.2%	\$322
2024	\$27.75	\$ .95	3.55%	\$333
2025	\$28.55	\$ .80	2.89%	\$343



**RESOLUTION NO. 2025-02**

WHEREAS, **Ordinance 3-2016** provides that the franchisee there under may make reasonable charges for refuse collection services, which charges shall be subject to approval by the City Council, as detailed in Section II of said Ordinance.

NOW THEREFORE, be it resolved by the City Council of the City of Cove that the rates to be charged by **Larvik Disposal**, dba Waste Pro, in the operation of such refuse collection service, to be effective March 1<sup>st</sup>, 2025 shall be as follows:

Section I:

Residential Service: (per month) for a 64 gallon roll cart, curbside service.

- A. 1 roll cart every other week      \$ .50 increase to \$ 18.25
- B. 2 roll cart every other week      \$ .80 increase to \$ 28.55
- C. Each additional cart                \$ .30 increase to \$ 10.30

Commercial Service: (per month)

- A. 1.5 yard every-other-week      \$ 1.80 increase to \$ 67.65
- B. 1.5 yard weekly                    \$ 2.80 increase to \$106.30
- C. 3 yard weekly                        \$ 4.75 increase to \$179.60

Section II:

Additional Charges:

- A. Any pickups beyond the curb and up to 50 feet shall be charged an additional \$5.70 per month (\$ .15 increase).
- B. Fuel surcharges beyond the base rate of \$3.00 per gallon as published in the Oil Price Information Service (OPIS).

RESOLVED this 4th day of February 2025.

\_\_\_\_\_  
City of Cove Mayor, Sherry Haeger

ATTEST:

\_\_\_\_\_  
City Recorder, Lana Shira



January 3, 2025

The City of Cove, Oregon  
Attn: Lana Shira  
P.O. Box 8  
Cove, OR 97824

Subject: Security Deposit Due

Dear Ms. Shira –

Pursuant to Section 8.2 Security of the Power Purchase Agreement between The City of Cove, Oregon and Avista Corporation, dated June 6, 2018, The City of Cove is required to make an updated Security Deposit by February 1st of each year. Based on the attached Updated Exhibit H – Estimated Security Deposit by Year, the total amount required is \$260,000. Avista currently has \$220,000 already on deposit so the additional amount due February 1, 2025 is \$40,000. The calculation is shown below:

Estimated Security Deposit for 2024:	\$260,000
Less Cash already on Deposit:	<u>(\$220,000)</u>
Additional Security Deposit Due:	\$ 40,000

Kindly ACH the additional security deposit using the instructions below:

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**BANK:** Wells Fargo Bank San Francisco  
**ABA:** 121 000 248 **ACCT:** 4168814770  
**OTHER DETAILS:** For the account of  
Avista Corporation

As per contract, Avista Corporation will continue to pay interest on the amount deposited monthly based on the Fed Funds rate as reported by the Federal Reserve Bank of New York. If you have any questions, feel free to email me at [gina.armstrong@avistacorp.com](mailto:gina.armstrong@avistacorp.com) or call me at 509-495-4943.

Sincerely-

Gina Armstrong

Cc: Chris Drake, Manager, Resource Optimization and Marketing  
Megan Thilo, Risk Manager

The City of Cove - Collateral Required  
January 8, 2024

Exhibit H - Estimated Security Deposit by Year

Estimated Annual Generation  
Percent Season 2  
Percent Season 1  
Discount Rate

