

CITY OF COVE
REGULAR COUNCIL MEETING
December 3, 2024, at 7:00 p.m.
504 ALDER STREET
COVE, OR 97824

- **Call to Order**
- **Pledge of Allegiance**
- **Council Roll Call**
- **Additions/Changes to the Agenda**
- **Public Comment for Items on the Agenda-** 3 minutes per person; Must Sign the Speakers Roster
 - Community members may address issues observed on the agenda and may ask council for additions for consideration to be added to the current agenda.
- **Consent Agenda**
 - November 5, 2024, Council Minutes
 - Approval of Bills to Be Paid
- **Correspondence**
- **Old Business**
 - Municipal Court Follow-up
 - Anderson Perry New GIS Agreement
- **New Business**
 - Approved Wage for Temporary Employee, Doug Kruse
 - Profit and Loss Budget vs. Actual
- **City Council Working Committee Report**
- **City Recorder Report**
- **Public Works Director Report**
- **Mayor's Report**
- **Youth Councilor Report**
- **Good of the Order**
- **Public Comment for Items Not on the Agenda-** 3 minutes per person; Must Sign the Speakers Roster
 - This is the place allowed for the public to comment on anything they wish to have addressed by council or discuss their feelings towards any matter before the council which is not already scheduled for discussion on the meeting agenda.
- **Suggestions for Future Workshops & Meeting Agendas**
- **Upcoming Meetings**
- **Adjournment**

To submit public comment in writing, please send an e-mail to cityadmin@cityofcove.org at least four (4) calendar days prior to the meeting. Alternatively, you can join the meeting virtually from your computer, tablet, or smartphone. See link below:

<https://meet.goto.com/CityofCove>

You can also dial in using your phone:

United States (Toll Free): 1 877 309 2073

United States: +1 (312) 757-3129

Access Code: 566-891-733

**City of Cove
Regular Council Meeting
December 3, 2024
Additions to the Agenda**

New Business

- Resolution 2024-8, Modifications to the 2024-2025 Budget

**City Of Cove
Council Meeting Minutes
November 5, 2024**

Call to Order

Mayor Sherry Haeger called the regular session of the Cove Common Council to order at 7:00 p.m. located at City of Cove City Hall, 504 Alder St., Cove, Oregon, 97824. Remote access to the meeting was active.

Council Members Present: Councilors Shawn Parker, Jordan Hackwith, Eric Stone, Alan Cadinha, and Youth Councilor Emma Carson.

Council Members Present Remotely: Council President Matt McCowan.

City Staff Present: Public Works Director Dave Johnson, City Recorder Lana Shira.

City Staff Present Remotely: Billing Clerk Kerri McCowan.

Council Members not Present: Councilor Jason Stone.

City Staff not Present: All City Staff were present.

Public Present: Jim Bars, Maxine Parker, Alexis Cannon, Lindsay Cole, Terry Zbylut, and Charlie and Trisha Kirksey.

Public Present Remotely: Public members were present remotely. See Meeting Diagnostics print out.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Haeger.

Council Roll Call

Roll call was performed by Lana Shira, City Recorder. A quorum was determined to be present.

Additions/Changes to the Agenda

- Cove Kids Safe Path to School Project (See New Business)
- Rose Meadow Update (See Old Business)

Public Comment

No public comment was made at this time.

Consent Agenda

- Council Minutes October 2, 2024
- Approval of Bills to Be Paid

Motion: Councilor Parker moved to approve the Consent Agenda as presented.
Councilor Eric Stone seconded, Councilor Hackwith abstained. Motion carried.

Correspondence

A flag was presented to the city to fly on Veteran's Day with a certificate of authenticity to show the flag was flown over the Fallen Soldiers Memorial in Jalalabad, Afghanistan.

Old Business

- Draft Burn Ban Ordinance
Lana provided an update on the Burn Ban Ordinance reporting the committee has been working on it and noting that basically we will follow the county burn ban ordinance but change the language so that it pertains to the City of Cove. Some other changes will be regarding burn barrels during the county burn ban which will be more restrictive in our ordinance. Also, the hours of the burn ban may be more restrictive, as well as the distance of the burn barrel from the property line. Their goal is to have it finalized by early spring.
- Municipal Court Costs to Join the City of Union
Lana reported she has a meeting tomorrow with the City of Union administrator and their ordinance officer to further discuss the Municipal Court. She also reported through research she found out that a city can enforce ordinances without a municipal court. She will research that avenue further.
- Anderson Perry New GIS Agreement
Dave reported he is still working on getting comparable costs for GIS administration.
- High Valley 25 mph Speed Zone
Dave reported that he talked to the county about a 25-mph speed zone on High Valley Road, and their stance is that they do not post speed limits on gravel roads, and they suggested we shouldn't either. Further discussion ensued and it was determined it is a county-maintained road, and the speed limit is the county's jurisdiction.
- Rose Meadow Update
Lana provided an update on Rose Meadow Development. She noted as it stands right now the application has expired as of April of this year. The last update the city received was that they were working with the DEQ regarding Mill Creek and the sewage. Councilor Parker noted the property is for sale and he wanted to know since what was approved has expired if the process would have to be started over again. It was confirmed that would be the case. He also questioned if it is zoned R1 or R2. Dave confirmed it is zoned R1.

New Business

- Audit Findings – Lindsay Cole, CPA
Lindsay Cole from Connected Professional Accountants was present to provide a review of the Annual Financial Report and Agreed Upon Procedures. She noted this is the first time they have performed the Agreed Upon Procedures. She provided an overview of the reports. All areas of concern were discussed and have been addressed.
- Anderson Perry Estimates/Scope of Work Agreements (Slide Repair/Interior Coating of Lower Reservoir)
Brandon Mann, a representative from Anderson Perry, was present to provide a verbal review of the agreements for the slide repair and the coating of the reservoir. Dave noted the reservoir project will be an expensive project, but one that is critical to the quality of our drinking water. Further discussion ensued.

Motion: Councilor Parker moved to approve \$17,000 to get the engineering done for the slide repair. Councilor Hackwith seconded. Motion carried.

Motion: Councilor Cadinha moved to approve \$19,500 for the Design and Scope of Work for coating the interior of the reservoir tank. Councilor Eric Stone seconded. Motion carried.

Dave reported there is more work to be done up High Valley to eventually upgrade the water line and it was brought to his attention that Anderson Perry did our last water system master plan, and it is a requirement that it gets updated or amended every 20 years which is past due. It was discussed that it is not urgent to get it done, but it will need to be included in the budget for next year.

- Operation Green Light for Veterans
Lana explained the project Operation Green Light and noted she would like to install a green light in the outside light at city hall for the duration of the project. Youth Councilor Carson volunteered to see if the school would like to participate in the project as well.
- Cove Kids Safe Path to Schools Project
Jim Bars was present to provide an overview of his plan for Cove Kids Safe Path to School project. He noted his goal is to complete the project with zero cost. He provided further explanation of his plan and the organizations he has consulted with to implement the plan. Discussion ensued. It was noted the introduction of the project will need to be very specific to those residents whose easement will be affected. It was discussed that he will need a more specific plan to show the citizens of Cove what he wants to do, then he can come back to the city council to ask for funds. He was provided some names of teachers at the school who could help him create the plans that are being requested.

