

**City of Cove
Council Meeting Minutes
November 2, 2021**

Mayor Sherry Haeger opened the regular session of the Cove Common Council at 7:01 p.m. with Council President Matt McCowan, Councilor Shawn Parker, Councilor Aland Cadinha, Councilor Jason Stone.

Also present in person at the meeting were Public Works Director Dave Johnson, City Recorder Sherry Riley.

Representing Connected Professional Accountants LLC as Auditor Yvonne Roberts.

Public presence: Maxine Parker, Denise Mills, Teara Howard, Dan Landa, Nate Conrad, Deb Hansen, Marcus McKinney.

Virtual attendance was on "Go to Meeting":

Public: Alexis Cannon, Amy Johnson, Eric Stone, Mike Riley.

Council members not present: Councilor Lana Shira, Councilor Jordan Hackwith.

Call to Order

Mayor Sherry Haeger called the Meeting to Order at 7:01 p.m. and led in the **Pledge of Allegiance**.

City Recorder Sherry Riley took Roll Call, and a quorum was determined to be present.

Mayor Sherry Haeger asked of people online when speaking to state name, address and why you want to speak.

Additions or Changes to the Agenda

- Mayor Sherry Haeger mentioned her changes to the Agenda:
Combined the Covid19 with the Report from the County Commissioners into the Monthly Mayor's Meeting Report.
The Municipal Officials Document Review removed from the Agenda.
Add the Council Liaison to the City Staff.
Training opportunity.
Councilor Jason Stone asked why the Municipal Officials Document Review was removed from the Agenda. Mayor Sherry Haeger mentioned the Standard Operating Procedures would still be discussed.

Public Comment

- Resident Marcus McKinney, who lives on Jasper Street addressed the Council concerning speeding in the residential. Marcus said, by State Law the speed limit should be 25 mph. It had gone from 35 to 30 mph. Marcus has kids. He stated that speed limits over 7 mph, the ticket is between \$160 to \$380. Over 12 mph, the ticket is a misdemeanor in the State of Oregon. The County should help enforce.
Councilor Jason Stone, The speeding seems to be on Antles, Haefer, and Jasper. The speed bump that was put on Haefer has slowed down traffic considerably.
Council President Matt McCowan, there is a stipulation Jasper is a State Highway.
Resident Dan Landa, I have lived here for 8 years. If you sat and had coffee with me, you would be enraged.
Council President Matt McCowan, the 25 mph limit moved from where it used to be at the school 500 feet and we can petition the State to move it another 500 feet after one year.
Public Works Director Dave Johnson concurred.
Council President Matt McCowan, so we can petition the State every year until we can get 25 mph out to the City limits. I wanted to go to 25 mph from the start.



Dan Landa, stated he spoke with the State auditor and he said, we have caught numerous people over 90 mph and have said the biggest problem is Cove not a thoroughfare to anywhere. So 95 percent are speeding are local people.

Councilor Jason Stone, I have said this multiple times. Police officers are just paid to give duties to the incumbent upon all citizens which means YOU have the authority to cite people. All you have to do is call up the Oregon State Police ask them to please send a trooper out here, I need to cite somebody. They come out, help you fill out the citation, you sign it, they deliver it. If the person pleads not guilty, you go to court and you tell the judge.

The Council discussed information needed to issue a citation. Make and color of car, license plate number, date, time, male or female driver, video if possible from phone or camera.

Marcus McKinney, I know the family who had a child that was killed due to a vehicle. I don't wish it upon anyone to lose a child or a dog due to speeding. Avoid that situation as much as possible. How much would it cost to have a once a week deputy?

Mayor Sherry Haeger, it would cost more than what is budgeted at the moment.

Dan Landa, I live at 1805 Jasper. I have been working Lt. Dan Connor with Oregon State Patrol they have agreed with Sheriff Cody Bowen, there are 26 police officers that live in Cove. I petitioned to Cody, if you have a deputy come out here and sit for an hour, you can see the revenue that we could generate for even a month.

Councilor Jason Stone, the reason I am a big proponent of citizen citations because people speeding like that always have their eye looking out for a patrol car. If you write a ticket, now they have to think, "Who's going to write my next ticket?" You are also sending a message. You have upset me enough that I am going to go through the trouble of making sure you get a ticket in your pocket.

Dan Landa, I am thinking of moving. I am worried I need to show my house between certain hours because of the speeding. It is effecting my investment in my property.

Councilor Jason Stone, what percentage of people do you think are traveling more than 25 mph?

Dan Landa, 75 percent or better. Can I get certain law enforcement agencies to agree to have the City of Cove. Yes, we are hearing our citizens. We have an issue, and this has been brought to our attention. It is not just a couple of neighbors that are complaining. We have actually put in the work. Can you have a deputy that lives here, have him come home 10 minutes early. I never knew this citizen citation was a deal. They are going to get a lot of calls.

Councilor President Matt McCowan, if all of a sudden they are doing 20 tickets a week in Cove.

Dan Landa, Lt. Dan Connor sat there the other day and pulled over 9 cars in one hour. The average speed was over 54 mph. I could have done 14 or 15, but I couldn't write the tickets fast enough. In one hour, the middle of the day.

Mayor Haeger made suggestion, she could or another Council member go with Dan to talk to Cody Bowen to see if we can cut a deal?