2542 MWh  
55%  
45%  
7.91%  
(From ID Avoided Cost Calculation)

48.11

Year	Actual Generation		Levelized		Non-Levelized		Total Payment	Excess Payment	Cumulative Excess Payment	Estimated Cash Posted Each Calendar Year	Amount Currently on Deposit	Amount Due by 2/1/2024
	Season 1 MWh	Season 2 MWh	Season 1 \$/MWh	Season 2 \$/MWh	Season 1 \$/MWh	Season 2 \$/MWh						
2018	151	-	\$51.96	\$40.41	\$30.79	\$4,649	\$23.95	\$3,197	\$3,197	\$5,000	\$3,197	\$3,197
2019	1,016	1,700	\$51.96	\$40.41	\$34.42	\$94,971	\$26.77	\$41,009	\$44,205	\$45,000	\$44,205	\$44,458
2020	1,217	1,646	\$51.96	\$40.41	\$37.22	\$45,297	\$28.95	\$36,802	\$81,007	\$85,000	\$81,007	\$84,777
2021	777	1,560	\$51.96	\$40.41	\$37.90	\$29,448	\$29.48	\$27,975	\$108,982	\$120,000	\$119,458	\$119,458
2022	1,142	1,540	\$51.96	\$40.41	\$39.07	\$44,618	\$30.39	\$30,151	\$139,134	\$160,000	\$159,058	\$159,058
2023	812	1,302	\$51.96	\$40.41	\$41.28	\$33,519	\$32.11	\$19,479	\$158,612	\$190,000	\$191,118	\$191,118
2024	812	1,302	\$51.96	\$40.41	\$43.43	\$35,265	\$33.78	\$15,559	\$174,171	\$220,000	\$195,000	\$220,000
2025	812	1,302	\$51.96	\$40.41	\$45.86	\$37,238	\$35.67	\$11,125	\$185,296	\$250,000	\$250,000	\$250,000
2026	812	1,302	\$51.96	\$40.41	\$60.03	\$48,744	\$46.69	-\$14,729	\$170,566	\$255,000	\$255,000	\$255,000
2027	812	1,302	\$51.96	\$40.41	\$61.90	\$50,263	\$48.14	-\$18,136	\$152,431	\$260,000	\$257,623	\$260,000
2028	812	1,302	\$51.96	\$40.41	\$63.39	\$51,473	\$49.30	-\$20,856	\$131,575	\$255,000	\$257,145	\$255,000
2029	812	1,302	\$51.96	\$40.41	\$86.34	\$70,108	\$67.15	-\$62,732	\$68,843	\$215,000	\$214,753	\$215,000
2030	812	1,302	\$51.96	\$40.41	\$87.98	\$71,440	\$68.43	-\$65,730	\$3,112	\$165,000	\$166,010	\$165,000
2031	812	1,302	\$51.96	\$40.41	\$69.57	\$56,491	\$52.81	-\$29,088	(\$25,976)	\$150,000	\$150,053	\$150,000
2032	812	1,302	\$51.96	\$40.41	\$70.93	\$57,595	\$54.11	-\$32,137	(\$58,112)	\$130,000	\$129,786	\$130,000
2033	812	1,302	\$51.96	\$40.41	\$72.64	\$58,984	\$55.16	-\$34,608	(\$92,721)	\$105,000	\$105,444	\$105,000
2034	812	1,302	\$51.96	\$40.41	\$74.17	\$60,226	\$56.50	-\$37,741	(\$130,462)	\$75,000	\$76,043	\$75,000
2035	812	1,302	\$51.96	\$40.41	\$77.11	\$62,613	\$57.68	-\$40,520	(\$170,982)	\$40,000	\$41,538	\$40,000
2036	812	1,302	\$51.96	\$40.41	\$78.86	\$64,034	\$59.97	-\$45,889	(\$216,871)	\$0	(\$1,065)	\$0
2037	812	1,302	\$51.96	\$40.41	\$78.86	\$64,034	\$61.33	-\$49,081	(\$265,952)	\$0	(\$50,230)	\$0

The City of Cove - Collateral Required

January 2, 2025

Exhibit H - Estimated Security Deposit by Year

Estimated Annual Generation  
 2542 MWh  
 55%  
 Percent Season 2  
 45%  
 Percent Season 1  
 7.91% (From ID Avoided Cost Calculation)  
 Discount Rate

