

CITY OF COVE
Budget Committee Meeting
Tuesday, May 22, 2024
6:30 pm at 504 Alder Street

Call to Order

Council President Matt McCowan called the City of Cove Budget Committee Meeting to order at 6:30 pm.

Council Members Present:

Council President Matt McCowan (virtually), Councilors Alan Cadinha, Jordan Hackwith, and Jason Stone.

Budget Committee Members Present:

Andrea Pelascini, Dan Smith, and Sandy Stephenson.

City Staff Present:

City Recorder and Budget Officer, Lana Shira, Public Works Director, Dave Johnson, Billing Clerk, Kerri McCowan.

Council Members Not Present:

Mayor Sherry Haeger, Councilors Shawn Parker and Eric Stone.

Budget Committee Members Not Present:

Scott VanNice, Brenda Overton, Crissa Siniff, and Mike Siniff.

Public Present:

Drex Shira.

Pledge of Allegiance

Council President McCowan led the Pledge of Allegiance.

Committee Roll Call

Roll call was performed by City Recorder Lana Shira. A quorum was determined to be present.

Appoint Budget Committee Chairperson

Jason Stone was appointed the Budget Committee Chairperson.

Motion: Public Works Director Dave Johnson moved to elect Jason Stone as Budget Committee Chairperson. Councilor Alan Cadinha seconded. Motion carried.

After discussion it was determined a quorum was not present. Therefore, Council President McCowan appointed Drex Shira as a Budget Committee member. ✓

Budget Message

Budget Committee Chairperson Stone turned the meeting over to Lana Shira, Budget Officer, and she provided an explanation of the Budget Document and a verbal review of the Budget Message.

Budget Inspection and Deliberation

Lana provided a verbal review of the proposed budget funds and then each fund was discussed line by line.

General Fund:

A verbal review of the General Fund was provided.

After the fund was discussed line by line no changes were made to the proposed budget.

State Revenue Sharing Fund:

A verbal review of the of the State Revenue Sharing Fund was discussed. Lana noted it is shared state funds and the city has to explain how we are going to spend those funds.

She noted that as the Budget Officer she recommends spending the money on liability insurance.

Lana reported we expect to get \$6,200 and if the Committee sees fit, they will vote to spend the funds on liability and property insurance from the General Account, which is what is traditionally always done.

Street Fund:

A verbal review of the Street Fund was provided.

After the fund was discussed line by line no changes were made to the proposed budget.

Water Fund:

A verbal review of the Water Fund was provided.

The Water Fund was discussed, line by line. Dave requested the Repairs & Maintenance fund be increased by \$5,000 for a total of \$17,000. Operating contingency will be decreased by \$5,000 for a total of \$145,000. He also requested to increase the Capital Outlay by \$30,000. Another \$30,000 will be moved out of Operating Contingency. A total of \$35,000 will be moved out of Operating Contingency leaving a total of \$115,000. ✓

Sewer Fund:

The Sewer Fund was reviewed verbally.

After the fund was discussed line by line no changes were made to the proposed budget.

Stormwater:

The Stormwater Fund was reviewed verbally.

After the fund was discussed line by line no changes were made to the proposed budget.

ARPA:

The ARPA Fund was discussed. Lana noted it is all zeros because all the money has been spent. However, it has to stay on our budget for three years. There were no questions.

Hydro:

The Hydro Fund was verbally reviewed.

After the fund was discussed line by line no changes were made to the proposed budget.

Cove Clean-Up Day:

The Cove Clean-Up Day was verbally reviewed.

The fund was discussed line by line. It was requested to decrease the Union County donations amount to \$1,250 and increase dump fees to \$2,000. Those amounts will be adjusted in the Contingency Fund.

Motion: Budget Committee Chairperson and Councilor Jason Stone moved to approve the budget for the 2024-25 fiscal year with the agreed changes. Budget Committee Member Sandy Stephenson seconded. Motion carried.

Motion: Budget Committee Chairperson and Councilor Jason Stone moved to keep the 2024-25 property tax rate for the City of Cove at .4007 per \$1,000 of assessed value. Council President McCowan seconded. Motion carried.

Motion: Budget Committee Chairperson and Councilor Jason Stone moved that the City of Cove receive State Revenue Sharing funds and use the funds for property and liability insurance as set forth in the 2024-25 proposed budget. Councilor Hackwith seconded. Motion carried.

Council President McCowan noted now that the primaries are over, there are three council positions open, and the mayor's position is open. He encouraged the Budget Committee members to run for those openings.

Fund-by-Fund Public Comment

There was no fund-by-fund public comment.

Set Budget Hearing – June

The Budget Hearing was scheduled for June 4, 2024.

Adjournment

Budget Committee Chairperson Jason Stone adjourned the meeting at 8:00 pm.



Council President Matt McCowan



City Recorder, Lana Shira



Billing Clerk, Kerri McCowan