City Council Working Committee Report

- TSP – Land Use Chapter 5
A work session was held last Tuesday and Chapter 5 was completed. At the work session everyone present received a full copy of the document with the changes accepted. Discussion ensued and it was determined that current councilors, as well as the new councilors, will need to receive a copy of and read the entire document in full and then schedule another work session to go over any questions in January.

City Recorder Report

Lana provided a verbal report:

Motion: at 8:30 pm Council President McCowan moved to extend the meeting by 30 minutes. Councilor Cadinha seconded. Motion carried.

- She attended a public test of the ballot tally at the Union County Clerk's Office.
- She has a Municipal Court meeting tomorrow with the Union City Recorder.
- She plans to start attending the County Commissioners' meetings online, and then provide a briefing to the councilors about what's going on at the county level.
- She is going to create an index of all the city ordinances.
- She has some office procedures to work on after the results of the audit.
- We received a thank you from the Cove Booster Club for the donation to the Cove School reader board. It included T-shirts, game passes and ballcaps. She encouraged the council members to take what they wanted.
- The mayor withdrew her request for \$100 for candy, so the city did not buy candy or donate towards the mayor's trunk or treat.

Public Works Director Report

Dave provided a verbal report:

- They've been busy getting ready for winter. They've been jetting storm drains on the highway.
- There is a sewer manhole that is buried by the school football field on the highway, and they will be working with the state to raise that up.
- They are working on the storm drain project on Alder Street to address issues with flooding.
- He has a meeting scheduled with a contractor to get cost estimates for the hydro slide project.
- He is getting quotes for a flatbed trailer.
- He's been getting requests for our Renewable Energy Credits (RECs). He provided a quote for the council to consider. He reported we have been banking them, but they lose value over time, so we might want to consider selling them.

Motion: Council President McCowan moved that we sell all our energy credits. Councilor Parker seconded. Motion carried.

- Councilor Cadinha questioned why the speed limit sign is not where the high speeds typically occur. Dave noted they are still working on the trailer to be able to move it. That will probably be a winter project.

Mayor's Report

Mayor Haeger provided a verbal report:

- She is continuing to build relationships with the CCA, Earl Pettit, Cove School Superintendent, and the Ascension School.

Youth Councilor Report

Emma provided a verbal report:

- The volleyball team played in the second round at the state tournament. The football team has a playoff game this Friday. Cross Country will be at the state tournament this weekend.
- Basketball practice will start on the 18th.
- There will be a Veteran's Day program on the 7th.
- They are working on scheduling a Christmas Carnival.
- Powder Puff football is coming up.
- Theater is having their fall play from the 15th through the 17th.

Good of the Order

There was no good of the order presented at this time.

Public Comment

Terry Zbylut, 101 High Valley Road, inquired about an estimate for water hookups. Dave noted he received a rough estimate from Anderson Perry of about \$4,000,000, and he is still working on logistics.

Suggestions for Future Workshops & Meeting Agendas

TSP Work Session will be scheduled sometime this January.

Upcoming Meetings

Regular Council meeting scheduled for December 3, 2024.

Adjournment

Mayor Haeger adjourned the meeting at 8:45 p.m.

Sherry Haeger, City of Cove Mayor

Kerri McCowan, Billing Clerk

Lana Shira, City Recorder

DRAFT

Report: December 3, 2024

Approved wage for Doug Kruse

One of the Audit Findings was that the temporary employee, Doug Kruse does not have an approved wage in his personnel file. He filled in on two occasions in 2023 and has not filled in yet in 2024. If he is needed in the future the Council needs to approve a wage for his personnel file.

The last payroll he was included in was 9/2023 and his hourly wage was \$15.65. Does the Council want to approve \$17.00 as his hourly wage going forward?

If so a motion is necessary:

I move to increase the hourly wage of the City's fill-in part-time public works employee, Doug Kruse, to \$17.00 per hour as of December 4th, 2024.

Second: _____

Aye _____ Nay _____

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	01 - General			
	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Revenue				
001 · Liquor Tax Revenue	3,686.45	12,000.00	-8,313.55	30.7%
005 · Cigarette Tax	140.93	400.00	-259.07	35.2%
010 · Property Taxes Revenue	3,119.11	20,100.00	-16,980.89	15.5%
011 · Previously Levied Taxes Revenue	0.00	250.00	-250.00	0.0%
015 · Franchise Fee-Telephone Revenue	838.97	1,700.00	-861.03	49.4%
016 · Franchise Fee-Electric Revenue	12,789.69	24,000.00	-11,210.31	53.3%
018 · Franchise Fee - Natural Gas	2,933.58	7,500.00	-4,566.42	39.1%
021 · Inland Dev Corp Franchise Fee	0.00	770.00	-770.00	0.0%
025 · Interest Income	6,297.14	30,000.00	-23,702.86	21.0%
026 · Interest Income-Security Deposits	0.00			
035 · State Revenue Sharing	0.00			
040 · State Revenue - Gas Tax	0.00			
045 · SCA Grant	0.00			
048 · Union County Grant Revenue	0.00			
050 · Water Use Income	0.00			
055 · Turn On Fees	0.00			
060 · Sewer Use Income	0.00			
065 · Hook Up Costs	0.00			
070 · Sale of Power	0.00			
075 · Road Cost Cut Income	0.00			
100 · Transfer Income In Revenue	0.00			
200 · Miscellaneous Income	3,414.98	1,000.00	2,414.98	341.5%
201 · Sale of Metal	778.40	1,200.00	-421.60	64.9%
205 · Permits & Fees	225.00	800.00	-575.00	28.1%
206 · Cell Tower Rent	5,159.60	12,000.00	-6,840.40	43.0%
207 · Municipal Court	0.00	3,000.00	-3,000.00	0.0%
300 · Cash On Hand	0.00	124,495.00	-124,495.00	0.0%
401 · Cash Donation Revenue	0.00			
Total Revenue	39,383.85	239,215.00	-199,831.15	16.5%
Expenses				
005 · Recorder Wages	7,038.97	30,685.00	-23,646.03	22.9%
006 · Public Works Wages	1,006.49	4,325.00	-3,318.51	23.3%
010 · Part Time Wages Public Works	275.67	1,575.00	-1,299.33	17.5%
011 · Part Time Wages Administration	515.47	2,015.00	-1,499.53	25.6%
015 · Adm Payroll Tax Admin (Administration)	1,142.29	3,015.00	-1,872.71	37.9%
016 · Payroll Tax & Employee Benefit PW	164.15	425.00	-260.85	38.6%
020 · Retirement Public Works	86.49	350.00	-263.51	24.7%
021 · Admin Retirement	613.81	2,455.00	-1,841.19	25.0%
030 · PW - Health Insurance Benefits	209.25	840.00	-630.75	24.9%
031 · Admin-Health Insurance Benefits	1,086.36	4,160.00	-3,073.64	26.1%
100 · Utilities & Telephone	1,941.55	5,280.00	-3,338.45	36.8%
105 · Office Supplies	1,227.01	2,000.00	-772.99	61.4%
110 · Advertising	669.50	1,400.00	-730.50	47.8%
120 · Professional Fees	3,704.51	17,250.00	-13,545.49	21.5%
125 · Insurance	3,920.00	3,920.00	0.00	100.0%
126 · Municipal Court Expense	0.00	4,000.00	-4,000.00	0.0%
129 · Hydro Easement & Payments	0.00			
130 · Dues & Fees	1,732.79	2,420.00	-687.21	71.6%
135 · Travel, Training Expense & Fuel	824.12	1,500.00	-675.88	54.9%
140 · City Bldg Repairs & Maintenance	5,353.99	6,500.00	-1,146.01	82.4%
141 · J & I Repairs	0.00			
142 · Storm Water Maintenance	0.00			
145 · Cell Phone	57.24	200.00	-142.76	28.6%
150 · Street Lighting	888.90	7,500.00	-6,611.10	11.9%