48.11

Year	Actual Generation		Levelized		Non-Levelized		Total Payment	Excess Payment	Cumulative Excess Payment	Estimated Cash Posted Each Calendar Year	Amount Currently on Deposit	Amount Due by 2/1/2025
	Season 1 MWh	Season 2 MWh	Season 1 \$/MWh	Season 2 \$/MWh	Season 1 \$/MWh	Season 2 \$/MWh						
2018	151	-	\$51.96	\$40.41	\$30.79	\$4.649	\$0	\$3,197	\$3,197	\$5,000		
2019	1,016	1,700	\$51.96	\$40.41	\$34.42	\$34,971	\$45,509	\$41,009	\$44,205	\$45,000		
2020	1,217	1,646	\$51.96	\$40.41	\$37.22	\$45,297	\$47,652	\$36,802	\$81,007	\$85,000		
2021	777	1,560	\$51.96	\$40.41	\$37.90	\$29,448	\$45,989	\$27,975	\$108,982	\$120,000		
2022	1,142	1,540	\$51.96	\$40.41	\$39.07	\$44,618	\$46,801	\$30,151	\$139,134	\$160,000		
2023	812	1,302	\$51.96	\$40.41	\$41.28	\$33,519	\$41,807	\$19,479	\$158,612	\$190,000		
2024	1,054	1,847	\$51.96	\$40.41	\$43.43	\$45,775	\$62,392	\$21,236	\$179,849	\$225,000		
2025	1,054	1,847	\$51.96	\$40.41	\$45.86	\$48,336	\$65,882	\$15,184	\$195,033	\$260,000	\$220,000	\$40,000
2026	1,054	1,847	\$51.96	\$40.41	\$60.03	\$63,272	\$86,236	-\$20,105	\$174,928	\$260,000		
2027	1,054	1,847	\$51.96	\$40.41	\$61.90	\$65,243	\$88,915	-\$24,754	\$150,174	\$255,000		
2028	1,054	1,847	\$51.96	\$40.41	\$63.39	\$66,813	\$91,057	-\$28,467	\$121,707	\$250,000		
2029	1,054	1,847	\$51.96	\$40.41	\$86.34	\$91,002	\$124,026	-\$85,625	\$36,081	\$185,000		
2030	1,054	1,847	\$51.96	\$40.41	\$87.98	\$92,731	\$126,390	-\$89,718	(\$53,637)	\$110,000		
2031	1,054	1,847	\$51.96	\$40.41	\$67.90	\$71,567	\$97,540	-\$39,704	(\$93,340)	\$75,000		
2032	1,054	1,847	\$51.96	\$40.41	\$69.57	\$73,327	\$99,941	-\$43,865	(\$137,205)	\$40,000		
2033	1,054	1,847	\$51.96	\$40.41	\$70.93	\$74,760	\$101,881	-\$47,238	(\$184,443)	\$0		
2034	1,054	1,847	\$51.96	\$40.41	\$72.64	\$76,563	\$104,356	-\$51,515	(\$235,958)	\$0		
2035	1,054	1,847	\$51.96	\$40.41	\$74.17	\$78,175	\$106,535	-\$55,307	(\$291,265)	\$0		
2036	1,054	1,847	\$51.96	\$40.41	\$77.11	\$81,274	\$110,765	-\$62,635	(\$353,900)	\$0		
2037	1,054	1,847	\$51.96	\$40.41	\$78.86	\$83,118	\$113,277	-\$66,992	(\$420,892)	\$0		

# City of Cove

## Resolution 2025-01

BE IT RESOLVED that the Common Council of the City of Cove hereby makes a modification to the 2024-2025 budget as follows:

<b>Hydro Fund -09</b>	<b>Current Budget</b>	<b>Adjusted Budget</b>
Account -6432 Avista Deposit Reserve	\$ 30,000	\$ 40,000
Account -7000 Contingency	\$ 200,000	\$ 190,000

BE IT RESOLVED that the Common Council of the City of Cove, because the 2025 Avista security deposit requirement, which is determined by the unpredictable Hydro power generation of 2024, is more than expected, hereby, increases account 09-6432 by \$10,000 and decreases account 09-7000 by \$10,000.

ADOPTED this 4<sup>th</sup> day of February 2025

APPROVED:

ATTEST:

\_\_\_\_\_  
Sherry Haeger, Mayor

\_\_\_\_\_  
Lana Shira, City Recorder

## Script for voting on Resolution 2025-01

Any Councilor -

*"I move that the City of Cove adopt Resolution 2025-01, a resolution making a modification to the 2024-2025 Budget."*

Any second Councilor -

*"I second the motion."*

Mayor - Calls for a vote.



