

**City Of Cove
Council Meeting Minutes
December 5, 2023**

Call to Order

Mayor Sherry Haeger called the regular session of the Cove Common Council to order at 7:00 p.m. located at City of Cove City Hall, 504 Alder St., Cove, Oregon, 97824. Remote access to the meeting was active with public participation.

Council Members Present: Council President Matt McCowan, Councilors Jason Stone, Jordan Hackwith, Alan Cadinha.

Council Members Present Remotely: No council members were present remotely.

City Staff Present: Public Works Director Dave Johnson, City Recorder Lana Shira, Billing Clerk Kerri McCowan.

City Staff Present Remotely: There were no city staff present remotely.

Council Members not Present: Councilor Shawn Parker, Eric Stone.

City Staff not Present: All city staff were present.

Public Present: There was no public present.

Public Present Remotely: Spencer, TextMyGov Representative.

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Haeger.

Council Roll Call

Roll call performed by Lana Shira, City Recorder. A quorum was determined to be present.

Additions/Changes to the Agenda

There were no additions nor changes to the agenda.

Public Comment

No public comment was made at this time.

Consent Agenda

- Council Minutes November 7, 2023
- Approval of Bills to Be Paid

Motion: Council President McCowan moved to approve the Consent Agenda as presented. Councilor Hackwith seconded. Councilor Jason Stone abstained. Motion carried.

Correspondence

- Avista Correspondence (Informational Only)

Old Business

- TextMyGov Presentation (*Discussed Speed Limit Radar Sign first*)
Spencer from TextMyGov joined the meeting at 7:09 pm and provided a verbal review of a slide presentation outlining the program. He noted the aim of TextMyGov is to make communications between the city and residents easier and smoother.

The subscription cost breakdown was discussed as well as the additional workload and the number of residents that would likely subscribe. Additional information was sought about the number of texts that were included per year, after which it was determined that all the information needed had been presented by Spencer.

Spencer left the meeting at 7:24 pm.

Discussion ensued. Councilor Cadinha felt it was an unnecessary and costly purchase since social media is readily available. Councilor Jason Stone questioned if city staff would see this as a cost benefit and whether it would subtract from the workload as opposed to adding to it. Lana answered noting she feels it's another communication tool to get information to our citizens quickly. After further discussion it was determined that Lana would ask TextMyGov if they could provide a trial period and she would also call the City of Island City to see how the program is working for them.

- Speed Limit Radar Sign (*Discussed at 7:02 pm*)
Dave presented two quotes, and indicated he is waiting on a third. He noted the cheapest quote right now is \$3,186 for a solar powered radar sign that flashes "slow down" if you're going too fast. It was discussed placing it on the north end of Jasper at the 30-mph transition. It was further noted it would be nice to have another one to place at the south end of town. Further discussion ensued and it was questioned if we have to get approval through ODOT. Dave noted he will have to work with them for installation. It was also suggested to ask ODOT if they would split the cost with us.

Motion: Council President McCowan moved to approve the purchase of one sign facing south bound traffic on the north end of town. Councilor Cadinha seconded. Motion carried.

Councilor Cadinha suggested Dave ask ODOT if they have any suggestions for vendors to purchase the sign from.

New Business

No New Business was presented at this meeting.

City Council Working Committee Report

- Transportation System Plan (TSP)
Councilor Jason Stone provided a verbal report. He reported they are making progress and are currently in the process of reviewing the changes made to this point. It was discussed and determined they would present the recommended changes thus far to the Land Use section at the next Regular Council meeting.

The next TSP meeting is scheduled for December 14th at 7pm, City Hall.

City Recorder Report

Lana provided a verbal report:

- She received a complaint regarding a loose goat on Conklin Road. She read the response she provided to the owner of the goat.
- She determined there is no need to upgrade our QuickBooks program. We will keep the stand-alone version.
- We need to develop a fee schedule for each kind of hearing we work with.
- She needs three names from each councilor for suggestions for the Budget Committee.
- She will present an income report to council monthly. She will also present a spreadsheet that documents the starting and ending balances and interest earned on all the bank accounts.
- This month the dividend earned on the LGIP account was \$2,775.50.

Public Works Director Report

Dave provided a verbal report:

- They have been using the valve exerciser and exercised all the water valves in town. A couple of issues with some of the valves have been identified. It works well and was a good purchase.
- Working on sewer mains and identifying manhole covers. It's a work in progress.
- We were not awarded the SEA Grant this year.
- He applied for an ARTS grant which is another ODOT grant to potentially extend the sidewalk on Jasper. It's tied in with the Safe Routes to School program.

Mayor's Report

Mayor Haeger did not provide a report.

Good of the Order

No good of the order was presented at this time.

Public Comment

No public comment was made at this time.

Suggestions for Future Workshops & Meeting Agendas

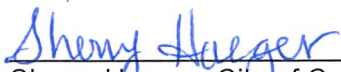
Future agenda item: Fee Schedule for Hearings

Upcoming Meetings

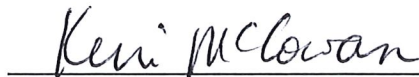
TSP Committee December 14, 2023, at 7pm, City Hall.

Adjournment

Mayor Haeger adjourned the meeting at 7:57 p.m.



Sherry Haeger, City of Cove Mayor



Kerri McCowan, Billing Clerk



Lana Shira, City Recorder