Dan, so as Jason said, Cody refers everything to Oregon State Police or Union County Dispatch, which I have no problem using that. Jason was higher rank when he retired. They control who works when and where. I get there are not enough people to do the job and I understand they have a busy job, but when you have say 10 police officers that drive their work cars home 10 minutes early in the evening.

Councilor Jason Stone, that is what I used to do. I would start if I was working a day shift, go down and work the school zone. I'd come home for lunch, I would then continue to work.

Dan Landa, you just don't see that anymore.

Mayor Sherry Haeger, so I am just hearing standing back here and not having been part of that before, I think that we could partner in some way showing the City Council has backing we can write a letter, come with you to a meeting. I'm happy to help with that, or someone else on the Council.

Councilor Jason Stone, I can talk to Dan Connor.

Dan Landa, most of the officers that were...

Mayor Sherry Haeger, okay guys we don't have a lot of time here.

Councilor Jason Stone, we will see what we can work out. In the meantime, spread the word.

Councilor Shawn Parker, we also want to keep track of when a year is up to move the 25 mph sign.

Council President Matt McCowan, Yes. I want the 25 mph all the way to Antles.

Mayor Sherry Haeger, did you hear that Matt? Just to codify it and be done. We can rely on Public Works Director Dave Johnson to look at when it is a year. Thank you so much. I am sorry we are behind.

Dan Landa, We have a City ordinance that states in the City you have to have garbage service. We have a neighbor, I have lived next door to him for 8 years. I have owned a dog next to this guy for 7 years and as of 2 years ago, this resident has decided that he no longer partakes in garbage service. Every dog in the neighborhood keeps going to his house and tearing up the garbage and I am getting harassed as well as my neighbor is getting harassed.

Mayor Sherry Haeger, so you are saying it is a nuisance.

Dan Landa, we are wasting good time from animal control to come out and say, "Well what do you expect if you have a giant garbage trailer sitting in your front yard. I am surprised you haven't attracted wild animals."

Mayor Sherry Haeger, Okay, so who has the garbage trailer?

Dan Landa, Lyndon Rose.

Marcus McKinney, it is actually under the Nuisance law Section 3 Article (b) (2) Rubbish and Garbage. No person shall throw, dump or otherwise deposit on public or private property rubbish, trash, tires, grass clippings (not including proper composting practice), debris, household waste, refuse or any other injurious or offensive material that would detract from the appearance of the property or the general appearance of the property or general appearance of the city, create an offensive stanch or fire hazard.

It was determined to be addressed.

Announcements & Presenters

- **Cove Rural Fire Dept – Deb Hansen**

Deb referenced Del Little's Letter regarding nuisances from burning debris, which she had received and responded. Del had thanked her for her response.

First and foremost, Cove Fire Dept has no activity for management with the City. We are our own entity. Our district takes care of the City and outlying areas.

Deb addressed Del's list of questions. Fire attendance is when the fire is burning. Burn barrels common sense. We are rural and people burn hay, leaves, sticks and it will burn longer than 7 or 12 hours. Cove still has the privilege to burn. People need to realize this.

Common sense, people need to know what tools they need to burn. There should be water, a shovel and a rake available to use. When there is wind, don't burn. Also think about your neighbor.

We are short staffed currently. I am the contact. This summer I visited three different places who were burning, they had no clue. An informational letter out to residents.

Deb did talk to Cody Bowen who said as long as Cove doesn't have it's own ordinance then Union County will respond if Deb, Scott or Darren ask them and see if there is a violation. It is a ticket violation and it can be jail time. We go by Union County's rules for burning. Deb will be writing one up similar for Cove Fire Dept. We don't have a Municipal Court right now, we use Union County. Cove is down to 4 staff, Deb is the only one available during the day. Deb spoke to Craig Kretschmer, Union County Fire Chief. He knows immediately if Cove has fire alarm. Union will be dispatched and probably Island City right away.

The same is with the ambulance. In my 33 years, I have never seen us have to be primary as I have seen in the last 2 weeks. The Board was kind enough to accept exemptions or we wouldn't

have a medical department at all right now. We are not the only ones struggling. Elgin sent a letter to La Grande ambulance, they are no longer responding from 7a.m. to 7 p.m., they have nobody to respond.

Mayor Sherry Haeger, They should be getting their ambulance soon.

Deb Hanson, Yes, but they have had people retire, don't have anybody during the day in Elgin. Union is down to basically one EMT that is there like me. The other two work in La Grande. We are all just crying for help. This is penance to what is going on right now.

Update on Scott Loree. He is in a viral rehab for his lungs. They are going to try to rehab and his lungs as best they, so they don't have to consider lung transplant. Scott is in a good mood and wants out of there.

Deb said, People can call me and we will do the best we can.

Council President Matt McCowan told Deb she had the full support of the Council. Council and Staff thanked Deb for attending.

- **CPA Associates Audit – Yvonne Roberts**

Audit: Independent Audit Report For the Year Ended June 30, 2021. Very good financial statements were received from Sherry and Donna. Yvonne made suggestions for limited segregation of duties comment in Audit. The other is we recommend the Mayor or Councilor open the bank statements. Opinion on financials is stated positive. Audit was favorable and on file with the City of Cove.

