

**City Of Cove
Council Meeting Minutes
March 1, 2022**

Call to Order

Mayor Sherry Haeger called the regular session of the Cove Common Council to order at 7:00 p.m. located at City of Cove City Hall, 504 Alder St., Cove, Oregon, 97824. The Pledge of Allegiance was led by the Mayor. Remote access to the meeting was active with public participation.

Council Members Present: Council President Matt McCowan, Councilors Jason Stone, Lana Shira, Shawn Parker, Allen Cadinha, and Jordan Hackwith.

City Staff Present: Public Works Director Dave Johnson, City Recorder Sherry Riley, Billing Clerk Kerri McCowan.

Virtual City Staff Present: Public Works Staff Eric Stone.

Council Members not Present: All Council Members were present.

Public Present: Gary Hager, Alexis Cannon, Dave Coleman, Dan Landa, Paul Brainerd, Mari Brainerd, William Brainerd, Heidi Van Schoonhoven, Marcus McKinney

Virtual Public Present: Amy Johnson, Chris Thew, Christina Thew, Dave Hagey, Mike Riley, Scott Spears, Patrick Wingard, DLCD Regional Representative.

Roll Call

Roll call performed by Sherry Riley, City Recorder. A quorum was determined to be present.

Additions/Changes to the Agenda

Council Meeting Procedures

Mayor Haeger noted, and the Council members agreed, that it is the Mayor's job to keep decorum in meetings. To that end she would like to begin holding the meetings in a roundtable type of communication. The Council members unanimously agreed to this proposal.

Virtual Attendees

It was noted when it's time for public comment, efforts need to be made to be sure that virtual attendees are able to unmute and be heard. It was also stressed and agreed upon that cell phone calls or texts to Council members should not be answered during meetings and their phones should be set to silence or vibrate.

Motion: Council President Matt McCowan moved that Council members do not accept personal texts or calls during Council meetings. If an emergency arises the call should come through the City of Cove Town Hall number. Motion seconded by Councilor Jason Stone. Motion approved by unanimous vote.

Anonymous Communication

It was noted all concerns by citizens, anonymous or otherwise, should be seen and acknowledged by all Council members.

Public Comment

Public comment was made on the Transportation System Plan (TSP) and on anonymous communication.

Consent Agenda

Council Vote Approval of:

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Consent Agenda and Approval of bills to be paid

Motion: Councilor Jason Stone moved to approve the Consent Agenda and bills to be paid as presented. Council President Matt McCowan seconded. Councilor Shawn Parker abstained. Motion approved by majority vote.

Correspondences

No correspondences were provided at this meeting.

Unfinished Business

No unfinished business was discussed at this meeting.

New Business

No new business was presented at this meeting.

Presenters and Announcements

Heidi Van Schoonhoven, Cove Community Association President

Heidi Van Schoonhoven, Cove Community Association President, provided an update on the Cove Community Association's (CCA) February 15, 2022, meeting. She asked that the city donate \$2,000.00 for operating expenses for the CCA. It was reported the city donated \$1,000.00 last year. The request for \$2,000.00 will be taken under consideration at the next Budget Committee meeting. She also noted the CCA is requesting of the city a place to store their trailer that contains items needed for the Cherry Fair. Specifics of the trailer will be given to Dave Johnson, and the request will be considered at the next Council meeting.

City Council Working Committees Reports

City Council Municipal Court Committee Report (Council President Matt McCowan, Councilors Jason Stone and Allen Cadinha)

Council President Matt McCowan provided a verbal report. He noted more information is needed from the Union County Sheriff's office. We need to confirm with them whether the standard Oregon citation will suffice. If not, we need to know if we need a special citation. The City of Union's fees in the resolution need to be incorporated into our resolution before adopting it. We also need to research the \$30.00 filing fee and how it is allocated, and what percentage the court takes in fines. Additionally, we are questioning the abatement fees to see if the city is allowed to recoup administrative costs. Lastly, does the city need a contract with the Sheriff's office to deliver citations and with the Municipal Court with the City of Union. If so, are there already documents of that nature available to use or do we have to draft our own. Sherry Riley agreed to follow up with the Sheriff's office and the City of Union.

Transportation System Plan (TSP) Committee Report (Councilor Jason Stone)

Councilor Jason Stone provided a verbal report, noting the city is seeking public input on the plan. He noted the plan is over 20 years old and was supposed to be reviewed every five years after its adoption; however, that has not happened, and this is the first time it is being revisited. No formal decisions will be made on the plan tonight. There will be a TSP Committee meeting scheduled soon with public input.

All Council members and Mayor Haeger provided their input on the TSP.

Email communications received from Cove citizens were read by Mayor Haeger.

Comments by public citizens present at the meeting were made.

Patrick Wingard from Department of Land Conservation and Development (DLCD) provided comment noting he was available to answer any questions. He did note that he does have opinions and ideas that he would like to share at a later date.

Online participants provided comments.

At 8:24 pm Councilor Jason Stone moved to extend the meeting for 30 minutes. Councilor Jordan Hackwith seconded. Motion approved by unanimous vote.

All public and Councilor comments will be taken under consideration by the TSP Committee, and it was noted this Committee will schedule a work session soon. It needs to be determined if the public who have any concerns regarding the TSP can be invited to be heard at that work session.

Questions were fielded and answered by Patrick Wingard. He noted there are many things at play here, and he is our liaison to help review and revamp or get rid of the TSP.

Councilors Shawn Parker, Lana Shira and Jason Stone agreed to form the TSP Committee and three members of the community will be invited to be members as well.

Budget Considerations

The CCA request for \$2,000 for operating expenses will be considered. Speed humps will also be considered.

City Recorder Report

Sherry Riley provided a verbal City Recorder report. She reported she has been attending budget trainings and working on the budget.

Public Works Director Report

Dave Johnson provided a verbal report. He reported the Speed Study is moving forward. Cove Safe Routes to School draft plan was reviewed.

Mayor's Report

Mayor Haeger provided a verbal report noting she attended the February CCA meeting.

Good of the Order

Councilor Jason Stone asked if the city has an Emergency Preparedness Plan. Dave Johnson reported that Union County has an Emergency Response Plan that was recently updated, and he was allowed input to the plan on behalf of the City of Cove. Dave agreed to email the plan to Council members.

Public Comment Items Not on the Agenda

No public comments were made at this time.

Suggestions for Future Workshops and Meeting Agendas

Councilor Jason Stone noted he will coordinate with Councilors Lana Shira and Shawn Parker to schedule the TSP Committee meeting and the City Council Municipal Court Committee will schedule a meeting in approximately three weeks.

Cove Community Association is going to be holding an event for Earth Day at the Ascension School. CCA member Jan Mars is coordinating the event and Heidi Van Schoonhoven is also a point of contact.

Upcoming Meetings

TSP Committee and City Council Municipal Court Committee meetings to be scheduled.

Adjournment

Mayor Sherry Haeger adjourned the meeting at 8:55 p.m.

Sherry Haeger
Sherry Haeger, City of Cove Mayor

Sherry Riley
Sherry Riley, City Recorder

Kerri McCowan
Kerri McCowan, Billing Clerk