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	01 - General			
	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
155 • Supplies & Signs	377.18	7,500.00	-7,122.82	5.0%
160 • Office Equipment Small	475.62	2,000.00	-1,524.38	23.8%
170 • Copier Lease	197.50	500.00	-302.50	39.5%
180 • Gravel, Asphalt & Construction	0.00			
195 • Repairs & Maintenance	883.92	5,000.00	-4,116.08	17.7%
196 • Short Lived Assets	0.00			
200 • Fuel- Gas/Oil	0.00			
210 • Supplies - Hook Up Expense	0.00			
215 • Water Tests	0.00			
230 • Sewer Tests	0.00			
240 • Supplies - Chlorine	0.00			
425 • Major Repair & Maintenance	0.00			
430 • Wheeling	0.00			
432 • Avista Deposit Reserve	0.00			
435 • Permits	0.00			
441 • Dump Fees	0.00			
442 • Event Insurance	0.00			
443 • Gas Reimbursement	0.00			
445 • Spraying	0.00			
994 • Youth Councilor Scholarship	0.00	2,500.00	-2,500.00	0.0%
995 • Contract Snow Removal	0.00	1,000.00	-1,000.00	0.0%
996 • Special Requests	4,450.00	7,100.00	-2,650.00	62.7%
999 • Miscellaneous Expense	0.00	500.00	-500.00	0.0%
000 • Contingency	0.00	96,300.00	-96,300.00	0.0%
001 • Payment Reserve - USDA	0.00			
015 • Debt Service - Principal	0.00			
020 • Debt Service -Interest	0.00			
000 • Capital Outlay Equipment	0.00	15,000.00	-15,000.00	0.0%
al Expense	38,842.78	239,215.00	-200,372.22	16.2%
come	<u>541.07</u>	<u>0.00</u>	<u>541.07</u>	<u>100.0%</u>

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	02 - Revenue Sharing			
	Jul '24 - Jun 25	Budget	\$ Over Budget	
ome				
.001 · Liquor Tax Revenue	0.00			
.005 · Cigarette Tax	0.00			
.010 · Property Taxes Revenue	0.00			
.011 · Previously Levied Taxes Revenue	0.00			
.015 · Franchise Fee-Telephone Revenue	0.00			
.016 · Franchise Fee-Electric Revenue	0.00			
.018 · Franchise Fee - Natural Gas	0.00			
.021 · Inland Dev Corp Franchise Fee	0.00			
.025 · Interest Income	0.00			
.026 · Interest Income-Security Depos	0.00			
.035 · State Revenue Sharing	1,567.39	6,200.00	-4,632.61	25.3%
.040 · State Revenue - Gas Tax	0.00			
.045 · SCA Grant	0.00			
.048 · Union County Grant Revenue	0.00			
.050 · Water Use Income	0.00			
.055 · Turn On Fees	0.00			
.060 · Sewer Use Income	0.00			
.065 · Hook Up Costs	0.00			
.070 · Sale of Power	0.00			
.075 · Road Cost Cut Income	0.00			
.100 · Transfer Income In Revenue	0.00			
.200 · Miscellaneous Income	0.00			
.201 · Sale of Metal	0.00			
.205 · Permits & Fees	0.00			
.206 · Cell Tower Rent	0.00			
.207 · Municipal Court	0.00			
.300 · Cash On Hand	0.00			
.401 · Cash Donation Revenue	0.00			
al Income	1,567.39	6,200.00	-4,632.61	25.3%
ense				
005 · Recorder Wages	0.00			
006 · Public Works Wages	0.00			
010 · Part Time Wages Public Works	0.00			
011 · Part Time Wages Administration	0.00			
015 · AdmPayroll Tax Admin (Administration)	0.00			
016 · Payroll Tax&Employee BenefitPW	0.00			
020 · Retirement Public Works	0.00			
021 · Admin Retirement	0.00			
030 · PW - Health Insurance Benefits	0.00			
031 · Admin-Health Insurance Benefits	0.00			
100 · Utilities & Telephone	0.00			
105 · Office Supplies	0.00			
110 · Advertising	0.00			
120 · Professional Fees	0.00	0.00	0.00	0.0%
125 · Insurance	6,200.00	6,200.00	0.00	100.0%
126 · Municipal Court Expense	0.00			
129 · Hydro Easement & Payments	0.00			
130 · Dues & Fees	0.00			
135 · Travel, Training Expense & Fuel	0.00			
140 · City Bldg Repairs & Maintenance	0.00			
141 · I & I Repairs	0.00			
142 · Storm Water Maintenance	0.00			
145 · Cell Phone	0.00			
150 · Street Lighting	0.00			

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	02 - Revenue Sharing			
	Jul '24 - Jun 25	Budget	\$ Over Budget	
155 · Supplies & Signs	0.00			
160 · Office Equipment Small	0.00			
170 · Copier Lease	0.00			
180 · Gravel, Asphalt & Construction	0.00			
195 · Repairs & Maintenance	0.00			
196 · Short Lived Assets	0.00			
200 · Fuel- Gas/Oil	0.00			
210 · Supplies - Hook Up Expense	0.00			
215 · Water Tests	0.00			
230 · Sewer Tests	0.00			
240 · Supplies - Chlorine	0.00			
425 · Major Repair & Maintenance	0.00			
430 · Wheeling	0.00			
432 · Avista Deposit Reserve	0.00			
435 · Permits	0.00			
441 · Dump Fees	0.00			
442 · Event Insurance	0.00			
443 · Gas Reimbursement	0.00			
445 · Spraying	0.00			
994 · Youth Councilor Scholarship	0.00			
995 · Contract Snow Removal	0.00			
996 · Special Requests	0.00			
999 · Miscellaneous Expense	0.00			
000 · Contingency	0.00			
001 · Payment Reserve - USDA	0.00			
015 · Debt Service - Principal	0.00			
020 · Debt Service -Interest	0.00			
000 · Capital Outlay Equipment	0.00			
Total Expense	6,200.00	6,200.00	0.00	100.0%
Income	-4,632.61	0.00	-4,632.61	100.0%

