

**City Of Cove
Council Meeting Minutes
August 2, 2022**

Call to Order

Mayor Sherry Haeger called the regular session of the Cove Common Council to order at 7:00 p.m. located at City of Cove City Hall, 504 Alder St., Cove, Oregon, 97824. The Pledge of Allegiance was led by the mayor. Remote access to the meeting was active with public participation.

Council Members Present: Council President Matt McCowan, Councilors Jason Stone, Alan Cadinha, and Jordan Hackwith.

Virtual Council Members Present: Councilor Lana Shira.

City Staff Present: Public Works Director Dave Johnson, City Recorder Sherry Riley, Billing Clerk Kerri McCowan.

Virtual City Staff Present: No city staff was present virtually.

Council Members not Present: Councilor Shawn Parker.

City Staff not Present: All city staff was present.

Public Present: Josh Burns, Swanson Insurance Group, Brittney Beamer, Swanson Insurance Group, Scott Newman, Union County Chamber of Commerce, Dave Coleman, Jed Frank, Andrea Frank, Lita Aldrich, Alexis Cannon.

Virtual Public Present: Michael Otterstein, Mike Riley

Pledge of Allegiance

The Pledge of Allegiance was led by Mayor Haeger.

Council Roll Call

Roll call performed by Sherry Riley, City Recorder. A quorum was determined to be present.

Additions/Changes to the Agenda

- Additional Correspondence: Letter from the Department of Forestry – Fire Protection District
- PROPOSED DRAFT Letter from Cove City Council to Cove School Superintendent
- Potential Ordinance Declaring a Ban on Psilocybin Product Manufacturers and Psilocybin Service Center Operators within the City of Cove
- Burning Ban within Union County/Cove City Limits
- Feral Cats
- Recycle Abuse

Public Comment

No public comment was made at this time.

Consent Agenda and Approval of Bills to be Paid

- Council Minutes July 5, 2022, Special Meeting Minutes July 12, 2022, Special Meeting Minutes July 20, 2022
- Approval of Bills to Be Paid

Motion: Council President Matt McCowan moved to approve the Consent Agenda and bills to be paid as presented. Councilor Alan Cadinha seconded. Motion approved by unanimous vote.

Correspondence

- Nuisance Complaints
Follow up was provided on the nuisance complaints from the July Council meeting. All three complaints were acted upon and follow up was provided to the complainants.
- Letter from the Department of Forestry – Fire Protection District
Dave Johnson noted this letter is regarding wildfire risk classes to properties and identifies the new reservoir near the cemetery. No action needs to be taken at this time.

Unfinished Business

- CIS Insurance – Property and/or Liability Proposal Summary
Brittany Beamer and Josh Burns with The Swanson Insurance Group, LLC, were present to go over their proposal for future Property and/or Liability coverage for the City of Cove. They noted they work with CIS for coverage for several rural cities. It was further noted the cost of the coverage will be the same as when we were represented by Graybeal. Sherry Riley noted she is asking for permission for a change in coverage from Graybeal to Swanson. However, it was questioned by Council President Matt McCowan and Mayor Sherry Haeger to have a side-by-side comparison of the cost of coverage for other cities similar in size to Cove. Josh Burns agreed to work with Sherry Riley to provide that comparison.

Motion: Councilor Alan Cadinha moved to approve CIS to continue to provide coverage for the City of Cove through The Swanson Insurance Group, LLC. Councilor Jason Stone seconded. Council President Matt McCowan abstained. Motion approved by majority vote.

- ATV Discussion
The ATV Ordinance was discussed, and it was noted there are rules defined and in place in the ordinance. However, the issue is that some ATV operators are not obeying those rules. How to remind citizens of and enforce the rules was discussed. It was determined a letter will be sent to the citizens of Cove outlining two things – one, a warning to the citizens of the consequences for not obeying the rules, and two, educating the citizens in the ways they can help to enforce the rules. Councilor Jason Stone agreed to draft the letter and work with Sherry Riley to send to all citizens in the 97824-zip code area and to ask the Observer to highlight the ATV discussion in their write up.

New Business

- FEMA Contract
The FEMA-DR-4519-OR contract amendment was reviewed, and it was discussed that this is regarding the projects that were already completed. State of Oregon Office of Emergency Management requires the contract Amendment 1 to be signed by the mayor.

Motion: Council President Matt McCowan moved to approve Mayor Sherry Haeger signing the formal contract Amendment 1. Councilor Jason Stone seconded. Motion approved by unanimous vote.

- Cove Cherry Fair Parade Letter
The Cove Cherry Fair Parade Letter was discussed.

Motion: Councilor Jason Stone moved to approve sending the Cove Community Association the approval of traffic control letter for the Cherry Fair parade. Council President Matt McCowan seconded. Motion approved by unanimous vote.

- Cove Cherry Fair Donation
Cove Cherry Fair Donation was discussed noting the donation was budgeted for \$1000.00.

Motion: Councilor Alan Cadinha moved to approve the \$1000.00 donation to the Cove Cherry Fair. Councilor Jordan Hackwith seconded. Motion approved by unanimous vote.