Consent Agenda

- **Approval of prior Council Minutes**
- **Approval of Bills To Be Paid**

Mayor Sherry Haeger suggested putting approving the October 5th Council Meeting Minutes until the next City meeting, we have 90 days to do that. Well, I just want to do that. So I don't want to approve the Minutes tonight, but do it at the next Council Meeting. So the Consent Agenda, I am looking for approval for the Bills To Be Paid with the removal of approval for prior Council Minutes. I am looking for a motion for that. We should get the minutes with the Council packet.

Councilor Jason Stone, is that because you just haven't had a chance to read through them yet?

Mayor Sherry Haeger, yes, if you remember last week was a controversial type of meeting and I just want to make sure it is reflected clearly. I know, Jason, you weren't here. Tonight, we need to approve the Bills To Be Paid. I am looking for an approval for that.

Council Vote:

Council President Matt McCowan, I move that we approve the Consent Agenda minus the prior Council Minutes. Councilor Jason Stone 2nd the motion. Unanimous vote. The Mayor thanked the Council for that.

Cove Steakhouse Coffee Cart

Denise Mills asked if their permit could be renewed to keep the Coffee Cart open.

Mayor Sherry Haeger asked for Public Comment or concern.

Councilor Matt McCowan stated he abstained from voting as they are a customer of his.

Council Vote: Councilor Jason Stone motioned to approve permit renewal of the Coffee Cart for another year. Councilor Shawn Parker 2nd the motion. Yay: Councilors Jason, Shawn, Alan. Abstained: Council President Matt McCowan.

Municipal Court Committee Report

Council President Matt McCowan, No report as yet.

Transportation System Plan Committee Report

Mayor Sherry Haeger, We did meet.

Councilor Shawn Parker, we discussed what we want to look at when we get together. We didn't get into much detail.

Mayor Sherry Haeger, we can get together before the next council meeting. We do have the materials from Recorder Sherry Riley.

Councilor Jason Stone, I think we should probably sit down and read through and make sure the language is clear.

Hiring Committee Report

Mayor Sherry Haeger, we did have a Hiring Committee meeting and based on what we discussed at that meeting, I am calling an Executive Session with the number ORS192.660 (2) (a). The governing body of a public body may hold an Executive Session to consider the employment of a public officer, employee, staff member or individual agent. That is what that meeting will be about. So what I am asking tonight, when can we have an Executive Session with a quorum.

Councilor Jason Stone, this might be a surprise and we should talk just briefly about why. Why?

Mayor Sherry Haeger, because the guidance is say what the meeting is about and then that is it. Because the last time this happened when I asked for an Executive Session and explained why, everything went to crap. I am not going to do that again.

Councilor Jason Stone, Okay, the Council is expecting us to bring something forward tonight and it was really....

Mayor Sherry Haeger, We are not ready.

Councilor Jason Stone, And then it got changed so...

Mayor Sherry Haeger, We are not ready to bring something forward tonight. We are not ready for a Council Vote. We discussed this at our meeting last night and so therefore we are not going to have a vote tonight. There are things we need to discuss in an Executive Session.

Councilor Alan Cadinha, and at that time, can we vote?

Mayor Sherry Haeger, You cannot make a decision during an Executive Session. We can make a recommendation for a public meeting to make a recommendation.

Councilor Alan Cadinha, And how long are people going to...

Councilor Jason Stone, We can have a public meeting before an Executive Session.

Mayor Sherry Haeger, Nope, and I do have an email from CIS stating that we have the Executive Session first and then from there we can have a meeting regarding the other things we talked about. Which was the job description, the title and the compensation. Oh, we can't talk about compensation there. But we have to that first before we discuss compensation. Because compensation has to be in a public meeting.

Councilor Jason Stone, Okay, but give me a second and try to remember what we went over.

Mayor Sherry Haeger, Sure. And I can read you exactly the email.

Recorder Sherry Riley spoke up, Mayor Sherry, I did prepare a Hiring Committee Report as we had talked about in the Hiring Committee Meeting. So, I do have that.

Mayor Sherry Haeger, Yeah. I understand that Sherry, but I would rather leave it to just stating that we are calling Hiring Committee or an Executive Session with the entire Council.

Recorder Sherry Riley, Can I read my letter to the Council that I prepared? Okay, it is a Council in a Special Meeting that will include an Executive Session and I have the numbers.

Mayor Sherry Haeger, So I am calling as the presiding Mayor over the Council an Executive Session that will consider the employment of a public officer, employee, staff member or individual agent prior to any other decisions being made.

Councilor Jason Stone, Okay, so now I am a little confused. You said...

Mayor Sherry Haeger, I asked Sherry not to read her report.

Councilor Jason Stone, She didn't read the report, she just said that...

Recorder Sherry Riley, I was given the report assignment by the Hiring Committee to present at this council meeting.

Mayor Sherry Haeger, I understand that Sherry, but I am as the...

Councilor Jason Stone, I need clarification. I understand why an Executive Session. No problem, but this is where I am confused because I thought we were supposed to do a public notice with a public meeting before the Executive Session.

Mayor Sherry Haeger, No. It is after the Executive Session. I got clarification about that today and that's what I called you about earlier.

Councilor Jason Stone, Okay and that is what you are saying to.

Recorder Sherry Riley, It is a Special Meeting that will include an Executive Session.