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	03 - Street Fund			
	Jul '24 - Jun 25	Budget	\$ Over Budget	
Revenue				
001 · Liquor Tax Revenue	0.00			
005 · Cigarette Tax	0.00			
010 · Property Taxes Revenue	0.00			
011 · Previously Levied Taxes Revenue	0.00			
015 · Franchise Fee-Telephone Revenue	0.00			
016 · Franchise Fee-Electric Revenue	0.00			
018 · Franchise Fee - Natural Gas	0.00			
021 · Inland Dev Corp Franchise Fee	0.00			
025 · Interest Income	0.00			
026 · Interest Income-Security Deposits	0.00			
035 · State Revenue Sharing	0.00			
040 · State Revenue - Gas Tax	17,617.16	50,400.00	-32,782.84	35.0%
045 · SCA Grant	0.00	250,000.00	-250,000.00	0.0%
048 · Union County Grant Revenue	0.00			
050 · Water Use Income	0.00			
055 · Turn On Fees	0.00			
060 · Sewer Use Income	0.00			
065 · Hook Up Costs	0.00			
070 · Sale of Power	0.00			
075 · Road Cost Cut Income	0.00	5,000.00	-5,000.00	0.0%
100 · Transfer Income In Revenue	0.00	0.00	0.00	0.0%
200 · Miscellaneous Income	0.00	100.00	-100.00	0.0%
201 · Sale of Metal	0.00			
205 · Permits & Fees	0.00			
206 · Cell Tower Rent	0.00			
207 · Municipal Court	0.00			
300 · Cash On Hand	0.00	288,450.00	-288,450.00	0.0%
401 · Cash Donation Revenue	0.00			
Total Revenue	17,617.16	593,950.00	-576,332.84	3.0%
Expense				
005 · Recorder Wages	0.00			
006 · Public Works Wages	3,858.24	17,300.00	-13,441.76	22.3%
010 · Part Time Wages Public Works	1,092.01	6,245.00	-5,152.99	17.5%
011 · Part Time Wages Administration	0.00			
015 · Adm Payroll Tax Admin (Administration)	0.00			
016 · Payroll Tax & Employee Benefit PW	691.18	2,170.00	-1,478.82	31.9%
020 · Retirement Public Works	345.90	1,385.00	-1,039.10	25.0%
021 · Admin Retirement	0.00			
030 · PW - Health Insurance Benefits	836.94	3,350.00	-2,513.06	25.0%
031 · Admin-Health Insurance Benefits	0.00			
100 · Utilities & Telephone	0.00			
105 · Office Supplies	0.00			
110 · Advertising	0.00			
120 · Professional Fees	62.00	500.00	-438.00	12.4%
125 · Insurance	0.00			
126 · Municipal Court Expense	0.00			
129 · Hydro Easement & Payments	0.00			
130 · Dues & Fees	0.00			
135 · Travel, Training Expense & Fuel	0.00			
140 · City Bldg Repairs & Maintenance	0.00			
141 · I & I Repairs	0.00			
142 · Storm Water Maintenance	0.00			
145 · Cell Phone	0.00			
150 · Street Lighting	0.00	0.00	0.00	0.0%

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	03 - Street Fund			
	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
155 • Supplies & Signs	6,057.90	15,000.00	-8,942.10	40.4%
160 • Office Equipment Small	0.00			
170 • Copier Lease	0.00			
180 • Gravel, Asphalt & Construction	0.00	350,000.00	-350,000.00	0.0%
195 • Repairs & Maintenance	497.09	3,500.00	-3,002.91	14.2%
196 • Short Lived Assets	0.00			
200 • Fuel- Gas/Oil	172.36	1,500.00	-1,327.64	11.5%
210 • Supplies - Hook Up Expense	0.00			
215 • Water Tests	0.00			
230 • Sewer Tests	0.00			
240 • Supplies - Chlorine	0.00			
425 • Major Repair & Maintenance	0.00			
430 • Wheeling	0.00			
432 • Avista Deposit Reserve	0.00			
435 • Permits	0.00			
441 • Dump Fees	0.00			
442 • Event Insurance	0.00			
443 • Gas Reimbursement	0.00			
445 • Spraying	0.00	500.00	-500.00	0.0%
994 • Youth Councilor Scholarship	0.00			
995 • Contract Snow Removal	0.00			
996 • Special Requests	0.00			
999 • Miscellaneous Expense	0.00			
000 • Contingency	0.00	182,500.00	-182,500.00	0.0%
001 • Payment Reserve - USDA	0.00			
015 • Debt Service - Principal	0.00			
020 • Debt Service -Interest	0.00			
000 • Capital Outlay Equipment	0.00			
al Expense	<u>13,613.62</u>	<u>583,950.00</u>	<u>-570,336.38</u>	<u>2.3%</u>
Income	<u><u>4,003.54</u></u>	<u><u>10,000.00</u></u>	<u><u>-5,996.46</u></u>	<u><u>40.0%</u></u>

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

04 - Water

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
ome				
001 · Liquor Tax Revenue	0.00			
005 · Cigarette Tax	0.00			
010 · Property Taxes Revenue	0.00			
011 · Previously Levied Taxes Revenue	0.00			
015 · Franchise Fee-Telephone Revenue	0.00			
016 · Franchise Fee-Electric Revenue	0.00			
018 · Franchise Fee - Natural Gas	0.00			
021 · Inland Dev Corp Franchise Fee	0.00			
025 · Interest Income	0.00			
026 · Interest Income-Security Depos	0.00			
035 · State Revenue Sharing	0.00			
040 · State Revenue - Gas Tax	0.00			
045 · SCA Grant	0.00			
048 · Union County Grant Revenue	0.00			
050 · Water Use Income	72,374.51	171,000.00	-98,625.49	42.3%
055 · Turn On Fees	0.00	5,400.00	-5,400.00	0.0%
060 · Sewer Use Income	0.00			
065 · Hook Up Costs	0.00	36,000.00	-36,000.00	0.0%
070 · Sale of Power	0.00			
075 · Road Cost Cut Income	0.00			
100 · Transfer Income In Revenue	0.00			
200 · Miscellaneous Income	12.50	500.00	-487.50	2.5%
201 · Sale of Metal	0.00			
205 · Permits & Fees	0.00			
206 · Cell Tower Rent	0.00			
207 · Municipal Court	0.00			
300 · Cash On Hand	0.00	210,287.00	-210,287.00	0.0%
401 · Cash Donation Revenue	0.00			
al Income	72,387.01	423,187.00	-350,799.99	17.1%
ense				
005 · Recorder Wages	1,952.05	8,370.00	-6,417.95	23.3%
006 · Public Works Wages	4,899.69	21,620.00	-16,720.31	22.7%
010 · Part Time Wages Public Works	1,749.67	9,440.00	-7,690.33	18.5%
011 · Part Time Wages Administration	2,317.89	9,065.00	-6,747.11	25.6%
015 · AdmPayroll Tax Admin (Administration)	0.00	1,475.00	-1,475.00	0.0%
016 · Payroll Tax&Employee BenefitPW	851.39	2,835.00	-1,983.61	30.0%
020 · Retirement Public Works	432.39	1,730.00	-1,297.61	25.0%
021 · Admin Retirement	167.41	670.00	-502.59	25.0%
030 · PW - Health Insurance Benefits	1,046.19	4,185.00	-3,138.81	25.0%
031 · Admin-Health Insurance Benefits	296.28	1,135.00	-838.72	26.1%
100 · Utilities & Telephone	2,958.64	7,800.00	-4,841.36	37.9%
105 · Office Supplies	703.70	2,300.00	-1,596.30	30.6%
110 · Advertising	0.00			
120 · Professional Fees	1,278.50	4,500.00	-3,221.50	28.4%
125 · Insurance	5,900.00	5,900.00	0.00	100.0%
126 · Municipal Court Expense	0.00			
129 · Hydro Easement & Payments	0.00			
130 · Dues & Fees	317.28	2,000.00	-1,682.72	15.9%
135 · Travel, Training Expense & Fuel	285.82	1,000.00	-714.18	28.6%
140 · City Bldg Repairs & Maintenance	0.00			
141 · I & I Repairs	0.00			
142 · Storm Water Maintenance	0.00			
145 · Cell Phone	125.18	500.00	-374.82	25.0%
150 · Street Lighting	0.00			

