

**City Of Cove
Council Meeting Minutes
December 7, 2021**

Mayor Sherry Haeger opened the regular session of the Cove Common Council at 7:01 p.m. with Council President Matt McCowan, Councilor Shawn Parker, Councilor Jason Stone, and Councilor Lana Shira. Also present in person at the meeting were Public Works Director Dave Johnson, City Recorder Sherry Riley, and Billing Clerk Kerri McCowan.

Public presence: Naomi Alldredge and Colten Alldredge.

Virtual attendance was on "Go to Meeting".

Public: Alexis Cannon, Amy Johnson, Maxine Parker, Michael Otterstein, Mike Riley.

Council members not present: Councilor Alan Cadinha, Councilor Jordan Hackwith.

Call to Order/Roll Call

Mayor Sherry Haeger called the meeting to order and led the **Pledge of Allegiance**.

City Recorder Sherry Riley took Roll Call, and a quorum was determined to be present.

Mayor Sherry Haeger asked online attendees to state their name, location and why they were there when speaking. No online attendees spoke at this meeting.

Additions/Changes to the Agenda

Public Comment - 3 minutes per person

No public comment was given at this time.

Announcements & Presenters

Kerri McCowan was introduced as the Part Time Billing Clerk.

Consent Agenda

Council Vote Approval of:

Council Minutes October 5, 2021

Council Minutes November 2, 2021

Special Minutes November 9, 2021

Special Minutes November 16, 2021

Mayor Sherry Haeger requested to delay the approval of the October 5, 2021, November 2, 2021, November 9, 2021, and November 16, 2021, minutes until the January 4, 2022, meeting. No objections were made; therefore, the October 5, 2021, November 2, 2021, November 9, 2021, and November 16, 2021, will be presented for approval at the January 4, 2022, meeting.

Approval of bills to be paid

Councilor Jason Stone moved to approve and pay the bills as presented. Councilor Matt McCowan seconded. Motion approved by unanimous vote.

Commercial Signs on Residential Property

The complaint regarding the commercial signs placed on private property visible from Highway 237/Jasper Street was discussed. It was discussed that the City likely does not have jurisdiction over this issue, rather jurisdiction falls under the Oregon Department of Transportation (ODOT). Dave Johnson has contacted the appropriate department head at ODOT to seek their input and to determine if this falls under ODOT's jurisdiction. His findings will be discussed at the January meeting.



Nuisance Garbage Complaints

The garbage complaint at a residence on Antles Lane was discussed. It was noted that the garbage is being contained in a trailer owned by Lyndon Rose. He recently was sent a warning citing the City of Cove Ordinance 121 "Prohibiting Rubbish and Garbage" to which he has 10 days to respond, and 30 days to remedy the situation. Sherry Riley will also send him a copy of the entire ordinance and notify him he may reach out to any City Council member or stop by City Hall for any guidance or concerns he may have.

Municipal Court Committee Report

No report was given at this meeting.

Transportation System Plan Committee Report

No report was given at this meeting.

HEARING 7:30 p.m. Naomi Alldredge 3S4015CC– 700 Fence Height Variance

Staff Report

3S4015CC-700 Fence Height Variance located at 1001 Jasper Street was reviewed, and discussion ensued. It was noted the applicant has addressed all four conditions of Article 8.00, Provisions Applicable to All Zones.

Applicant's Testimony

The applicant, Naomi Alldredge, discussed her plans for the fence and the reasons for requesting the variance.

Proponent's Testimony

No Proponent's Testimony was offered.

Opponent's Testimony

No Opponent's Testimony was offered.

Applicant's Rebuttal

No Applicant's Rebuttal was required.

Council Vote

It was noted the request meets the threshold for extraordinary conditions.

Motion: Councilor Jason Stone moved to approve the Variance application by Naomi Alldredge for a fence height from 3 ½ feet to 6 feet, that the applicants have satisfied the City of Cove Variance Criteria identified in the Variances' Section 10.02, REQUIRED CONDITIONS, because of the applicant's exhibit responding to the Variance criteria and verbal testimony. Councilor Matt McCowan seconded, and motion carried by unanimous vote.