Councilor Jason Stone, Okay. So we are saying the same thing, just different wording.

Mayor Sherry Haeger, Absolutely. Yes. We do not need to have a public meeting directly following it, like at the same time. We can do it later.

Councilor Jason Stone, Right, but we have to do one later. Okay. So we have to have an Executive Session, which will be a closed confidential session with a quorum. Then we will have a public meeting...

Mayor Sherry Haeger, Afterwards with our recommendation. That is then public.

Councilor Shawn Parker, So we just need to come up with a date for this?

Mayor Sherry Haeger, Yeah. We are thinking the earliest we can do it is Thursday, right Sherry?

Recorder Sherry Riley, Yes. Thursday. I would advertise tomorrow, Wednesday, around town and send it to the newspaper even though it would not go in in time. Elkhorn Media can share with Facebook.

Mayor Sherry Haeger, So my question is can you guys do this Thursday night?

Councilor Alan Cadinha stated he could do it.

Mayor Sherry Haeger, We need to have a quorum. Excluding any exparte.

Councilor Shawn Parker, Are we talking about 7 o'clock?

Mayor Sherry Haeger, Yes. I can't get her earlier than 7.

Councilor Shawn Parker, I can do at 7.

Councilor Matt McCowan, I am excluding.

Mayor Sherry Haeger, Thank you Matt.

Councilor Shawn Parker, You are excluding?

Mayor Sherry Haeger, Yes. He has exparte contact.

Council President Matt McCowan, I think Lana is probably exparte too.

Mayor Sherry Haeger, Probably. But as long as we have Jason, Alan, Shawn and me, we have a quorum.

Councilor Alan Cadinha, I am just wondering how many more meetings the final vote? To let this person know they got the job. Do you have an estimate on that?

Mayor Sherry Haeger, I don't know until we have our meeting. Our Executive Session on Thursday. That is where more things will be discussed. I know you don't like it. I am sorry Alan.

Councilor Jason Stone, But in the Executive Session we can air everything.

Mayor Sherry Haeger, Everything and it is kept confidential, which I didn't know. I found out today. It is not made public unless an attorney requests it. Okay. Thank you guys for supporting me with that.

Recorders Report

- OSHA is continuing the Rule Draft Process with target of November 1st. No decision yet.
- Blue Mountain Humane Association Report received in the mail.
- In August, The Council nominated Donna Lewis for Oregon Association of Municipal Recorders Association Recorder of the Year Award. The OAMR President emailed:

Dear Donna,

I wanted to let you know that you were nominated by the Cove City Council & City Recorder Sherry Riley, for the Recorder of the Year award. I received six (6) nominations and every one of them was for a highly qualified member of OAMR. Although you were not selected for the award, being nominated is an honor, and I wanted you to know.

It is obvious that you are highly admired and respected at your city and are a true example of a dedicated public servant.

Congratulations on the nomination. The City of Cove is very fortunate to have you as their City Recorder, and OAMR is very lucky to have you as a member!

Best,

*Angie Lanter, MMC
OAMR President 2020-2021
City Recorder Banks*

Continued Recorder Report

- Data entry into QuickBooks
- Audit Draft Review
- Scheduled Hiring Committee Meeting
- Called Part Time Billing Clerk candidates and scheduled interviews
- Worked on Interview Questions for Part Time Billing Clerk
- Windwave advertising for Ordinance 2-2021 for First Reading

Public Works Director Report – Dave Johnson

- Waiting on asphalt paving to finalize FEMA projects.
- Finished asphalt patch on 2nd/Hill culvert project.
- Installed 5 new street signs.
- Safe routes to school audit held November 2nd.

A Consultant came out from the Portland area. We went out and watched the school flow after they got out of class. Made recommendations. By the end of the year, we should have a report from them. It is kind of a staff report to go after some additional funding for some State funding for school grant money that is set aside to potentially apply for. Having this plan helps get us a leg up on the applications.

Public Works List of possible ARPA projects (estimated costs):

These funds are tied to water, wastewater, sewer, infrastructure or Covid related such as the City Hall remodel. This list is for Council consideration that we have \$144,959.78 split this year \$72,479.75 this year and \$72,479 next year. We don't have to have the money spent this year, it does carry over. It is available for a project if there is one.

These are rough costs. The City Hall remodel is a big one. Some of the costs have come down. It would be nice to have discussion at some point. Especially the City Hall remodel if that is something the Council would like to go for. Or if there are other needs the Council sees that is not on this list. We will have to bid it out and then schedule it. It will probably go into next year. The money is good until 2025.

Councilor Alan Cadinha mentioned a backup generator would be good or what is the wear on the 2 culverts you have listed here. We should go after things that take care of the town.

Councilor Jason Stone stated definitely the Backup Generator for Well #2 on Haefer Lane.

Mayor Sherry Haeger mentioned the time 8:30 p.m. which is when the meeting is supposed to end according to the Charter and asked the Council to continue the meeting for another 30 minutes.

Council Vote: Councilor Jason Stone motioned to extend the meeting. Councilor Shawn Parker 2nd the motion. Unanimous vote.

- Backup Generator for Well #2 - \$25,000

Council Vote: Councilor Jason Stone motioned to move forward on getting the Backup Generator for Well #2 and starting that process. Councilor Alan Cadinha 2nd. Unanimous vote.