City of Cove
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	04 - Water			
	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
155 • Supplies & Signs	145.37	5,000.00	-4,854.63	2.9%
160 • Office Equipment Small	0.00			
170 • Copier Lease	0.00			
180 • Gravel, Asphalt & Construction	0.00			
195 • Repairs & Maintenance	8,970.39	17,000.00	-8,029.61	52.8%
196 • Short Lived Assets	0.00			
200 • Fuel- Gas/Oil	287.48	2,000.00	-1,712.52	14.4%
210 • Supplies - Hook Up Expense	0.00	12,000.00	-12,000.00	0.0%
215 • Water Tests	1,245.00	3,000.00	-1,755.00	41.5%
230 • Sewer Tests	0.00			
240 • Supplies - Chlorine	278.00	600.00	-322.00	46.3%
2425 • Major Repair & Maintenance	0.00			
2430 • Wheeling	0.00			
2432 • Avista Deposit Reserve	0.00			
2435 • Permits	0.00			
2441 • Dump Fees	0.00			
2442 • Event Insurance	0.00			
2443 • Gas Reimbursement	0.00			
2445 • Spraying	0.00			
3994 • Youth Councilor Scholarship	0.00			
3995 • Contract Snow Removal	0.00			
3996 • Special Requests	0.00			
3999 • Miscellaneous Expense	0.00	500.00	-500.00	0.0%
7000 • Contingency	0.00	113,500.00	-113,500.00	0.0%
7001 • Payment Reserve - USDA	0.00			
7015 • Debt Service - Principal	0.00	49,353.00	-49,353.00	0.0%
7020 • Debt Service -Interest	0.00	5,709.00	-5,709.00	0.0%
3000 • Capital Outlay Equipment	0.00	130,000.00	-130,000.00	0.0%
Total Expense	36,208.32	423,187.00	-386,978.68	8.6%
Income	36,178.69	0.00	36,178.69	100.0%

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

05 - Sewer

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
ome				
001 - Liquor Tax Revenue	0.00			
005 - Cigarette Tax	0.00			
010 - Property Taxes Revenue	0.00			
011 - Previously Levied Taxes Revenue	0.00			
015 - Franchise Fee-Telephone Revenue	0.00			
016 - Franchise Fee-Electric Revenue	0.00			
018 - Franchise Fee - Natural Gas	0.00			
021 - Inland Dev Corp Franchise Fee	0.00			
025 - Interest Income	0.00			
026 - Interest Income-Security Deposi	0.00			
035 - State Revenue Sharing	0.00			
040 - State Revenue - Gas Tax	0.00			
045 - SCA Grant	0.00			
048 - Union County Grant Revenue	0.00			
050 - Water Use Income	0.00			
055 - Turn On Fees	0.00	3,600.00	-3,600.00	0.0%
060 - Sewer Use Income	56,725.49	165,000.00	-108,274.51	34.4%
065 - Hook Up Costs	0.00	5,400.00	-5,400.00	0.0%
070 - Sale of Power	0.00			
075 - Road Cost Cut Income	0.00			
100 - Transfer Income In Revenue	0.00			
200 - Miscellaneous Income	0.00	400.00	-400.00	0.0%
201 - Sale of Metal	0.00			
205 - Permits & Fees	0.00			
206 - Cell Tower Rent	0.00			
207 - Municipal Court	0.00			
300 - Cash On Hand	0.00	226,695.00	-226,695.00	0.0%
401 - Cash Donation Revenue	0.00			
al Income	56,725.49	401,095.00	-344,369.51	14.1%
ense				
005 - Recorder Wages	1,957.27	8,370.00	-6,412.73	23.4%
006 - Public Works Wages	4,899.69	21,620.00	-16,720.31	22.7%
010 - Part Time Wages Public Works	1,749.67	9,440.00	-7,690.33	18.5%
011 - Part Time Wages Administration	2,315.86	9,065.00	-6,749.14	25.5%
015 - AdmPayroll Tax Admin (Administration)	0.00	1,475.00	-1,475.00	0.0%
016 - Payroll Tax&Employee BenefitPW	0.00	2,835.00	-2,835.00	0.0%
020 - Retirement Public Works	432.39	1,730.00	-1,297.61	25.0%
021 - Admin Retirement	167.41	670.00	-502.59	25.0%
030 - PW - Health Insurance Benefits	1,046.19	4,185.00	-3,138.81	25.0%
031 - Admin-Health Insurance Benefits	296.28	1,135.00	-838.72	26.1%
100 - Utilities & Telephone	253.01	2,000.00	-1,746.99	12.7%
105 - Office Supplies	703.70	2,000.00	-1,296.30	35.2%
110 - Advertising	0.00			
120 - Professional Fees	1,309.50	5,000.00	-3,690.50	26.2%
125 - Insurance	6,715.00	6,715.00	0.00	100.0%
126 - Municipal Court Expense	0.00			
129 - Hydro Easement & Payments	0.00			
130 - Dues & Fees	6.00			
135 - Travel, Training Expense & Fuel	87.36	1,000.00	-912.64	8.7%
140 - City Bldg Repairs & Maintenance	0.00			
141 - I & I Repairs	0.00	10,000.00	-10,000.00	0.0%
142 - Storm Water Maintenance	0.00			
145 - Cell Phone	90.02	700.00	-609.98	12.9%
150 - Street Lighting	0.00			

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

05 - Sewer

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
155 • Supplies & Signs	162.82			
160 • Office Equipment Small	0.00			
170 • Copier Lease	0.00			
180 • Gravel, Asphalt & Construction	0.00			
195 • Repairs & Maintenance	370.38	11,000.00	-10,629.64	3.4%
196 • Short Lived Assets	0.00	44,590.00	-44,590.00	0.0%
200 • Fuel- Gas/Oil	309.53	2,000.00	-1,690.47	15.5%
210 • Supplies - Hook Up Expense	0.00	5,000.00	-5,000.00	0.0%
215 • Water Tests	0.00			
230 • Sewer Tests	221.00	1,800.00	-1,579.00	12.3%
240 • Supplies - Chlorine	746.83	4,000.00	-3,253.17	18.7%
425 • Major Repair & Maintenance	0.00			
430 • Wheeling	0.00			
432 • Avista Deposit Reserve	0.00			
435 • Permits	0.00	3,000.00	-3,000.00	0.0%
441 • Dump Fees	0.00			
442 • Event Insurance	0.00			
443 • Gas Reimbursement	0.00			
445 • Spraying	0.00			
994 • Youth Councilor Scholarship	0.00			
995 • Contract Snow Removal	0.00			
996 • Special Requests	0.00			
999 • Miscellaneous Expense	0.00	500.00	-500.00	0.0%
7000 • Contingency	0.00	117,535.00	-117,535.00	0.0%
7001 • Payment Reserve - USDA	0.00	56,865.00	-56,865.00	0.0%
7015 • Debt Service - Principal	0.00	25,210.00	-25,210.00	0.0%
7020 • Debt Service -Interest	0.00	31,655.00	-31,655.00	0.0%
3000 • Capital Outlay Equipment	0.00	10,000.00	-10,000.00	0.0%
Total Expense	23,839.89	401,095.00	-377,255.11	5.9%
Income	32,885.60	0.00	32,885.60	100.0%

