

CITY OF COVE
Budget Committee Meeting
Tuesday, May 23, 2023
7:00 pm at 504 Alder Street

Call to Order

Mayor Sherry Haeger called the City of Cove Budget Committee Meeting to order at 7:00 pm.

Council Members Present:

Council President Matt McCowan, Councilors Jordan Hackwith, Shawn Parker, and Jason Stone.

Budget Committee Members Present: Scott VanNice, Pam Mann, Linda Wright, Brenda Overton.

City Staff Present:

City Recorder and Budget Officer, Lana Shira, Public Works Director, Dave Johnson, Billing Clerk, Kerri McCowan.

Council Members not Present:

Councilors Eric Stone, Alan Cadinha.

Budget Committee Members not Present:

Lonnie Weaver, Michael Siniff, Michael Farrell.

Public Present:

Drex Shira.

Pledge of Allegiance

Mayor Sherry Haeger led the Pledge of Allegiance.

Committee Roll Call

Roll call was performed by Lana Shira, City Recorder. A quorum was determined to be present.

Appoint Budget Committee Chairperson

Brenda Overton was appointed the Budget Committee Chairperson.

Motion: Scott VanNice moved to elect Brenda Overton as Budget Committee Chairperson. Councilor Shawn Parker seconded. Motion approved by unanimous vote.

Budget Message

Lana Shira, Budget Officer, provided a verbal review of the Budget Message.

Budget Inspection and Deliberation

Lana provided a verbal review of the changes in the proposed budget funds and discussion ensued, fund by fund.

General Fund:

- Cost of Living increase was discussed, and it was determined we need to increase the budget in all Personnel Services funds by 5 percent.
- Increase Shop Tools and Supplies to \$7,500.
- Increase Repairs and Maintenance to \$5,000.
- Increase Capital Outlay to \$30,000. \$29,500 adjusted out of Operating Contingency.

State Revenue Sharing Fund:

- No changes.

Motion: Council President McCowan moved that the State Revenue Monies be received by the City of Cove and used for General Account Insurance. Scott VanNice seconded. Motion approved by unanimous vote.

Street Fund:

- Available Cash on Hand will be adjusted because some of that money will be moved to Personnel Services Funds to accommodate the 5 percent increase.

Water Fund:

- Increase Repairs and Maintenance to \$7,000. Two hydrants need to be replaced.
- Increase Hook-Up Supplies to \$15,000.
- Increase Water Tests to \$4,500.
- Increase Supplies and Tools to \$5,000.
- Move \$65,000 from Reserved for Future Expenditures to Capital Outlay to address \$60,000 for sewer pond recoating.

Sewer Fund:

- Increase Chlorine to \$4,000.
- Increase Repairs and Maintenance to \$11,000 to cover a potential affluent pump replacement and bush hog mower.
- Increase Operating Contingency to \$100,000.
- Decrease Reserve Fund to \$150,000.
- Lana read the USDA Restricted Reserve requirements noting it needs to increase by 10 percent of the annual payments increasing the restricted reserve-USDA requirement amount of \$51,177.

Storm Water:

- No changes

ARPA:

- No changes

Hydro:

- No changes

Cove Clean-Up Day:

- Volunteer Food and Supplies needs to be moved to fund 6443.
- Increase Union County Donation to \$2,000.

Motion: Council President McCowan moved to approve the proposed budget for the 2023-24 fiscal year with the agreed changes and include taxes at the rate of .4007 per 1000 of assessed value. Scott VanNice seconded. Motion approved by unanimous vote.

Fund-by-Fund Public Comment

There was no fund-by-fund public comment.

Set Budget Hearing – June


The Budget Hearing was scheduled for June 6, 2023.

Adjournment

Budget Committee Chairperson Brenda Overton adjourned the meeting at 8:52 pm.



Mayor Sherry Haeger



City Recorder, Lana Shira



Billing Clerk, Kerri McCowan