

**City Of Cove
Council Meeting Minutes
March 5, 2024**

Call to Order

Mayor Sherry Haeger called the regular session of the Cove Common Council to order at 7:00 p.m. located at City of Cove City Hall, 504 Alder St., Cove, Oregon, 97824. Remote access to the meeting was active.

Council Members Present: Council President Matt McCowan, Councilors Jordan Hackwith, Shawn Paker, and Alan Cadinha.

Council Members Present Remotely: No Council Members were present remotely.

City Staff Present: Public Works Director Dave Johnson, City Recorder Lana Shira, Billing Clerk Kerri McCowan.

City Staff Present Remotely: There were no city staff present remotely.

Council Members not Present: Councilors Jason Stone and Eric Stone.

City Staff not Present: All city staff were present.

Public Present: Kathleen Cathey, Alexis Cannon, Brett Dunten, Brent Clapp, and Maxine Parker.

Public Present Remotely: Public members were present remotely. See Meeting Diagnostics print out.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Haeger.

Council Roll Call

Roll call performed by Lana Shira, City Recorder. A quorum was determined to be present.

Additions/Changes to the Agenda

701 2nd Street Property Complaint (See Correspondence)

Public Comment

Kathleen Cathey, 2804 N. Spruce St., La Grande, announced she is running for Union County Commissioner. She gave a verbal overview of her qualifications and reasons why she is running for the position.

Brent Clapp announced he is running for Union County Commissioner Seat #3. He gave a verbal overview of his qualifications and reasons why he is running for the position.

Consent Agenda

- Council Minutes February 6, 2024
- Approval of Bills to Be Paid

Motion: Council President McCowan moved to approve the Consent Agenda as presented. Councilor Parker seconded. Motion carried.

Correspondence

- The property complaint regarding 701 2nd St. was reviewed and discussed. It was noted the property is in violation of the Nuisance Ordinance. It was discussed that the property is a rental; therefore, a letter will be sent to the property owner as well as the tenant, outlining the violations and giving them an appropriate amount of time, as defined in the ordinance, to respond. The mayor will sign the letter and she and Councilor Alan Cadinha will act as ordinance officers in this situation.

Old Business

- Potential Donations to the Cove Fire Department and Cities that Support the City of Cove
The mayor reported she has sent letters, emails and text messages to Imbler, Union, and Cove Fire Departments, and has yet to hear back from any of them. As soon as she does, she will send the feedback to Lana to distribute to council and they can decide what to do from that point.

New Business

- Cove Booster Club Donation Request for Electronic Sign
Brett Dunten, Athletic Director, and PE Teacher at Cove School presented the Cove Booster Club request for funding for an 8x8, double sided, electronic reader board to potentially be installed at the east end of the football field. The cost is \$22,000. He noted there are several ODOT regulations they must abide by unless they decide to put it in a different location. Discussion ensued and it was noted that the city is in favor of donating, but we need to look at the budget to see how much money we will be able to donate. Mr. Dunten noted there is no timeframe for installation of the sign.
- Statement of Economic Interest – Open March 15 thru April 15
Lana noted council needs to fill out their SEI statements in the March 15 – April 15 timeframe. She offered to help any council members fill the forms out at City Hall if needed.

City Council Working Committee Report

Will reschedule the TSP workshop for March 20th providing Councilor Jason Stone can make it.

City Recorder Report

- Lana provided a verbal report:
- Youth Councilor applications were delivered to Cove High School last week. The deadline for the return of applications is April 26th.
- Spring Clean Up Day is scheduled for May 18th. She attended the Union County Commissioner's meeting last week to ask for funding. The Commissioners approved covering 50 percent of our costs, up to \$2,000.
- She has been working on the State and Local Fiscal Recovery Funds report which is due in the near future.
- There will be a Variance Hearing in the April council meeting for a setback of a remodel on a house. That will be combined with the Ordinance Amendment approved in the February meeting.
- She provided a reminder of the importance of reporting exparte contact regarding hearings.
- She provided a copy of the announcement that will be sent to Cove Citizens for Spring Clean Up Day

Public Works Director Report

Dave provided a verbal report:

- They have been busy this past month working on manholes, raising up manholes across the Ascension grounds and down to the lagoons. They dug up a section of pipe in need of repair in the field by Conley Road.
- He will be going to the Tri-Cities to pick up another manhole and riser rings.
- He is still working with ODOT on the speed sign. It's held up at the regional traffic engineer where they're figuring out how to approve the sign since it's in a public right of way.
- The TGM Grant deadline for the pre-application is April 1st. He will fill it out and see what they say.
- Employee reviews should be done in March. Mayor Haeger appointed Councilor Eric Stone, Councilor Parker, and Councilor Cadinha to perform the reviews.

Mayor's Report

Mayor Haeger did not provide a report:

Good of the Order

No good of the order was presented at this meeting.

Public Comment

Alexis Cannon reported she lives on the corner of the Cemetery Road and Mill Creek, and she noticed there were blue marks on the side of the road next to her property, and a water meter and a manhole that she had never seen before. She questioned who had created the debris by uncovering the meter and manhole. Dave noted they were buried and had to be found and uncovered so we know where our infrastructure exists. He noted the paint is water based and will eventually disappear.

The mayor complimented the council, noting they have really come together and work really well together and she's proud to be part of it.

Suggestions for Future Workshops & Meeting Agendas

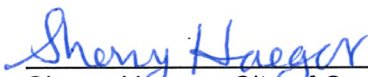
Reschedule TSP Workshop for March 20th at 7:00 pm, providing Councilor Jason Stone will be able to attend.

Upcoming Meetings

There are no upcoming meetings.

Adjournment

Mayor Haeger adjourned the meeting at 8:01 p.m.



 Sherry Haeger, City of Cove Mayor



 Kerri McCowan, Billing Clerk



 Lana Shira, City Recorder