Recorders Report

Sherry Riley provided a verbal Recorders Report. No concerns were noted.

Guyer & Associates CPA QuickBooks Proposal

The proposal for Guyer & Associates providing QuickBooks support was discussed, and it was noted it would be very beneficial for the City.

Motion: Councilor Jason Stone moved to approve utilizing Guyer & Associates to provide the service of reconciliation and review of accounting for the City of Cove. Councilor Matt McCowan seconded, and motion carried by unanimous vote.

Public Works Director Report

Dave Johnson provided a verbal Public Works Director Report. No concerns were noted.

Mayor's Report

Mayor Sherry Haeger provided a verbal report. She noted CIS sent an email to all Council members, the Mayor and Sherry Riley, providing guidance in what their role is in supporting the City. It was noted their role is to protect the City when it comes to risk. They should not be viewed as daily support for operations. They are to help the Council understand the Rules of Council and the rules for meetings and the way the Council operates as a group. Their suggestion was that the Council receive training from the League of Oregon Cities (LOC) clarifying roles and responsibilities. A training for achieving a high functioning team has been tentatively scheduled via virtual meeting for January 18th at 7 pm, explaining and answering questions regarding roles and responsibilities between the City Council and the Staff. It was further noted there is no cost to the training. The Council unanimously agreed this will be a beneficial training; therefore, the training will be confirmed and scheduled for January 18, 2022, at 7pm via virtual meeting.

Covid-19 Report from County Commissioner

Mayor Sherry Haeger reported she consulted with the LOC regarding the assumption that OSHA requirements required us to have a Covid-19 report from County Commissioners on the agenda. The LOC response was this is not a requirement.

Monthly Mayor's Meeting Report

It was noted clarity needs to be made to some parts of the Rules of Council. A suggestion was made to review both the Rules of Council and the City Charter and make a list of questions to address at the January meeting and to also address at the January 18th virtual meeting.

If I Were Mayor – The Mayor noted she does not feel she has the time to devote to this and will be giving the funds back to go towards a scholarship to a Cove High School Senior. Sherry Riley will contact the school to let them know the funds will be available for a scholarship.

The State of the Meeting Address – The Mayor noted she would like to write a letter which would be reviewed by the Council, and then sent to city residents. Sherry Riley agreed to find out if this is not in violation of any rules, etc.

Windwave Technologies Inc. DBA Windwave Communications Franchise Agreement SECOND AND FINAL of Reading Ordinance 2-2021

Mayor Sherry Haeger performed the final reading of Ordinance 2-2021.

Motion: Councilor Matt McCowan moved to approve Ordinance 2-2021 as presented. Councilor Shawn Parker seconded; Councilor Lana Shira abstained. The motion carried.

Inland Development Corporation Franchise Agreement SECOND AND FINAL Reading Ordinance 3-2021

Mayor Sherry Haeger performed the final reading of Ordinance 3-2021.

Motion: Councilor Jason Stone moved to approve Ordinance 3-2021 as presented. Councilor Shawn Parker seconded; Councilor Lana Shira abstained. The motion carried.

OLCC License Renewals – Dollars Corner and Steakhouse At Cove

The OLCC License Renewals for Dollars Corner and Steakhouse at Cove were reviewed with no concerns noted.

Good of the Order

No comments were made for the Good of the Order.

Public Comment – 3 minutes per person

No public comment was made at this meeting.

Future considerations

No future considerations were brought forward at this meeting.

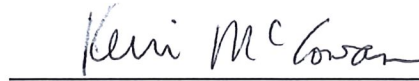
Comments on today's decision

No comments on today's decisions were made at this meeting.

Adjournment

Mayor Sherry Haeger adjourned the meeting at 8:16 p.m.


Sherry Haeger, City of Cove Mayor


Kerri McCowan, Billing Clerk


Sherry Riley, City Recorder