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

06 - Stormwater

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Revenue				
001 · Liquor Tax Revenue	0.00			
005 · Cigarette Tax	0.00			
010 · Property Taxes Revenue	0.00			
011 · Previously Levied Taxes Revenue	0.00			
015 · Franchise Fee-Telephone Revenue	0.00			
016 · Franchise Fee-Electric Revenue	0.00			
018 · Franchise Fee - Natural Gas	0.00			
021 · Inland Dev Corp Franchise Fee	0.00			
025 · Interest Income	0.00	1,000.00	-1,000.00	0.0%
026 · Interest Income-Security Deposits	0.00			
035 · State Revenue Sharing	0.00			
040 · State Revenue - Gas Tax	0.00			
045 · SCA Grant	0.00			
048 · Union County Grant Revenue	0.00			
050 · Water Use Income	0.00			
055 · Turn On Fees	0.00			
060 · Sewer Use Income	0.00			
065 · Hook Up Costs	0.00			
070 · Sale of Power	0.00			
075 · Road Cost Cut Income	0.00			
100 · Transfer Income In Revenue	0.00	10,000.00	-10,000.00	0.0%
200 · Miscellaneous Income	0.00			
201 · Sale of Metal	0.00			
205 · Permits & Fees	0.00			
206 · Cell Tower Rent	0.00			
207 · Municipal Court	0.00			
300 · Cash On Hand	0.00	20,000.00	-20,000.00	0.0%
401 · Cash Donation Revenue	0.00			
Total Revenue	0.00	31,000.00	-31,000.00	0.0%
Expenses				
005 · Recorder Wages	0.00			
006 · Public Works Wages	0.00			
010 · Part Time Wages Public Works	0.00			
011 · Part Time Wages Administration	0.00			
015 · Adm Payroll Tax Admin (Administration)	0.00			
016 · Payroll Tax & Employee Benefit PW	0.00			
020 · Retirement Public Works	0.00			
021 · Admin Retirement	0.00			
030 · PW - Health Insurance Benefits	0.00			
031 · Admin-Health Insurance Benefits	0.00			
100 · Utilities & Telephone	0.00			
105 · Office Supplies	0.00			
110 · Advertising	0.00			
120 · Professional Fees	0.00			
125 · Insurance	0.00			
126 · Municipal Court Expense	0.00			
129 · Hydro Easement & Payments	0.00			
130 · Dues & Fees	0.00			
135 · Travel, Training Expense & Fuel	0.00			
140 · City Bldg Repairs & Maintenance	0.00			
141 · I & I Repairs	0.00			
142 · Storm Water Maintenance	0.00	31,000.00	-31,000.00	0.0%
145 · Cell Phone	0.00			
150 · Street Lighting	0.00			

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	06 - Stormwater			
	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
155 · Supplies & Signs	0.00			
160 · Office Equipment Small	0.00			
170 · Copier Lease	0.00			
180 · Gravel, Asphalt & Construction	0.00			
195 · Repairs & Maintenance	0.00			
196 · Short Lived Assets	0.00			
200 · Fuel- Gas/Oil	0.00			
210 · Supplies - Hook Up Expense	0.00			
215 · Water Tests	0.00			
230 · Sewer Tests	0.00			
240 · Supplies - Chlorine	0.00			
425 · Major Repair & Maintenance	0.00			
430 · Wheeling	0.00			
432 · Avista Deposit Reserve	0.00			
435 · Permits	0.00			
441 · Dump Fees	0.00			
442 · Event Insurance	0.00			
443 · Gas Reimbursement	0.00			
445 · Spraying	0.00			
994 · Youth Councilor Scholarship	0.00			
995 · Contract Snow Removal	0.00			
996 · Special Requests	0.00			
999 · Miscellaneous Expense	0.00			
000 · Contingency	0.00			
001 · Payment Reserve - USDA	0.00			
015 · Debt Service - Principal	0.00			
020 · Debt Service -Interest	0.00			
000 · Capital Outlay Equipment	0.00			
al Expense	0.00	31,000.00	-31,000.00	0.0%
come	0.00	0.00	0.00	0.0%

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	09 - Hydro			
	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Revenue				
001 · Liquor Tax Revenue	0.00			
005 · Cigarette Tax	0.00			
010 · Property Taxes Revenue	0.00			
011 · Previously Levied Taxes Revenue	0.00			
015 · Franchise Fee-Telephone Revenue	0.00			
016 · Franchise Fee-Electric Revenue	0.00			
018 · Franchise Fee - Natural Gas	0.00			
021 · Inland Dev Corp Franchise Fee	0.00			
025 · Interest Income	0.00			
026 · Interest Income-Security Deposits	3,937.15	10,700.00	-6,762.85	36.8%
035 · State Revenue Sharing	0.00			
040 · State Revenue - Gas Tax	0.00			
045 · SCA Grant	0.00			
048 · Union County Grant Revenue	0.00			
050 · Water Use Income	0.00			
055 · Turn On Fees	0.00			
060 · Sewer Use Income	0.00			
065 · Hook Up Costs	0.00			
070 · Sale of Power	52,486.36	94,219.00	-41,732.64	55.7%
075 · Road Cost Cut Income	0.00			
100 · Transfer Income In Revenue	0.00			
200 · Miscellaneous Income	87.15	300.00	-212.85	29.1%
201 · Sale of Metal	0.00			
205 · Permits & Fees	0.00			
206 · Cell Tower Rent	0.00			
207 · Municipal Court	0.00			
300 · Cash On Hand	0.00	347,166.00	-347,166.00	0.0%
401 · Cash Donation Revenue	0.00			
Total Revenue	56,510.66	452,385.00	-395,874.34	12.5%
Expenses				
005 · Recorder Wages	1,919.28	8,370.00	-6,450.72	22.9%
006 · Public Works Wages	4,846.34	21,620.00	-16,773.66	22.4%
010 · Part Time Wages Public Works	821.70	4,720.00	-3,898.30	17.4%
011 · Part Time Wages Administration	0.00			
015 · Adm Payroll Tax Admin (Administration)	0.00	780.00	-780.00	0.0%
016 · Payroll Tax & Employee Benefit PW	59.86	2,475.00	-2,415.14	2.4%
020 · Retirement Public Works	432.39	1,730.00	-1,297.61	25.0%
021 · Admin Retirement	167.41	670.00	-502.59	25.0%
030 · PW - Health Insurance Benefits	1,046.19	4,185.00	-3,138.81	25.0%
031 · Admin-Health Insurance Benefits	296.28	1,135.00	-838.72	26.1%
100 · Utilities & Telephone	1,010.10	2,700.00	-1,689.90	37.4%
105 · Office Supplies	0.00	500.00	-500.00	0.0%
110 · Advertising	0.00			
120 · Professional Fees	6,585.54	15,000.00	-8,414.46	43.9%
125 · Insurance	9,491.62	9,500.00	-8.38	99.9%
126 · Municipal Court Expense	0.00			
129 · Hydro Easement & Payments	3,788.51	7,500.00	-3,711.49	50.5%
130 · Dues & Fees	0.00			
135 · Travel, Training Expense & Fuel	87.36	1,000.00	-912.64	8.7%
140 · City Bldg Repairs & Maintenance	0.00			
141 · I & I Repairs	0.00			
142 · Storm Water Maintenance	0.00			
145 · Cell Phone	124.24	500.00	-375.76	24.8%
150 · Street Lighting	0.00			