**GRANT AGREEMENT**  
**OREGON DEPARTMENT OF TRANSPORTATION**  
**SMALL CITY ALLOTMENT PROGRAM (SCA)**

**Project Name: Street Improvements**

This Grant Agreement (“Agreement”) is made and entered into by and between the **State of Oregon**, acting by and through its Department of Transportation (“ODOT”), and City of Cove, acting by and through its Governing Body, (“Recipient”), both referred to individually or collectively as “Party” or “Parties.”

1. **Authority.** By the authority granted in Oregon Revised Statute (ORS) 190.110, a state agency may enter into agreements with units of local government, Oregon state agencies, the United States or with a United States governmental agency, or with an American Indian tribe or an agency of an American Indian tribe for the performance of any or all functions and activities that state agency, its officers, or agents have the authority to perform.
2. **Effective Date.** This Agreement shall become effective on the date this Agreement is fully executed and approved as required by applicable law (the “Effective Date”). The availability of Grant Funds (as defined in Section 3) shall end two (2) years after the Effective Date (the “Availability Termination Date”).
3. **Agreement Documents.** This Agreement consists of this document and the following documents, which are attached hereto and incorporated by reference:
  - a. Exhibit A: **Project Description**
  - b. Exhibit B: **Recipient Requirements**
  - c. Exhibit C: **Contractor Insurance Requirements**

In the event of a conflict between two or more of the documents comprising this Agreement, the language in the document with the highest precedence shall control. The precedence of each of the documents comprising this Agreement is as follows, listed from highest precedence to lowest precedence: this Agreement without Exhibits; Exhibit A; Exhibit B; and Exhibit C.

4. **Project Cost; Grant Funds.** The total estimated Project cost is \$250,000. In accordance with the terms and conditions of this Agreement, ODOT shall provide Recipient grant funds in a total amount not to exceed \$250,000 (the “Grant Funds”). Recipient will be responsible for all Project costs not covered by the Grant Funds.
5. **Project.**
  - a. **Use of Grant Funds.** The Grant Funds shall be used solely for the Project described in Exhibit A (the “Project”) and shall not be used for any other purpose. No Grant Funds will be disbursed for any changes to the Project unless ODOT approves such changes by amendment pursuant to Subsection 5.c.

**EXHIBIT A**

**Project Description**  
**Agreement No. SCA25-20**  
**Project Name: Street Improvements**

**A. PROJECT DESCRIPTION**

**Geni Lane** from Conklin west to Suzie Lane  
**Suzie Lane** from Geni Lane south to cul-de-sac

Geni and Suzie Lanes are gravel roads, project improvements include widening the roadway to allow for two-way traffic and then paving with asphalt.

**1st Street** from Hill south to Water St.  
**Water Street** from 1st east to 2nd St.

1st and Water Streets will be widened to allow for two-way traffic and then repaved with asphalt.

Recipient acknowledges that such Project improvements funded under this Agreement may trigger other Recipient responsibilities under the Americans with Disabilities Act. Recipient agrees that it is solely responsible for ensuring Americans with Disabilities Act compliance pursuant to Exhibit B, Recipient Requirements, Paragraph 5.

To Whom It May Concern:

We are writing in support of the South County Health District of Union County, Oregon. It is pursuing funding to refurbish a building to provide the dental clinic with more space to expand services and better serve the community.

The South County Health District receives no tax revenue and supports its services of a dental clinic through fees and fundraising. The District and its Dental Clinic serve the rural towns of Cove, Union and North Powder and the surrounding areas in south Union County.

The present site of the Dental Clinic is extremely limited in size, making it difficult, if not impossible, to serve some clients (such as those in wheelchairs, etc.) and prevents any expansion of dental services. Rural healthcare is a challenge, and having a local dental clinic has been a valuable asset and is appreciated by the residents as well as visitors to our area.