Councilor Jason Stone, Do we want to make a motion to replace the culvert on Bryan, Caddie and Conklin between Heritage and Geni?

Public Works Director Dave Johnson, I would like to mention something real quick. Right now, the big project we just completed the 2nd St/Hill culvert project is a big dollar project and it is going to take money out of the Street Fund. We are not allowed to use ARPA money for streets as well. We may be looking at extending our project next year. We can use money for projects that have already been completed this year.

Councilor Jason Stone, So you want to hold off on these 2 culverts until next summer?

Public Works Director Dave Johnson, We can. They are culverts that need to be replaced. They are undersized and we have had flooding issues with them in the past.

Councilor Jason Stone, This allows us to build capital in the Street Fund?

Public Works Director Dave Johnson, This would put the money back into the Street Fund for the overlay project.

Councilor Shawn Parker, so the 2nd Street/Hill.

Councilor Jason Stone, So that \$14,000 would go towards 2nd/Hill?

Public Works Director Dave Johnson, It would actually be the last one.

Council President Matt McCowan, \$22,000?

Public Works Director Dave Johnson, Yes. The City Hall Remodel, replace culvert on Bryan and replace culvert on Conklin could sit. The \$25,000 (Backup Generator) and the \$22,000 for 2nd/Hill, that is roughly \$50,000 and still have another...

Councilor Jason Stone, So we don't have to make a motion on moving ahead on the City Hall project?

Public Works Director Dave Johnson, We probably want to leave a little money in for the City Hall Remodel. We have \$72,000 to spend. We can do the roughly \$50,000 and wait to see the final asphalt costs with the patch we did last week.

Mayor Sherry Haeger, Can we save the money and then next year actually do the remodel?

Public Works Director Dave Johnson, Yeah, we can do the remodel next year, because we will get another \$72,000.

Councilor Jason Stone suggested, Maybe we should go ahead with getting a bid to City Hall project and starting the process. Because we aren't going to be putting out any money.

Public Works Director Dave Johnson, Yeah. We can start the process. Go through and figure out what permits we need to do, how we want to bid this out.

- City Hall Remodel \$72,000
- Replace culvert on Bryan between Caddie and Poplar -\$7,000
- Replace culvert on Conklin between Heritage and Geni - \$7,000
- Repaint lower reservoir - \$60,000
- Cost of already completed 2nd/Hill culvert replacement project - \$22,000+? (asphalt paving amount)

Council vote: Councilor Shawn Parker motioned to reimburse the already completed 2nd/Hill culvert replacement project - \$22,000+?. Councilor Jason Stone 2nd the motion. Unanimous vote.

Councilor Jason Stone, there is the repaint lower reservoir?

Public Works Director Dave Johnson, That is something that we have budgeted for. I will have to see how that fits in. I can't remember if we were splitting carry money over to next year. The lower reservoir does need recoated. It has been water oxidant and is starting to show some rust spots. The water tank next to the cemetery. We can revisit it.

- **Mayor's Report**

Mayor Sherry Haeger told the Council she would be real quick with this report.

- a. Covid-19 Report from County Commissioner - Increase in exemptions for vaccinations so they are seeing less firings and less people quitting.
- b. Trunk or Treat was fun. Thank you, Sherry, for the donation of candy. Next year, 10 times as much as I am going to take. (This was candy Sherry Riley personally donated, not from the City.)
- c. Monthly Mayor's Meeting Report
 - i. Elgin has 2 new store open. Dollar Center is officially open and the Oregon Trail Stop offers coffee and screen printing.
 1. Elgin Opera House is in full swing.
 2. Billy Bob's purchased the former Stafford Building for USDA processing in addition to the current location for game processing.
 3. Elgin had their own Trunk or Treat.
 4. There is going to be a Lights Parade on December 11th with prizes for floats.
 5. Elgin received Federal Funding \$200,000 to purchase an ambulance. It frees up ARPA funds for other projects.
 - ii. In La Grande, Steve reported Brickyard Lanes is open for bowling, but not food yet.
 1. They have a new Economic Development Director Timothy Bishop, he was a contractor for tourism in Baker County.
 2. There was a Drug Free Run at MERA that had the largest turnout in the history's event.
 3. Main Street had their Trick or Treat on Friday.
 4. La Grande is also receiving \$3,000,000 in ARPA funds. They have not allocated it to a specific fund yet. The water and infrastructure improvement projects have been discussed.
 5. The Liberty Theatre is applying for a \$500,000 Federal Grant to get the project to completion.
 6. La Grande Country Club hosted Trick or Treat
 7. The Chamber will host the Holiday Decorating Competition, the County Wide Shop Hop, the Holiday Light Guided Tour. They did that last year. They had a map you could get at the Chamber and you could drive around and look at lights in all the cities.
- d. Meeting Documentation Distribution Clarification possible to receive 72 hours before the meeting.
 - i. The Bills To Be Paid, Mayor Sherry Haeger said she doesn't look at until after the meeting anyway after it is approved. I know I can dispute something I don't think is right, but I have never found that.
Recorder Sherry Riley mentioned, I input the morning of the meeting with incoming bills in the mail.
- e. OMA Contest Support Request
 - i. Documentation and Project Plan with an Excel spreadsheet
 1. Elgin is doing this contest. It is put on by the Oregon Mayor's Association. They provide 1st, 2nd and 3rd prizes for statewide for three different age groups. There is elementary school, middle school and high school. So what I am asking is for, they do provide for \$500 for