- **Blue Mountain Humane Association Donation**
It was discussed that a \$500.00 donation to the Blue Mountain Humane Association was budgeted. However, it was noted they have not been adhering to what they agreed upon as far as the information they agreed to send the city. It was noted the Council needs to see some documentation from them seeing what they have done specifically for the City of Cove before agreeing to the donation. It was determined Sherry will send a letter to BMHA requesting the information they previously agreed to supply before agreeing to the donation.
- **PROPOSED DRAFT Letter from Cove City Council to Cove School Superintendent**
The proposed draft letter from Cove City Council to Cove School Superintendent was not discussed at this meeting.
- **Potential Ordinance Declaring a Ban on Psilocybin Product Manufacturers and Psilocybin Service Center Operators within the City of Cove**
The potential Psilocybin Ordinance was discussed. It was noted we will have a Special Meeting to determine how the city will address the issue on August 9, 2022, at 7:00 pm.
- **Burning Ban within Union County/Cove City Limits**
Councilor Alan Cadinha noted city residents seem to be burning beyond the burning ban. Solutions were discussed. It was noted the Rural Fire Department needs to be contacted with any infractions. The Sheriff's Office also can be contacted.
- **Feral Cats**
The feral cat issue in the City of Cove was discussed. It was noted Animal Control was contacted and reported they don't have the funds, nor does Blue Mountain Humane Association to deal with Cove's feral cats. A solution was discussed, and it was determined to consider adding the feral cat issue to the city's nuisance ordinance. Discussion will be held at the next Council meeting.
- **Recycle Abuse**
Recycle abuse was discussed, noting the cardboard recycle bin seems to be the biggest issue. It was pointed out the remedy is for Dave Johnson to catch violators on camera, or to go through and look at address labels on the trash. It was determined Dave will contact Waste-Pro to ask for an additional cardboard bin and remove one of the residential mix bins.

City Recorder Report

Sherry Riley provided a verbal report.

- UMS overdue final bills were reviewed, and discussion ensued.

Motion: Councilor Jason Stone moved to zero the accounts of the overdue final bills presented. Councilor Alan Cadinha seconded. Motion approved by unanimous vote.

- All employees received a 5 percent cost of living increase. Donna Lewis is continuing to work with Sherry, although on a much less frequent basis. It was noted she agreed to work at the wage of the part time billing clerk wage, which went up on July 1, 2022. Sherry Riley is requesting approval to increase Donna's wage to \$20/hour. A definite end date for Donna was discussed; however, it was noted she is a valuable resource to the City of Cove, and we would like to retain her services at least until December 31, 2022. It was requested that Sherry provide an estimate of what has been and will be paid to Donna at the next meeting.

Motion: Councilor Jason Stone moved to approve Donna Lewis' wage increase to \$20/hr. Council President Matt McCowan seconded. Motion approved by unanimous vote.

- Candidate forms are due by August 8th.
- Sherry asked if any of the Councilors would like to volunteer to man the City of Cove's booth at the Cherry Fair. Councilor Alan Cadinha agreed to man the City's Cherry Fair booth. The Cherry Fair is open from 10am to 3pm.

Public Works Director Report

Dave Johnson provided a verbal report.

- He received another request to perform dust abatement for the residents on Suzie Lane and Genie. It was noted it is not in the budget. It was determined to defer the request back to the residents and let them know if they want funds for dust abatement, they need to come to a city council meeting and request the funds.
- The ditch ordinance complaint was investigated. It was noted the property above the property that was the subject of the complaint is just as much an issue. It was discussed all three property owners need to address the problem. Dave and Sherry will work on a letter to send to all the property owners letting them know they all need to work together to provide a solution.
- The weed abatement complaint was discussed. He noted the property owners are addressing the issue.

Mayor's Report

Mayor Sherry Haeger did not provide a report.

Good of the Order

The Important Safety Information for Public Officials 2022/811 pamphlet from Williams company was discussed. Their survey was given to Councilor Jordan Hackwith and Mayor Sherry Haeger to complete.

Public Comment

Alexis Cannon, 408 Mill Creek, asked when the remodel was going to be done and when the air conditioner was going to be replaced. It was reported the remodel project has been awarded and will start the beginning of next year. During the remodel the air conditioner will be replaced.

Jed Frank, 606 Second St., reported speeding is an issue on Second Street and requested speed bumps to be installed on Second Street and Water Street. It was noted the cost of more speed bumps is not currently in the budget. Further discussion needs to take place; therefore, the request will be added to the agenda for the September meeting.

Suggestions for Future Workshops & Meeting Agendas


No suggestions for future workshops or meeting agendas were made.

Upcoming Meetings

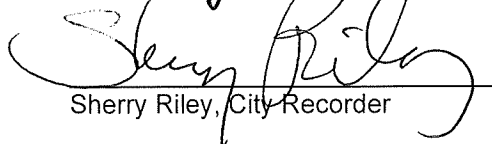
A Special Meeting is scheduled for August 9th at 7:00 pm at Cove City Hall.

Adjournment

Mayor Sherry Haeger adjourned the meeting at 8:29 p.m.


 Sherry Haeger, City of Cove Mayor


 Kerri McCowan, Billing Clerk


 Sherry Riley, City Recorder