The Health District has maintained a focus on prevention and early intervention, avoiding or addressing dental problems before they become more severe, leading to other physical problems and requiring more extensive and expensive interventions. A refurbished building with more space will allow the District to expand its dental services as well develop and implement additional services needed in our communities.

We would appreciate your serious consideration of supporting the work and expansion of services by the South County Health District.

Thank you



Sewer Loan

Amortization Schedule for use prior to closing

USDA

The following amortization schedule is unofficial and provided without representation as to its accuracy.

Due Date	EXTRA PAYMENT	Scheduled Payment			Unpaid Loan Balances			Daily Interest Accrual
		Interest	Principal	Total	Interest	Principal	Total	
03/12/14		2.75%				\$1,368,881.00	\$1,368,881.00	\$103.1349
3/12/2015	\$0.00	\$37,644.24	\$19,219.76	\$56,864.00		\$1,349,661.24	\$1,349,661.24	\$101.6868
3/12/2016	\$0.00	\$37,115.68	\$19,748.32	\$56,864.00		\$1,329,912.92	\$1,329,912.92	\$100.1989
3/12/2017	\$0.00	\$36,572.60	\$20,291.40	\$56,864.00		\$1,309,621.52	\$1,309,621.52	\$98.6701
3/12/2018	\$0.00	\$36,014.59	\$20,849.41	\$56,864.00		\$1,288,772.11	\$1,288,772.11	\$97.0993
3/12/2019	\$0.00	\$35,441.24	\$21,422.76	\$56,864.00		\$1,267,349.35	\$1,267,349.35	\$95.4852
3/12/2020	\$0.00	\$34,852.10	\$22,011.90	\$56,864.00		\$1,245,337.45	\$1,245,337.45	\$93.8268
3/12/2021	\$0.00	\$34,246.78	\$22,617.22	\$56,864.00		\$1,222,720.23	\$1,222,720.23	\$92.1228
3/12/2022	\$0.00	\$33,624.82	\$23,239.18	\$56,864.00		\$1,199,481.05	\$1,199,481.05	\$90.3719
3/12/2023	\$0.00	\$32,985.74	\$23,878.26	\$56,864.00		\$1,175,602.79	\$1,175,602.79	\$88.5728
3/12/2024	\$0.00	\$32,329.07	\$24,534.93	\$56,864.00		\$1,151,067.86	\$1,151,067.86	\$86.7243
3/12/2025	\$0.00	\$31,654.37	\$25,209.63	\$56,864.00		\$1,125,858.23	\$1,125,858.23	\$84.8249
3/12/2026	\$0.00	\$30,961.09	\$25,902.91	\$56,864.00		\$1,099,955.32	\$1,099,955.32	\$82.8733
3/12/2027	\$0.00	\$30,248.75	\$26,615.25	\$56,864.00		\$1,073,340.07	\$1,073,340.07	\$80.8681
3/12/2028	\$0.00	\$29,516.86	\$27,347.14	\$56,864.00		\$1,045,992.93	\$1,045,992.93	\$78.8077