the 1st place winners. The 2nd and 3rd place winners they do provide money for that, but they don't know how much yet. Here is my ask, could we, along with the State funding prize and I need to find out for sure if they are going to pay for travel for people to go in to get their prizes awarded in Salem or is it something maybe we should pick up. So I need more info about that. We can only submit for one person per level from Cove to the State. If they win, the State pays everything. If they don't win in the State competition, then I am suggesting possibly we come up with something like give them a prize. Some things can be no money, like "A Day with the Mayor". A gift certificate from maybe the Cove Drive-In that we ask for donations. We don't have to vote on anything tonight. I put a proposition of a proposal in place. I think the one thing that I might need some help and guidance on the money I don't know yet. I do have a project plan. I would need support from the City for about 8 hours, so basically Sherry's support between now and April 22nd all together.

Council President Matt McCowan, do you want to do this instead of the scholarship?

Mayor Sherry Haeger, I don't know. What do you guys think?

Council President Matt McCowan, the scholarship is already funded, but we don't have any participants.

Councilor Jason Stone, So you are saying you want to do your own private project relative to this?

Mayor Sherry Haeger, Yeah, so I would go around to the schools with the advertising. I would say what the project is "If I Were Mayor". Then the kids learn more about the local political system. They can write an essay, draw a picture, can do photography, they can find their own creative way and make a submission. Then we would look at it and we would decide who goes to the State. Like we pick the best grade level 4 to 5, 6 to 8, 9 to 12. It is kind of complicated.

Councilor Jason Stone, So clarification, you would like to do this project but you are saying if one of these don't win or they do win there would be some additional prize.

Mayor Sherry Haeger, Some sort of recognition.

Councilor Jason Stone, But if we decide to be a part of this it requires 8 hours worth of work on the part of the City?

Mayor Sherry Haeger, Yes. All together. I need help. Here look at the job description. So approval of the project, I need help. I will need to set a deadline, answer questions, appoint a contact for the contest so the school officials. So basically, I am leading it, but I am going to need help with printing posters and letters for school and I am asking for that support. I'll write the letter, but I will need Sherry to copy it. Post copies to the City website. Sherry would have to do that. That is going to take a half hour, I think.

Present contest to school administrators and homeschool groups -Mayor.

Distribute to Homeschoolers and City Schools would be during the day (2 hours worth) – Sherry.

Receive local entries (2 hours) – Sherry.

Council President Matt McCowan, What is your end goal with this? What do you want to accomplish?

Mayor Sherry Haeger, I want to accomplish goodwill and education for kids in the city.

Recorder Sherry Riley, So distributing to the schools, can I send them email? Instead of going out and distributing?

Mayor Sherry Haeger, Sure. Whatever works.

Councilor Jason Stone, Well if Sherry's got time then...

Recorder Sherry Riley, Yeah, if I've got time.

Mayor Sherry Haeger, Yeah, it is 8 hours between now and April 22nd. I don't think it seems like a lot. So I guess I am looking for the approval of a motion to approve that Sherry is allowed to spend 8 hours and then everything else after that at the next meeting I will give you a proposal because then I will have what the Oregon Mayor's Association is committing for prizes. I will have something more concrete. This was just an example of one that I sent. This is something that we might need.

Recorder Sherry Riley, How do we get ahold of all these homeschool emails?

Mayor Sherry Haeger, I can provide that. If you guys would rather do the scholarship thing instead, I'm okay with that.

Council President Matt McCowan, We need to start the scholarship offer in May for the upcoming seniors.

Mayor Sherry Haeger, Well sure, but I don't know how that works.

Council President Matt McCowan, We are budgeting it for next year.

Your maximum for this project is \$525. That would be the maximum, correct?

Plus 8 hours.

Mayor Sherry Haeger, Yeah. Well, yes. That would be the maximum unless we wanted to supplement with what the State does. But we may not want to. It would never be over \$1000.

The total from the State is going to be more than \$1500.

Councilor Jason Stone, but it is not necessary coming here...

Mayor Sherry Haeger, No. They give it to the people. The kids that win.

Councilor Jason Stone, You are saying for the local kids even if they don't win you want to give them something.

Mayor Sherry Haeger, I would give them a certificate of participation or something like that.

Council President Matt McCowan, Everybody is a winner.

Councilor Jason Stone, the kids are doing extra work that they don't have to do.

Mayor Sherry Haeger, There are lots of suggestions in this packet that we don't have time to go through right now. One of the things is we can just go to a school rally or something. That would be me doing that.

Council President Matt McCowan, Another consideration for the Council is last year we had the scholarship and didn't use it either. We didn't double it, we just didn't use it. We need to put it out in May before the next year.

Recorder Sherry Riley, last year we were doing the Cove Clean Up Day and the Budget Committee Meetings in May.

Mayor Sherry Haeger, Or we can do this every year.

Recorder Sherry Riley, Well the scholarship is a really nice idea.

Councilor Shawn Parker, Well we have that money setting there. Let the school know about it. We have done it every year for who knows how long.

Councilor Matt McCowan, The school has actually come to us in the past, but they haven't for the last several years.