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	09 - Hydro			
	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
155 · Supplies & Signs	0.00			
160 · Office Equipment Small	0.00			
170 · Copier Lease	0.00			
180 · Gravel, Asphalt & Construction	0.00			
195 · Repairs & Maintenance	3,525.49	50,000.00	-46,474.51	7.1%
196 · Short Lived Assets	0.00			
200 · Fuel- Gas/Oil	278.50	1,000.00	-721.50	27.9%
210 · Supplies - Hook Up Expense	69.99	2,000.00	-1,930.01	3.5%
215 · Water Tests	0.00			
230 · Sewer Tests	0.00			
240 · Supplies - Chlorine	0.00			
425 · Major Repair & Maintenance	0.00	250,000.00	-250,000.00	0.0%
430 · Wheeling	19,250.59	50,000.00	-30,749.41	38.5%
432 · Avista Deposit Reserve	0.00	30,000.00	-30,000.00	0.0%
435 · Permits	54.11	3,000.00	-2,945.89	1.8%
441 · Dump Fees	0.00			
442 · Event Insurance	0.00			
443 · Gas Reimbursement	0.00			
445 · Spraying	0.00			
994 · Youth Councilor Scholarship	0.00			
995 · Contract Snow Removal	0.00			
996 · Special Requests	0.00			
999 · Miscellaneous Expense	43.44	1,000.00	-956.56	4.3%
000 · Contingency	0.00	200,000.00	-200,000.00	0.0%
001 · Payment Reserve - USDA	0.00			
015 · Debt Service - Principal	0.00			
020 · Debt Service -Interest	0.00			
000 · Capital Outlay Equipment	0.00	3,000.00	-3,000.00	0.0%
al Expense	53,898.94	672,385.00	-618,486.06	8.0%
come	<u>2,611.72</u>	<u>-220,000.00</u>	<u>222,611.72</u>	<u>-1.2%</u>

City of Cove
Profit & Loss Budget vs. Actual

July 2024 through June 2025

14 - Cove Clean-Up Day

	<u>Jul '24 - Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
ome				
001 · Liquor Tax Revenue	0.00			
005 · Cigarette Tax	0.00			
010 · Property Taxes Revenue	0.00			
011 · Previously Levied Taxes Revenue	0.00			
015 · Franchise Fee-Telephone Revenue	0.00			
016 · Franchise Fee-Electric Revenue	0.00			
018 · Franchise Fee - Natural Gas	0.00			
021 · Inland Dev Corp Franchise Fee	0.00			
025 · Interest Income	0.00			
026 · Interest Income-Security Deposi	0.00			
035 · State Revenue Sharing	0.00			
040 · State Revenue - Gas Tax	0.00			
045 · SCA Grant	0.00			
048 · Union County Grant Revenue	0.00	1,250.00	-1,250.00	0.0%
050 · Water Use Income	0.00			
055 · Turn On Fees	0.00			
060 · Sewer Use Income	0.00			
065 · Hook Up Costs	0.00			
070 · Sale of Power	0.00			
075 · Road Cost Cut Income	0.00			
100 · Transfer Income In Revenue	0.00			
200 · Miscellaneous Income	0.00			
201 · Sale of Metal	0.00	1,100.00	-1,100.00	0.0%
205 · Permits & Fees	0.00			
206 · Cell Tower Rent	0.00			
207 · Municipal Court	0.00			
300 · Cash On Hand	0.00	5,228.00	-5,228.00	0.0%
401 · Cash Donation Revenue	0.00	300.00	-300.00	0.0%
al Income	0.00	7,878.00	-7,878.00	0.0%
ense				
005 · Recorder Wages	0.00			
006 · Public Works Wages	0.00			
010 · Part Time Wages Public Works	0.00			
011 · Part Time Wages Administration	0.00			
015 · AdmPayroll Tax Admin (Administration)	0.00			
016 · Payroll Tax&Employee BenefitPW	0.00			
020 · Retirement Public Works	0.00			
021 · Admin Retirement	0.00			
030 · PW - Health Insurance Benefits	0.00			
031 · Admin-Health Insurance Benefits	0.00			
100 · Utilities & Telephone	0.00			
105 · Office Supplies	0.00	250.00	-250.00	0.0%
110 · Advertising	0.00			
120 · Professional Fees	0.00			
125 · Insurance	0.00			
126 · Municipal Court Expense	0.00			
129 · Hydro Easement & Payments	0.00			
130 · Dues & Fees	0.00			
135 · Travel, Training Expense & Fuel	0.00			
140 · City Bldg Repairs & Maintenance	0.00			
141 · I & I Repairs	0.00			
142 · Storm Water Maintenance	0.00			
145 · Cell Phone	0.00			
150 · Street Lighting	0.00			

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	14 - Cove Clean-Up Day			
	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
155 · Supplies & Signs	0.00			
160 · Office Equipment Small	0.00			
170 · Copier Lease	0.00			
180 · Gravel, Asphalt & Construction	0.00			
195 · Repairs & Maintenance	0.00			
196 · Short Lived Assets	0.00			
200 · Fuel- Gas/Oil	0.00			
210 · Supplies - Hook Up Expense	0.00			
215 · Water Tests	0.00			
230 · Sewer Tests	0.00			
240 · Supplies - Chlorine	0.00			
425 · Major Repair & Maintenance	0.00			
430 · Wheeling	0.00			
432 · Avista Deposit Reserve	0.00			
435 · Permits	0.00			
441 · Dump Fees	1,230.04	2,000.00	-769.96	61.5%
442 · Event Insurance	150.00	150.00	0.00	100.0%
443 · Gas Reimbursement	0.00	250.00	-250.00	0.0%
445 · Spraying	0.00			
994 · Youth Councilor Scholarship	0.00			
995 · Contract Snow Removal	0.00			
996 · Special Requests	0.00			
999 · Miscellaneous Expense	0.00			
000 · Contingency	0.00	5,228.00	-5,228.00	0.0%
001 · Payment Reserve - USDA	0.00			
015 · Debt Service - Principal	0.00			
020 · Debt Service -Interest	0.00			
000 · Capital Outlay Equipment	0.00			
al Expense	1,380.04	7,878.00	-6,497.96	17.5%
icome	-1,380.04	0.00	-1,380.04	100.0%