3/12/2029	\$0.00	\$28,764.81	\$28,099.19	\$56,864.00		\$1,017,893.74	\$1,017,893.74	\$76.6906
3/12/2030	\$0.00	\$27,992.07	\$28,871.93	\$56,864.00		\$989,021.81	\$989,021.81	\$74.5153
3/12/2031	\$0.00	\$27,198.08	\$29,665.92	\$56,864.00		\$959,355.89	\$959,355.89	\$72.2802
3/12/2032	\$0.00	\$26,382.27	\$30,481.73	\$56,864.00		\$928,874.16	\$928,874.16	\$69.9837
3/12/2033	\$0.00	\$25,544.05	\$31,319.95	\$56,864.00		\$897,554.21	\$897,554.21	\$67.6239
3/12/2034	\$0.00	\$24,682.72	\$32,181.28	\$56,864.00		\$865,372.93	\$865,372.93	\$65.1993
3/12/2035	\$0.00	\$23,797.74	\$33,066.26	\$56,864.00		\$832,306.67	\$832,306.67	\$62.7080
3/12/2036	\$0.00	\$22,888.42	\$33,975.58	\$56,864.00		\$798,331.09	\$798,331.09	\$60.1482
3/12/2037	\$0.00	\$21,954.09	\$34,909.91	\$56,864.00		\$763,421.18	\$763,421.18	\$57.5180
3/12/2038	\$0.00	\$20,994.07	\$35,869.93	\$56,864.00		\$727,551.25	\$727,551.25	\$54.8155
3/12/2039	\$0.00	\$20,007.66	\$36,856.34	\$56,864.00		\$690,694.91	\$690,694.91	\$52.0387
3/12/2040	\$0.00	\$18,994.13	\$37,869.87	\$56,864.00		\$652,825.04	\$652,825.04	\$49.1854
3/12/2041	\$0.00	\$17,952.67	\$38,911.33	\$56,864.00		\$613,913.71	\$613,913.71	\$46.2538
3/12/2042	\$0.00	\$16,882.64	\$39,981.36	\$56,864.00		\$573,932.35	\$573,932.35	\$43.2415
3/12/2043	\$0.00	\$15,783.15	\$41,080.85	\$56,864.00		\$532,851.50	\$532,851.50	\$40.1463
3/12/2044	\$0.00	\$14,653.40	\$42,210.60	\$56,864.00		\$490,640.90	\$490,640.90	\$36.9661
3/12/2045	\$0.00	\$13,492.63	\$43,371.37	\$56,864.00		\$447,269.53	\$447,269.53	\$33.6984
3/12/2046	\$0.00	\$12,299.92	\$44,564.08	\$56,864.00		\$402,705.45	\$402,705.45	\$30.3408
3/12/2047	\$0.00	\$11,074.39	\$45,789.61	\$56,864.00		\$356,915.84	\$356,915.84	\$26.8909
3/12/2048	\$0.00	\$9,815.18	\$47,048.82	\$56,864.00		\$309,867.02	\$309,867.02	\$23.3461
3/12/2049	\$0.00	\$8,521.33	\$48,342.67	\$56,864.00		\$261,524.35	\$261,524.35	\$19.7039
3/12/2050	\$0.00	\$7,191.92	\$49,672.08	\$56,864.00		\$211,852.27	\$211,852.27	\$15.9615
3/12/2051	\$0.00	\$5,825.95	\$51,038.05	\$56,864.00		\$160,814.22	\$160,814.22	\$12.1161
3/12/2052	\$0.00	\$4,422.38	\$52,441.62	\$56,864.00		\$108,372.60	\$108,372.60	\$8.1651
3/12/2053	\$0.00	\$2,980.26	\$53,883.74	\$56,864.00		\$54,488.86	\$54,488.86	\$4.1053
3/12/2054	\$0.00	\$1,498.43	\$54,488.86	\$55,987.29		\$0.00	\$0.00	