Councilor Shawn Parker, The school has dropped the ball too, they've got kids that could use this money. They know the money is here every year.

Councilor Jason Stone, okay I am going to motion that we go ahead with the program and authorize 8 hours between now and April 22nd for Sherry Riley to dedicate 8 hours of time towards the project.

Mayor Sherry Haeger, Can we also indicate that I am going to have to give her instruction about that? Because I am going to LEAD the project. So I am going to have to ask her for the help.

Councilor Jason Stone, Sherry is that okay. Does that make sense?

Recorder Sherry Riley, Okay.

Mayor Sherry Haeger, As long as that is on the table.

Council Vote:

Councilor Jason Stone, The Council is authorizing Sherry Riley to give 8 hours of City work time between now and April 22nd towards that project and Sherry Haeger wants it in the motion that she is going to be the lead on the project. Councilor Shawn Parker 2nd . Unanimous vote.

Mayor Sherry Haeger, Thank you. I will have more at our next meeting.

f. Municipal Officials Document Review

- i. Mayor Sherry Haeger, We were going to look at the Municipal Officials Document Review. It basically had to do with standard operating procedures for how we do the entire hiring process. And we don't have a standard operating procedure that we know of for the entire hiring process. So I have a recommendation that I would like you guys to look at and possibly let's talk about it at the next meeting. Because we have got a lot on our plate this month. Did I cover everything I think? Here is my recommendation. It is just a list. It is not an actual SOP of how we should work as a Council to start the hiring process from the beginning to the end. And this is for future referral that I wanted to bring it up. That is why we are not talking about the Municipal Documents Review because I actually had to do with Rules and Responsibilities and Standard Operating Procedures. Councilor Jason Stone, Okay so we can look this over and then we can talk about it in the Executive Session?

Mayor Sherry Haeger, We can talk about it in the Executive Session as well as the next Council Meeting.

g. Council Liaison to City Staff

Mayor Sherry Haeger, I am just looking at ways we can work smoother together. I actually had a side meeting with Matt and Jason just to talk about how I can be more helpful. And How I can lead in a better way. Because I want to be the most helpful to lead in a better way. I think I need help to do that. So one of the things that is suggested in one of the documents I read, to have a liaison appointed. So I am looking to appoint a liaison between City Staff and the Council. So it is kind of like a person that will the go between that is objective and that kind of help us muddle through things when needed. I would like to appoint Jason to that position.

Councilor Shawn Parker, When was this meeting?

Mayor Sherry Haeger, We had a meeting. It was just a discussion.

Councilor Matt McCowan, No quorum. It was here. It was just the three of us.

Mayor Sherry Haeger, I actually wanted to talk to Matt because of our heated exchange at our last Council Meeting. I just really wanted to be able to work well with the President. We needed a third party there and Jason volunteered to be the third party. So that is why we had this meeting. It wasn't a quorum. It didn't need minutes. It was just Matt and I talking and Jason making sure it didn't get too hot. It worked out.

Councilor Shawn Parker, So it was a Work Session?

Matt and Mayor, You could say it was a Work Session. It was just us and so out of that, Jason had the idea, but I also read it in documentation and working with CIS and LOC they suggested that would be a good idea. So the role description is in here somewhere, I brought it.

Councilor Shawn Parker, So basically Jason is the go between the City Staff and the Council?

Mayor Sherry Haeger, Yes. So if there are any disputes, concerns, if it uncomfortable for us to talk to the City Staff or the staff to talk to us, Jason is willing to be a go between and mitigate any conversations that might be difficult.

Council President Matt McCowan, Do we have to notify Jason of any communication and all communication?

Mayor Sherry Haeger, I think it would, well no, not everything, but it would helpful if...

Councilor Jason Stone, I don't want my phone ringing off the wall all day long.

Mayor Sherry Haeger, No.

Council President Matt McCowan, If I have a question and I need to call Dave.

Mayor Sherry Haeger, Oh no, this is for conflict resolution, mitigation and resolution.

Council President Matt McCowan, Okay.

Mayor Sherry Haeger, So Jason if there feels like something is gonna be a conflict and we need help with conversation, Jason is offering to do that. I did have it. I'll find it before we go. If it is okay, I will admit that into the meeting minutes. It is like three sentences that says what the job is about.

Do we need to approve that?

Councilor Jason Stone, Yes.

Mayor Sherry Haeger, Then I need to find it.

Council President Matt McCowan, The appointments are with approval of Council.

Mayor Sherry Haeger, I make the appointment and the Council needs to approve it. Here it is. I will read it to you because I don't have copies. Then I will give it to Sherry to be put into the record. So it has come to my attention there are misunderstandings between the Council and City Staff. Therefore, I am requesting this position to be approved by the City Council for an appointment by myself for a City Council Staff Liaison. The role of the liaison is to hear concerns from all involved parties, mitigate misunderstandings, discover clarity and support the building of trust. This is part of an initiative I will introduce at the next City Council Meeting. The goal is to learn how to make decisions and have conversations at a team versus a group as we set City direction while insuring public service.

Councilor Jason Stone, I will need a copy of that.

Mayor Sherry Haeger, Does anyone have issues or questions with that?

Councilor Jason Stone, I see hard stares.

Councilor Shawn Parker, I am still processing it.

Councilor Alan Cadinha, Whatever.