City of Cove
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	TOTAL			
	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
ome				
001 · Liquor Tax Revenue	3,686.45	12,000.00	-8,313.55	30.7%
005 · Cigarette Tax	140.93	400.00	-259.07	35.2%
010 · Property Taxes Revenue	3,119.11	20,100.00	-16,980.89	15.5%
011 · Previously Levied Taxes Revenue	0.00	250.00	-250.00	0.0%
015 · Franchise Fee-Telephone Revenue	838.97	1,700.00	-861.03	49.4%
016 · Franchise Fee-Electric Revenue	12,789.69	24,000.00	-11,210.31	53.3%
018 · Franchise Fee - Natural Gas	2,933.58	7,500.00	-4,566.42	39.1%
021 · Inland Dev Corp Franchise Fee	0.00	770.00	-770.00	0.0%
025 · Interest Income	6,297.14	31,000.00	-24,702.86	20.3%
026 · Interest Income-Security Depos	3,937.15	10,700.00	-6,762.85	36.8%
035 · State Revenue Sharing	1,567.39	6,200.00	-4,632.61	25.3%
040 · State Revenue - Gas Tax	17,617.16	50,400.00	-32,782.84	35.0%
045 · SCA Grant	0.00	250,000.00	-250,000.00	0.0%
048 · Union County Grant Revenue	0.00	1,250.00	-1,250.00	0.0%
050 · Water Use Income	72,374.51	171,000.00	-98,625.49	42.3%
055 · Turn On Fees	0.00	9,000.00	-9,000.00	0.0%
060 · Sewer Use Income	56,725.49	165,000.00	-108,274.51	34.4%
065 · Hook Up Costs	0.00	41,400.00	-41,400.00	0.0%
070 · Sale of Power	52,486.36	94,219.00	-41,732.64	55.7%
075 · Road Cost Cut Income	0.00	5,000.00	-5,000.00	0.0%
100 · Transfer Income In Revenue	0.00	10,000.00	-10,000.00	0.0%
200 · Miscellaneous Income	3,514.63	2,300.00	1,214.63	152.8%
201 · Sale of Metal	778.40	2,300.00	-1,521.60	33.8%
205 · Permits & Fees	225.00	800.00	-575.00	28.1%
206 · Cell Tower Rent	5,159.60	12,000.00	-6,840.40	43.0%
207 · Municipal Court	0.00	3,000.00	-3,000.00	0.0%
300 · Cash On Hand	0.00	1,222,321.00	-1,222,321.00	0.0%
401 · Cash Donation Revenue	0.00	300.00	-300.00	0.0%
Total Income	244,191.56	2,154,910.00	-1,910,718.44	11.3%
Expense				
005 · Recorder Wages	12,867.57	55,795.00	-42,927.43	23.1%
006 · Public Works Wages	19,510.45	86,485.00	-66,974.55	22.6%
010 · Part Time Wages Public Works	5,688.72	31,420.00	-25,731.28	18.1%
011 · Part Time Wages Administration	5,149.22	20,145.00	-14,995.78	25.6%
015 · AdmPayroll Tax Admin (Administration)	1,142.29	6,745.00	-5,602.71	16.9%
016 · Payroll Tax&Employee BenefitPW	1,766.58	10,740.00	-8,973.42	16.4%
020 · Retirement Public Works	1,729.56	6,925.00	-5,195.44	25.0%
021 · Admin Retirement	1,116.04	4,465.00	-3,348.96	25.0%
030 · PW - Health Insurance Benefits	4,184.76	16,745.00	-12,560.24	25.0%
031 · Admin-Health Insurance Benefits	1,975.20	7,565.00	-5,589.80	26.1%
100 · Utilities & Telephone	6,163.30	17,780.00	-11,616.70	34.7%
105 · Office Supplies	2,634.41	7,050.00	-4,415.59	37.4%
110 · Advertising	669.50	1,400.00	-730.50	47.8%
120 · Professional Fees	12,940.05	42,250.00	-29,309.95	30.6%
125 · Insurance	32,226.62	32,235.00	-8.38	100.0%
126 · Municipal Court Expense	0.00	4,000.00	-4,000.00	0.0%
129 · Hydro Easement & Payments	3,788.51	7,500.00	-3,711.49	50.5%
130 · Dues & Fees	2,056.07	4,420.00	-2,363.93	46.5%
135 · Travel, Training Expense & Fuel	1,284.66	4,500.00	-3,215.34	28.5%
140 · City Bldg Repairs & Maintenance	5,353.99	6,500.00	-1,146.01	82.4%
141 · I & I Repairs	0.00	10,000.00	-10,000.00	0.0%
142 · Storm Water Maintenance	0.00	31,000.00	-31,000.00	0.0%
145 · Cell Phone	396.68	1,900.00	-1,503.32	20.9%
150 · Street Lighting	888.90	7,500.00	-6,611.10	11.9%

City of Cove
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	TOTAL			
	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
155 · Supplies & Signs	6,743.27	27,500.00	-20,756.73	24.5%
160 · Office Equipment Small	475.62	2,000.00	-1,524.38	23.8%
170 · Copier Lease	197.50	500.00	-302.50	39.5%
180 · Gravel, Asphalt & Construction	0.00	350,000.00	-350,000.00	0.0%
195 · Repairs & Maintenance	14,247.25	86,500.00	-72,252.75	16.5%
196 · Short Lived Assets	0.00	44,590.00	-44,590.00	0.0%
200 · Fuel- Gas/Oil	1,047.87	6,500.00	-5,452.13	16.1%
210 · Supplies - Hook Up Expense	69.99	19,000.00	-18,930.01	0.4%
215 · Water Tests	1,245.00	3,000.00	-1,755.00	41.5%
230 · Sewer Tests	221.00	1,800.00	-1,579.00	12.3%
240 · Supplies - Chlorine	1,024.83	4,600.00	-3,575.17	22.3%
425 · Major Repair & Maintenance	0.00	250,000.00	-250,000.00	0.0%
430 · Wheeling	19,250.59	50,000.00	-30,749.41	38.5%
432 · Avista Deposit Reserve	0.00	30,000.00	-30,000.00	0.0%
435 · Permits	54.11	6,000.00	-5,945.89	0.9%
441 · Dump Fees	1,230.04	2,000.00	-769.96	61.5%
442 · Event Insurance	150.00	150.00	0.00	100.0%
443 · Gas Reimbursement	0.00	250.00	-250.00	0.0%
445 · Spraying	0.00	500.00	-500.00	0.0%
994 · Youth Councilor Scholarship	0.00	2,500.00	-2,500.00	0.0%
995 · Contract Snow Removal	0.00	1,000.00	-1,000.00	0.0%
996 · Special Requests	4,450.00	7,100.00	-2,650.00	62.7%
999 · Miscellaneous Expense	43.44	2,500.00	-2,456.56	1.7%
000 · Contingency	0.00	715,063.00	-715,063.00	0.0%
001 · Payment Reserve - USDA	0.00	56,865.00	-56,865.00	0.0%
015 · Debt Service - Principal	0.00	74,563.00	-74,563.00	0.0%
020 · Debt Service -Interest	0.00	37,364.00	-37,364.00	0.0%
000 · Capital Outlay Equipment	0.00	158,000.00	-158,000.00	0.0%
al Expense	173,983.59	2,364,910.00	-2,190,926.41	7.4%
income	70,207.97	-210,000.00	280,207.97	-33.4%

City of Cove
Resolution 2024-8

BE IT RESOLVED that the Common Council of the City of Cove hereby makes modifications to the 2024-2025 budget as follows:

General Fund

	<u>Budgeted</u>	<u>Change</u>
Personnel Services		
Recorder In Lieu of Health Ins	\$ 4,160	\$ 4,495
Admin. Payroll Tax	\$ 3,015	\$ 3,270
Clerk Wages	\$ 2,015	\$ 2,915
Material and Services		
Insurance, property, liability, WC	\$ 3,920	\$ 6,720
Operating Contingency	\$ 96,300	\$ 92,010

Resulting from the increased cost of Property Damage & Liability insurance premiums, and increased payroll expense estimated through the end of the 2024-25 fiscal year.

ADOPTED this 3rd day of December 2024

APPROVED:

Attest:

Sherry Haeger, Mayor

Lana M. Shira, Recorder