# Water Loan

*Business Oregon*

LOAN AMORTIZATION SCHEDULE  
SAFE DRINKING WATER REVOLVING LOAN FUND  
\*\*\*\*\*ANNUAL PAYMENT\*\*\*\*\*

EXHIBIT D  
Contract Amendment No. 2

PROJECT NUMBER: S02013  
MUNICIPALITY: City of Cove  
BUSINESS/PROJECT: Cove Water System Improvements

PRINCIPAL AMOUNT: \$1,421,000  
INTEREST RATE: 1.00%  
LOAN TERM IN YEARS: 30  
CLOSING DATE: 1-Dec-05

YEAR	PAYMENT DATE	PAYMENT	INTEREST	PRINCIPAL	CUMULATIVE INTEREST	CUMULATIVE PRINCIPAL	UNPAID BALANCE	PERIODS
2005	01-Dec-05	56,755.43	15,904.36 *	40,851.07	15,904.36	40,851.07	1,380,148.93	1
2006	01-Dec-06	55,061.07	13,801.49	41,259.58	29,705.85	82,110.65	1,338,889.35	2
2007	01-Dec-07	55,061.07	13,388.89	41,672.18	43,094.74	123,782.83	1,297,217.17	3
2008	01-Dec-08	55,061.07	12,972.17	42,088.90	56,066.91	165,871.73	1,255,128.27	4
2009	01-Dec-09	55,061.07	12,551.28	42,509.79	68,618.19	208,381.51	1,212,618.49	5
2010	01-Dec-10	55,061.07	12,126.18	42,934.89	80,744.37	251,316.40	1,169,683.60	6
2011	01-Dec-11	55,061.07	11,696.84	43,364.23	92,441.21	294,680.63	1,126,319.37	7
2012	01-Dec-12	55,061.07	11,263.19	43,797.88	103,704.40	338,478.51	1,082,521.49	8
2013	01-Dec-13	55,061.07	10,825.21	44,235.86	114,529.61	382,714.37	1,038,285.63	9
2014	01-Dec-14	55,061.07	10,382.86	44,678.21	124,912.47	427,392.58	993,607.42	10
2015	01-Dec-15	55,061.07	9,936.07	45,125.00	134,848.54	472,517.58	948,482.42	11
2016	01-Dec-16	55,061.07	9,484.82	45,576.25	144,333.36	518,093.83	902,906.17	12
2017	01-Dec-17	55,061.07	9,029.06	46,032.01	153,362.42	564,125.84	856,874.16	13
2018	01-Dec-18	55,061.07	8,568.74	46,492.33	161,931.16	610,618.16	810,381.84	14
2019	01-Dec-19	55,061.07	8,103.82	46,957.25	170,034.98	657,575.41	763,424.59	15
2020	01-Dec-20	55,061.07	7,634.25	47,426.82	177,669.23	705,002.23	715,997.77	16
2021	01-Dec-21	55,061.07	7,159.98	47,901.09	184,829.21	752,903.32	668,096.68	17
2022	01-Dec-22	55,061.07	6,680.97	48,380.10	191,510.18	801,283.42	619,716.58	18
2023	01-Dec-23	55,061.07	6,197.17	48,863.90	197,707.35	850,147.32	570,852.68	19
2024	01-Dec-24	55,061.07	5,708.53	49,352.54	203,415.88	899,499.86	521,500.14	20
2025	01-Dec-25	55,061.07	5,215.00	49,846.07	208,630.88	949,345.93	471,654.07	21
2026	01-Dec-26	55,061.07	4,716.54	50,344.53	213,347.42	999,690.46	421,309.54	22
2027	01-Dec-27	55,061.07	4,213.10	50,847.97	217,560.52	1,050,538.42	370,461.58	23
2028	01-Dec-28	55,061.07	3,704.62	51,356.45	221,265.14	1,101,894.87	319,105.13	24
2029	01-Dec-29	55,061.07	3,191.05	51,870.02	224,456.19	1,153,764.89	267,235.11	25
2030	01-Dec-30	55,061.07	2,672.35	52,388.72	227,128.54	1,206,153.61	214,846.39	26
2031	01-Dec-31	55,061.07	2,148.46	52,912.61	229,277.00	1,259,066.22	161,933.78	27
2032	01-Dec-32	55,061.07	1,619.34	53,441.73	230,896.34	1,312,507.95	108,492.05	28
2033	01-Dec-33	55,061.07	1,084.92	53,976.15	231,981.26	1,366,484.10	54,515.90	29
2034	01-Dec-34	55,061.07	545.16	54,515.91	232,526.42	1,421,000.01	0.00	30

**Appointing the Budget Officer      2/4/2025**

**Procedure/Script**

1. **Mayor** calls for nominations for a Budget Officer to prepare and oversee the approval and adoption of the 2025-26 Budget for the City of Cove”.
  
2. **Councilor** – “I nominate City Recorder, Lana Shira, as the 2025-26 Budget Officer.
  
3. **Lana** - “ I accept the nomination”.
  
4. **Councilor** – “I move that Lana Shira be appointed as the Budget Officer for the 2025-26 Budget for the City of Cove”.
  
5. **Councilor** – “ I second the motion”.
  
6. **Mayor** calls for the vote: \_\_\_\_\_ ayes    \_\_\_\_\_ nays