Councilor Jason Stone, Are we still going to address Windwave?

Mayor Sherry Haeger, Yes. Do we need to do that tonight?

Recorder Sherry Riley, Yes.

Mayor Sherry Haeger, Ok. Then I need to ask Council to do another 30 minutes of Council approval? I am sorry.

Council President Matt McCowan, We are going to have to wrap this up. This was a full Agenda.

Mayor Sherry Haeger, Do I have a motion that we approval that we can go another 30 minutes?

Councilor Jason Stone, Why don't we shoot for 10 minutes.

Mayor Sherry Haeger, Okay. 10 minutes.

Council Vote:

Councilor Jason Stone motioned to shoot for 10 more minutes. Council President Matt McCowan 2nd the motion. Unanimous vote.

Councilor Jason Stone, So Windwave?

Mayor Sherry Haeger, Here is the City of Cove Notices of First Reading of Ordinance 2-2021 and Ordinance 3-2021.

CITY OF COVE COUNCIL WILL AT THE REGULAR COUNCIL MEETING ON TUESDAY NOVEMBER 2, 2021 AT 7:00 P.M. AT THE COVE CITY HALL, 504 ALDER STREET CONSIDER ORDINANCE 2-2021 - AN ORDINANCE GRANTING TO WINDWAVE TECHNOLOGIES INC, DBA WINDWAVE COMMUNICATIONS, A NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, OPERATE & MAINTAIN A TELECOMMUNICATIONS NETWORK WITHIN THE CITY OF COVE, OREGON. COPIES OF THE ORDINANCE ARE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY OFFICE, MONDAY THROUGH THURSDAY, FROM 8:30 A.M. UNTIL 12:30 PM. INSTRUCTIONS ON HOW TO CONNECT TO THE COUNCIL MEETING VIRTUALLY ARE AVAILABLE ON THE CITY OF COVE WEBSITE: CITYCOVE.ORG.

Mayor Sherry Haeger, Do we have to ask for approval of that Dave?

Public Works Director Dave Johnson, This isn't the approval of the ordinance. It is just the first reading. Approval is after the second reading.

CITY OF COVE COUNCIL WILL AT THE REGULAR COUNCIL MEETING ON TUESDAY NOVEMBER 2, 2021 AT 7:00 P.M. AT THE COVE CITY HALL, 504 ALDER STREET CONSIDER ORDINANCE 3-2021 – AN ORDINANCE GRANTING TO INLAND DEVELOPMENT CORPORATION, A NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, OPERATE & MAINTAIN A TELECOMMUNICATIONS NETWORK WITHIN THE CITY OF COVE, OREGON. COPIES OF THE ORDINANCE ARE AVAILABLE FOR PUBLIC INSPECTION AT THE CITY OFFICE, MONDAY THROUGH THURSDAY, FROM 8:30 A.M. UNTIL 12:30 PM. INSTRUCTIONS ON HOW TO CONNECT TO THE COUNCIL MEETING VIRTUALLY ARE AVAILABLE ON THE CITY OF COVE WEBSITE: CITYCOVE.ORG.

Mayor Sherry Haeger, That is the reading of ordinances complete. Did you hear all that Sherry? I read them.

Recorder Sherry Riley, Yes. Thank you.

- **Good of the Order** - None

- **Public Comment** – 3 minutes per person

For future considerations and comments on today's decision.

a. Dan Landa asked if on future agenda to address commercial signage on residential property.

Just to say what does the ordinance State. Can we...

Mayor Sherry Haeger, We can. So Sherry can you put that on the agenda for the next meeting?

Thank you. Does that satisfy your question?

Councilor Shawn Parker, So are you talking about home based businesses?

Dan Landa, I am talking about commercial businesses that are advertising on big signage on residential property.

b. Maxine Parker, So you are going to have an Executive Meeting about hiring. Is there going to be a public meeting that you come out and talk about?

Mayor Sherry Haeger, I don't know if we are going to do it that night. Probably not because it is going to go long. We will do a public meeting afterwards and hopefully before the next Council Meeting.

Maxine Parker, But that night it will only be Executive Meeting?

Mayor Sherry Haeger, Yes.

Maxine Parker, I don't understand the Liaison, but I guess as a public person, I don't have to.

Mayor Sherry Haeger, The Liaison is like I stated, sometimes there can be conflict between council and staff. We need a neutral party to help us sort through that, that is not me.

Councilor Alan Cadinha, It is like an arbitrator.

Maxine Parker, Do other City Council's have that?

Mayor Sherry Haeger, Yes.

Maxine Parker, Has Cove ever had anything like that?

Mayor Sherry Haeger, I don't know.

Council President Matt McCowan, It is something we are trying.

Mayor Sherry Haeger, We need a motion to approve the Liaison. I don't think Jason should vote.

Council Vote:

Councilor Alan Cadinha motioned to approve the Liaison, we'll give it a shot. Council President Matt McCowan 2nd the motion. Councilor Shawn Parker abstained.

Mayor Sherry Haeger, Oh, I can vote because I am the Mayor right?

Council members and staff, It is not a tie.

Mayor Sherry Haeger, Okay. Whatever. It passes with one abstention.

- **Adjournment**

Mayor Sherry Haeger adjourned the meeting at 9:10 p.m.



Mayor Sherry Haeger



Recorder Sherry Riley